

# जयपुर विकास प्राधिकरण, जयपुर

इन्दिरा सर्किल, जे.एल.एन. मार्ग, जयपुर

क्रमांक / जविप्रा / व.उ.वि. / 2024-25 / डी- 425

दिनांक: 12/8/24

## बिड आमंत्रण सूचना

बिड संख्या- व.उ.वि. / 2024-25 / 29

जयपुर विकास प्राधिकरण वरिष्ठ उद्यानविज्ञ में "Cleaning of main road and along path ways areas in Ramniwas Garden, Jaipur for 2 years." कार्य जिसकी लागत **रु. 17.37 लाख** के लिए दिनांक **23.08.2024** सांय **6:00 बजे** तक ऑन लाईन निविदा आमंत्रित की जाती हैं। विस्तृत विवरण, जो कि निविदा प्रपत्र में उपलब्ध है, अद्योहस्ताक्षरकर्ता के कार्यालय में अथवा राजस्थान सरकार के उपापन पोर्टल **www.sppp.raj.nic.in** व **www.eproc.rajasthan.gov.in** एवं जयपुर विकास प्राधिकरण की वेबसाईट **www.jda.urban.rajasthan.gov.in** पर देखी जा सकती है।

(UBN No. JDA2425WSOB00226

निविदादाता को निविदा में भाग लेने हेतु आवश्यक है कि :-

1. जयपुर विकास प्राधिकरण की वेबसाईट **www.jda.urban.rajasthan.gov.in** पर पंजीकृत हो। निविदा शुल्क व आर.आई.एस.एल. प्रक्रिया शुल्क केवल ऑन लाईन ही देय होगी। बोली प्रतिभूति ऑनलाईन अथवा बैंक गारन्टी के द्वारा दी जा सकती है।
2. ऑन लाईन निविदा में भाग लेने हेतु राजस्थान सरकार के पोर्टल **www.eproc.rajasthan.gov.in** पर पंजीकृत हो।

वरिष्ठ उद्यानविज्ञ  
जविप्रा, जयपुर।

**JAIPUR DEVELOPMENT AUTHORITY**

Room No. JB-FF-115, Ram Kishore Vyas Bhavan, Indira Circle, Jawahar Lal Nehru Marg,  
Jaipur - 302004

Telephone: +91-141-2569696 e.mail: [horticulturecell@gmail.com](mailto:horticulturecell@gmail.com)

No:- JDA/Sr. Horti./2024-25/D- 425

Dated: 12/8/24

**NOTICE INVITING BID**

**Sr. Horti./2024-25/NIB-29**

Online Bids are invited upto 6.00 PM of 23.08.2024 or "Cleaning of main road and along path ways areas in Ramniwas Garden, Jaipur for 2 years." Estimated cost Rs. 17.37 Lacs. Details may be seen in the Bidding Document at our office or the website of State Public Procurement Portal: [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in), [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) and [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in)

(UBN No. JDA2425WSOB00226

To participate in the bid, bidder has to be:

1. Registered on JDA website [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in). For participating in the Bid, the Bidder has to apply for the Bid and pay the Bidding Document Fee & RISL Processing Fee online only and Bid Security declaration stamp.
2. Registered on e-Procurement Portal of Government of Rajasthan [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) for online e-Bid submission.

  
(N.S. Shekhawat)  
Sr. Horticulturist  
JDA, Jaipur

**OFFICE OF THE JAIPUR DEVELOPMENT AUTHORITY, JAIPUR**

<b>NIB No.-Sr. Horti./2024-25/NIB-29</b>	
<b>Name &amp; Address of the Procuring Entity</b>	<ul style="list-style-type: none"> <li>➤ Name: Sr. Horticulturist, Jaipur Development Authority</li> <li>➤ Address: Room No. NB-SF-205, IIIrd Floor, Bank Building, Ram Kishore Vyas Bhavan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur - 302004 (Rajasthan)</li> <li>➤ Email: <a href="mailto:horticulturecell@gmail.com">horticulturecell@gmail.com</a></li> </ul>
<b>Name of work</b>	➤ Cleaning of main road and along path ways areas in Ramniwas Garden, Jaipur for 2 years.
<b>Bid Procedure</b>	➤ Single-stage Two part open competitive eBid procedure at <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
<b>Bid Evaluation Criteria (Selection Method)</b>	➤ L1 [Like Least Cost Based Selection (LCBS)-L1]
<b>Websites for downloading Bidding Document, Corrigendum's, Addendums, etc.</b>	➤ Websites: <a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a> , <a href="http://www.eproc.rajasthan.gov.in">www.eproc.rajasthan.gov.in</a> , <a href="http://www.jda.urban.rajasthan.gov.in">www.jda.urban.rajasthan.gov.in</a>
<b>Estimated Procurement Cost</b>	➤ INR 17.37 Lacs
<b>Website for online Bid application and payment *</b>	<ul style="list-style-type: none"> <li>➤ Website: <a href="http://www.jda.urban.rajasthan.gov.in">www.jda.urban.rajasthan.gov.in</a></li> <li>➤ For participating in the Bid, the Bidder has to apply for this Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only.                             <ul style="list-style-type: none"> <li>○ Bidding document fee: Rs. 500/-</li> <li>○ RISL Processing Fee: Rs. 500/-</li> <li>○ Requisite Bid Security Deposit.</li> <li>○ The Bidders are required to submit Bid security, cost of Bidding documents, and Bid processing fees through online payment after registering with JDA on <a href="http://www.jaipurjda.org/e-services/e-tender">www.jaipurjda.org/e-services/e-tender</a> portal. There should be a gap of 3 working days between the End date for Bid Applying, Online Payment &amp; Bid Submission and Bid Opening date. In the absence of the requisite fee, the bid of the concerned bidder will be considered as non-responsive and shall be liable for rejection</li> </ul> </li> </ul>
<b>Bid Security Deposit (in favor of Secretary, JDA, Jaipur)</b>	<ul style="list-style-type: none"> <li>➤ Amount (INR: 2% For A &amp; AA class contractors registered in the appropriate class with CPWD, Postal, Telegram, Railway, MES, Other State Government/Central Government undertakings/organizations of Estimated Procurement Cost. (The bidder must capable to bid in the bid as per their enlistment)</li> <li>➤ 0.5 % for Bidder registered as a contractor in the appropriate class in JDA.</li> <li>➤ In case of Departments of the State Government and undertakings, Corporations, Autonomous bodies, Registered Societies, Cooperative Societies which are owned or controlled or managed by the State Government and Government undertakings of the Central Government shall submit a bid securing declaration in lieu of bid security.</li> <li>➤ If a joint Venture is allowed in the Bid then 2% shall be deposited by bidders (Joint Venture firm)</li> </ul>
<b>Start/ End Date for Bid Applying Bid and making Online Payment on JDA portal*</b>	<ul style="list-style-type: none"> <li>➤ Start Date: 14.08.2024</li> <li>➤ End Date: 23.08.2024 upto 6.00 PM</li> <li>➤ In case EMD in form BG Original Bank Guarantee is to be submitted in Room No NB-SF-204, IIIrd Floor, Bank Building, Ram Kishore Vyas Bhawan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur - 302004</li> </ul>

	(Rajasthan) by 26.08.2024 from 9.30 AM to 28.08.2024 up to 10.00 AM (within three working days from the last date of submission of bid.)
<b>Bid Submission on e-Procurement Portal of GOR**</b>	➤ Start Date: 14.08.2024 ➤ End Date: 23.08.2024 upto 6.00 PM
<b>Date/Time/Place of pre-Bid</b>	➤ N/A
<b>Date/ Time/ Place of Technical Bid Opening</b>	➤ 28.08.2024 at 11.00 AM ➤ NB-SF-204, IIIrd Floor, Bank Building, Ram Kishore Vyas Bhawan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur - 302004 (Rajasthan)
<b>Date/ Time/ Place of Financial Bid Opening</b>	N/A
<b>Bid Validity</b>	➤ 120 days from the bid submission deadline
<b>Time Period</b>	➤ 24 month
<b>A&amp;F/Job No.</b>	➤ 055/2024-25

### Procedure for bidding:

#### Single part bid system:

Single part (Two-envelope) (2 docket) system would be adopted, Docket-1 being for Documents and Docket-2 being for Financial Bid.

Docket-1:- is for proof of deposition of Bid Security, cost of bidding document and bid processing fee along with copy of GST registration, signed Annexure "B", copy of enlistment as contractor/ bidder in required category and Bid document duly signed with eligibility criteria like work experience, essential machinery related documents.

Docket-2:- is for financial bid.

The financial bid will be opened only for bidders whose proper Bid Security, copy of GST registration, proof for deposition of bidding document fee, RISL processing fee, copy of enlistment of contractor in the required category and signed Annexure "B" and Bid document duly signed with eligibility criteria like work experience, essential machinery, Stock and related documents are found to be in order. Bid Security will be accepted only in the form of online deposition or in the form of Bank Guarantee.

#### 1. Two part bid system:

Two part (Two-envelope) (2 docket) system would be adopted, Docket-1 being for Technical Bid and Docket-2 being for Financial Bid.

Docket-1:- There will be three separate folders- Folder-I is for proof of deposition of Bid Security, cost of bidding document and bid processing fee alongwith copy of GST registration, signed Annexure "B" and copy of enlistment as contractor/ bidder in required category. Folder-II is for bid document and folder-III is for technical bid.

Docket-2:- There will two separate folders-1 is for financial bid and 2 is for bill of quantities.

The technical bid will be opened only for bidders whose proper Bid Security, copy of GST registration, proof for deposition of bidding document fee, RISL processing fee, copy of enlistment of contractor in the required category and signed Annexure "B" are found to be in order. Bid Security will be accepted only in the form of online deposition or in the form of Bank Guarantee

## SCHEDULE AND SPECIFICATIONS

### SCHEDULE – A: INFORMATION USEFUL FOR THE CONTRACTORS:

The bidder should see the site and fully understand the conditions of the site before bidding and include all leads, lift etc for the material in his item rate/percentage to be quoted on the rates given in Schedule 'G'. The work shall be carried out in accordance with the Rajasthan PWD detailed specification and to the entire satisfaction of the Engineer – In – Charge of the work.

### SCHEDULE – B: LIST OF THE DRAWING TO BE SUPPLIED BY THE DEPARTMENT

The drawing may be seen in the office of the undersigned.

SCHEDULE – C: LIST OF THE DRAWING TO BE SUPPLIED BY THE CONTRACTOR: List of the drawing to be supplied by the contractor NIL. But the contractor shall have to arrange at his own cost drawings required for the work after deposition necessary cost with JDA.

### SCHEDULE - D: TEST OF THE MATERIALS:

The test of the materials and workmanship shall be conducted by the JDA staff as necessary. The result of such tests should confirm to the standards laid down in the Indian standard & or the standards laid down in the detailed specifications of the work by the contractor. Qualified personnel required as per the contractor enlistment rules shall have to be engaged at site by the Contractor. The authority reserves the right to engage such staff and recover the expenses from the contractor on such account in case of his failure to do so.

### SCHEDULE – E: SAMPLES OF THE MATERIALS:

The sample of the materials to be used by the contractor shall be deposited 15 days in advance with the Engineer In charge and be got approved by him before use.

### SCHEDULE - F: TIME OF COMPLETION:

The work should start within 10 days of the issue of the work order and complete within time limits.

SCHEDULE – G: ATTACHED SEPARATELY BASED ON APPLICABLE BSRs IN JDA.

SCHEDULE – H: SPECIAL CONDITION: Attached Separately.

SCHEDULE – I: COST OF TENDER DOCUMENTS, PROCESSING FEES & BID SECURITY.

The Bid Processing fee is payable in favor of M.D. RISL & Cost of bid document & Bid Security is payable in Favour of the Secretary, JDA, Jaipur. Bidders have to pay bid processing fees, cost of bidding documents, and Bid Security Online. If a bidder opts to deposit the bid security through bank guarantee, the bank guarantee should be valid for the next seven months after the bid opening date. A copy of the such bank guarantee will be required to be attached with the bid submission documents uploaded on the E-procurement portal of GOR. The bank guarantee will be

physically handed over upto prescribed time to Nodal officer of the on-line tendering system of JDA i.e. D.D( E&B) in room No. 215N Extension building, JDA, JLN marg, Jaipur, as per specified in bidding documents.

Annexure-1. Special Conditions of Contract regarding defect liability period.

Annexure-2A. Bank guarantee will be in specified Performa enclosed with this bidding document for Bid Security.

Annexure-2B. Bank guarantee will be in specified Performa enclosed with this bidding document for Performance Security.

Annexure-A. Compliance with the code of integrity and no conflict of interest (RTPP Act/Rules).

Annexure-B. Declaration by the bidder regarding qualifications (RTPP Act/Rules).

Annexure-C. Grievance Redressal during the procurement process (RTPP Act/Rules).

Annexure-D. Additional Conditions of Contract (RTPP Act/Rules).

Annexure-E. Process for Tender Participation & Depositing Payment on 'Online Tender \_ Participation' Portal of JDA & Bid Submission on 'e-Procurement Portal' of Government of Rajasthan.

  
Sr. Horticulturist  
JDA, Jaipur

## SPECIAL CONDITIONS

### SCHEDULE 'H'

01. If there is any typographical error or otherwise in the 'G' Schedule, the rates given in the relevant BSR on which Schedule 'G' has been prepared, shall prevail.
02. The bidder shall follow the provisions of the builder labour regulation and abolition Act, 1970 & Rule, 1971.
03. The JDA shall have the right to cause an audit for technical examination of the work and the final bills of the bidder including all supporting vouchers, abstracts etc. to be made within two years after payment of the final bills and if as a result of such audit, any amount is found to have been overpaid / excess in respect of any work done by the bidder under the contract or any work claimed by him to have been done under this contract and found not to have been executed, the bidder shall be liable to refund such amount and it shall be lawful for the JDA to recover the such sum from him in the manner prescribed in special condition no. 8 or any other manner legally permissible and if it is found that the bidder was paid less than that was due to him under the contract in respect of work executed by him under it, the amount of such underpayment shall be paid by the JDA to the bidder.
4. Wherever any claim against the bidder for the payment of a sum of money arises out of under the contracts, the JDA shall be entitled to recover the sum by appropriating in part or whole of the performance security of the bidder, In the event of the security being insufficient or if no security has been taken from the bidder then the balance of the total sum recoverable as the case may be deducted from any sum then due or which at any time their contract with the JDA should this sum be sufficient to recover the full amount recoverable. The bidder shall pay to JDA on demand the balance remaining due. The JDA shall further have the right to affect such recoveries under P.D.R. Act.
5. The rate quoted by the bidder shall remain valid for a period of 120 days from the date of opening of the bids.
6. By submission of the Bid the bidder agrees to abide by all printed conditions provided in the PWD manual from 64 (Chapter 3-para 36) and subsequent modification.
7. No conditions are to be added by the bidder and the conditional Bid is liable to be rejected.
8. If any bidder withdraws his Bid prior to the expiry of said validity period given at S. No. 5 or mutually extended prior or makes modifications in the rate, terms and conditions of the Bid within the said period which are not acceptable to the authority or fails to commence the work in the specified period, fails to execute the agreement the authority shall without prejudice to any, other right or remedy, be at liberty to forfeit the amount of bid security given in any form absolutely. If any bidder, who has submitted a Bid does not execute the agreement or start the work or does not complete the work and the work has to be put to rebidding he will stand debarred for six months from participating of Biding in JDA in addition to forfeiture of bid security/ Performance Security and other action under agreement
9. Any material not conforming to the specifications collected at the site have to be removed by the bidder within a period of 3 days of the instruction, issued by the Engineer -In charge in writing failing which, such material shall be removed by the Engineer-In charge at risk and cost of the bidder after the expiry of 3 days period.
10. The material collected at the site and paid provisionally shall remain under the watch and ward of the bidder till it is consumed fully on the work.
11. The rates provided in the Bidding documents are inclusive of all Taxes and royalties otherwise specified.
12. No extra lead of earth/material shall be paid over and above as specified in 'G' Schedule, Source/ borrow pit area for the earth shall have to be arranged by the Bidder at his own cost.
13. Undersigned has full right to reject any or all Bids without giving any reasons.
14. As per the Supreme Court decision "All contracts with Governments shall require registration of workers under the building and other construction workers (Regulation of Employment and Conditions of Service) Act, 1996 and extension of benefits to such workers under the etc."



15. Special Conditions of the Contract regarding the Defect Liability Period (DLP) for works costing Rs. 25.00 lacs and more shall be applicable (Annexure-I).
16. The Bidder is required to submit a copy of their enlistment as a contractor.
17. Conditions of RPWA-100 will be mandatory & acceptable to the bidder.
18. The bidder will have to install display boards at the site of work as directed by Engineer in charge.
19. All the provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules, 2013 and amendments issued from time to time by the Finance Department, GOR shall be applicable. If there are any contradictions in existing special conditions and provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules 2013 provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules 2013 shall prevail.
20. In case the rate received in the bid is below than BSR rate, additional Performance security shall be deposited by the bidder as per Rule 75 (A) of RTPP Rules.
21. The Annexure "B" (RTPP Act/Rules) is mandatory to be fulfilled & signed with seal by the bidder failing which the bid shall summarily be rejected without asking for any clarification.
22. Contractors enlisted in JDA, should be get reviewed periodically. The registered bidder who has not been reviewed within a period of 5 years 3 months, shall not be allowed to participate in the bid. Contractors enlisted in other departments shall be as per the provision of PWF&AR

  
Sr. Horticulturist  
JDA, Jaipur

**Specified Bank Guarantee Performa for Bid Security****Section - 6**

Form of (Bank Guarantee) -En cashable at the branch of the bank in Jaipur City.

To

Secretary, Jaipur Development Authority, Jaipur

Sub:

Bank Guarantee No. \_\_\_\_\_ dated \_\_\_\_\_ for [amount of Security in figures] [in words] on behalf of \_\_\_\_\_ [Name of the Bidder] against Bid Security for the.....J

DA Jaipur WHEREAS, \_\_\_\_\_ [name of Bidder with address] (hereinafter called "the Bidder") has submitted his Bid dated ..... for the work of .....(here in after called " the Bid ").

KNOW ALL PEOPLE by these presents that we \_\_\_\_\_ (Name of Bank) of having our registered office at \_\_\_\_\_ [name of country] having our registered office at \_\_\_\_\_ (hereinafter called "the Bank") are bound unto Secretary, Jaipur Development Authority. (Hereinafter called "the Employer") in the sum of Rupees \_\_\_\_\_ [Amount of Security in figures] \_\_\_\_\_ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents.

That on demand of JDA , this Bank Guarantee is cashable at the following branch in Jaipur City.

1. Name of Bank:

2. Name of the branch with branch code:

3. Address:

4. E-Mail Id:

5. Telephone No.

6. Fax No.:

SEALED with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ of 20\_\_\_\_\_.

THE CONDITIONS of this obligation are:

- (1) if the Bidder withdraws his Bid during the period of Bid validity specified in the Form of Bid;
- (2) if the Bidder refuses to accept the correction of errors in his bid;
- (3) If the Bidder, having been notified of the acceptance of his Bid by the Employer during the period of Bid validity;
  - (a) \_\_\_\_\_ fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, or
  - (b) \_\_\_\_\_ fails or refuses to furnish the Performance Security, in accordance with the Instructions to Bidders;

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or more of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date 30 days after the date of expiration of the Bid Validity, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, a notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank no later than the above date.

The amount covered under the above Bank Guarantee shall be automatically credited in the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through **ISFC code No ICIC0006754. Bank Account No. 675401700518** on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in writing for its release.

Date \_\_\_\_\_ Signature of the Bank \_\_\_\_\_

Witness \_\_\_\_\_ Seal \_\_\_\_\_

[Signature, Name, and Address]

[Note: To be furnished on appropriate non-judicial stamps & should be valid for the next 7 months from the bid opening date]



**Specified Bank Guarantee Performa for Performance Security**

**Section - 6**

Form of (Bank Guarantee) -En cashable at the branch of the bank in Jaipur City.

To

Secretary, Jaipur Development Authority, Jaipur

Sub:.....

Bank Guarantee No. \_\_\_\_\_ dated \_\_\_\_\_ for [amount of Security in figures] [in words] on behalf of \_\_\_\_\_ [Name of the Bidder] against Performance Security for the.....JDA Jaipur

WHEREAS, \_\_\_\_\_ [name of Bidder with address] (hereinafter called "the Bidder") has submitted his Bid dated ..... for the work of .....(herein after called " the Bid ").

KNOW ALL PEOPLE by these presents that we \_\_\_\_\_

\_\_\_\_\_ (Name of Bank) of having our registered office at \_\_\_\_\_ [name of country] having our registered office at \_\_\_\_\_ (hereinafter called "the Bank") are bound unto Secretary, Jaipur Development Authority. (Hereinafter called "the Employer") in the sum of Rupees \_\_\_\_\_ [Amount of Security in figures] \_\_\_\_\_ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents.

That on demand of JDA, this Bank Guarantee is cashable at the following branch in Jaipur City.

1. Name of Bank:
2. Name of the branch with branch code:
3. Address:
4. E-Mail Id:
5. Telephone No.
6. Fax No.:

SEALED with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ of 20\_\_\_\_\_.

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand within valid period of this guarantee.

This Guarantee will remain in force up to and including the date 30 days after the date of expiration of the Bid Validity, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, a notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank no later than the above date.

The amount covered under the above Bank Guarantee shall be automatically credited to the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through ISFC code No ICIC0006754. Bank Account No. 675401700518 on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in writing for its release.

Date \_\_\_\_\_ Signature of the Bank \_\_\_\_\_

Witness \_\_\_\_\_ Seal \_\_\_\_\_

[Signature, Name and Address]  
[Note: To be furnished on appropriate non-judicial stamps.]

**Compliance with the Code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid-rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring entity and the bidders with an intent to gain an unfair advantage in the procurement process;
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

**Conflict of interest:**

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

A bidder may be considered to be in conflict of interest with one or more parties in the bidding process if, including but not limited to:

- (a) Have controlling partners/shareholders in common; or
- (b) Receive or have received any direct or indirect subsidy from any of them; or
- (c) Have the same legal representative for purposes of the bid; or
- (d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the procuring Entity regarding the bidding process; or
- (e) The bidder participates in more than one bid in a bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a bidder, in more than one bid; or
- (f) the bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, works or services that are the subject of the Bid; or
- (g) Bidder or any of its affiliates has been hired (or proposed to be hired) by the procuring entity as engineer-in-charge/consultant for the contract.



**Declaration by the Bidder regarding Qualifications**

**Declaration by the Bidder**

In relation to my/our Bid submitted to .....for procurement of .....  
.....  
in response to their Notice inviting Bids No.....Dated:.....I/we .....hereby  
declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entry;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the state government or any local authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offense related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of the bidder

Place:

Name:

Designation:

Address:

**Note:- Annexure "B" is mandatory to be fulfilled & signed with seal by the bidder failing which the bid shall summarily be rejected without asking any clarification.**



**Grievance Redressal during Procurement Process**

**The designation and address of the First Appellate Authority :**

For works costing up to Rs. 300.00Lakhs - Jaipur Development Commissioner, JDA, Jaipur.  
For works costing above Rs. 300.00Lakhs - Executive Committee, JDA, Jaipur.

**The designation and address of the Second Appellate Authority:**

For works costing up to Rs. 300.00Lakhs - Executive Committee, JDA, Jaipur.  
For works costing above Rs. 300.00Lakhs - Principle Secretary/ACS, Urban Development  
& Housing Department, GOR, Jaipur.

**(1) Filing an appeal: -**

if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or the guidelines issued there under, he may file an appeal to First Appellate authority, as specified in the Bidding document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which, he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings:

Provided further that in case a procuring entity evaluates the technical bids before the opening of the financial bids, an appeal related to the matter of financial bids may be filed only by a bidder whose technical bid is found to be acceptable.

**(2)** The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of the appeal.

**(3)** If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the first appellate authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to the second appellate authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the first appellate authority, as the case may be.

**(4) Appeals not to lie in certain cases: -**

No appeal shall lie against any decision of the procuring entity relating to the following matters, namely: -

- (a) Determination of the need of procurement
- (b) Provisions limiting the participation of bidders in the bid process
- (c) The decision of whether or not to enter into negotiations
- (d) Cancellation of a procurement process
- (e) Applicability of the provisions of confidentiality

**(5) Form of Appeals: -**

- (a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, Affidavit verifying the facts stated in the appeal and proof of payment of fee,



- (c) Every appeal may be presented to the first appellate authority or second  
The appellate authority, as the case may be, in person or through registered post or authorized representative.

**(6) Fee for filing Appeal: -**

- (a) Fee for the first appeal shall be rupees two thousand five hundred and for the second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of a bank demand draft or banker's cheque of a scheduled bank in India payable in the name of the appellate authority concerned.

**(7) Procedure for disposal of Appeal: -**

- (a) The first appellate authority or second appellate authority as the case may be, upon the filing of the appeal, shall issue notice accompanied by a copy of the appeal, affidavit and documents, if any, to the respondents and fix a date of hearing
- (b) On the date fixed for hearing, the first appellate authority or the second appellate authority, as the case may be shall-
- (i) Hear all the parties appeal presenting before him; and
- (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide a copy of the order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.



### Additional Conditions of Contract

**1. Correction of arithmetical errors**

Provided that a financial bid is substantially responsive, the procuring entity will correct arithmetical errors during the evaluation of financial Bids on the following basis:

- (i) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected unless in the opinion of the procuring entity, there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its bid security shall be forfeited or its bid securing declaration shall be executed.

**2. Procuring Entity's Right to Vary quantities.**

- (i) At the time of award of the contract, the quantity of goods, works or services originally specified in the bidding documents may be increased or decreased, by a specified percentage, but such increase or decrease shall not exceed fifty percent, of the quantity specified in the bidding documents. It shall be without any change in the unit prices or other terms and conditions of the bid and the conditions of the contract.
- (ii) If the Procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding document due to change circumstances, the bidder shall not be entitled to any claim or compensation except otherwise provided in the conditions of the contract.
- (iii) In case of procurement of goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of goods of the original contract and shall be within one month from the date of expiry of the last supply. If the supplier fails to do so, the procuring entity shall be free to arrange for the balance supply by limited bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

**3. Dividing quantities among more than one bidder at the time of award (In case of procurement of Goods):-**

As a general rule, all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, then in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidder in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.



## Process for Tender Participation & Depositing Payment on ‘Online Tender Participation’ Portal of JDA & Bid Submission on ‘e-Procurement Portal’ of Government of Rajasthan: -

### A\*Process for Tender Participation & Depositing Payment on ‘Online Tender Participation’ Portal of JDA

#### 1-Participate in tender

- Bidder can access ‘Online Tender Participation’ Portal of JDA at <https://jda.urban.rajasthan.gov.in/jda> or by Single-Sign-On at <http://service.jaipurjda.org>.
- Create user Login with a valid mobile number to register yourself for various Online Services of JDA.
- Select ‘Proceed as Citizen’ and then ‘Proceed for Subscription’ for ‘Tender Online Payment’. The prevailing plan for getting registered for tendering process of JDA is Rs. 500.00 with a validity period of 3 Years (renewable).
- After successful payment, re-login and upload required documents for KYC (Know Your Client) compliance as per the type of entity viz. Individuals/ Company/ Partnership Firms/ Trusts & foundations. Besides, Bank Passbook / Cancelled Cheque consisting of Bank Account, IFSC Code is mandatory to be uploaded, to refund the bid security of unsuccessful bidder.
- After receiving the payment successfully and approving KYC documents the bidder will be authenticated by JDA for taking part in Tender.

#### 2-Deposit Tender Fee, RISL processing fee and Bid Security (EMD)

- Option-1: Payment Gateway (Aggregator)**  
The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.
- Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)**  
If the bidder selects payment mode as EFT (NEFT/RTGS), “Paying Slip for EFT (NEFT/RTGS)” will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

#### 3-Deposit Bid Security (EMD)

The Bid Security (EMD) can be submitted through Bank Guarantee (BG). Bidder may opt Bank Guarantee (BG) against Bid Security (EMD), for which bidder requires to prepare BG before applying in the tender. The detail of BG requires to be fed on ‘Online Tender Participation’ Portal of JDA before paying balance amount (Tender Fee + RISL Processing Fee). This balance amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available.

#### 4-Obtain Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt based on which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the ‘Bid Participation Receipt’ will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the ‘Bid Participation Receipt’ will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) ‘Bid Participation Receipt’ will be available on Login of Bidder on JDA portal.

### B-\*\*Bid Submission on ‘e-Procurement Portal’ of Government of Rajasthan

- Online e-Bid can be submitted after registration at e-Procurement Portal of Government of Rajasthan [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in)

- 2- It is mandatory to upload Bid Participation Receipt with the bid submission.
- 3- Details of online payment available on Tender Participation Portal of JDA have to be filled in 'offline payment' section of e-Procurement portal.

**Note**

- 1- Bidder (authorized signatory) shall submit their offer on-line in electronic formats both for technical and financial proposal.
- 2- In case, any of the bidders fails to pay the Tender Fee, BSD, and RISL Processing Fee, online (subject to confirmation), its Bid shall not be accepted.
- 3- To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e., TCS, Safe crypt, n Code etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 4- JDA will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 5- Bidders are also advised to refer "Bidders Manual Kit" available at e-Proc website for further details about the e-Tendering process.
- 6- Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested in training may contact e-Procurement Cell, DoIT&C for booking the training slot.

Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: [eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in)

Address: e-Procurement Cell, JDA, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur

- 7- The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 8- No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 9- Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 10- The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail.

Jaipur Development Authority, Jaipur.	
Bid Participation Receipt	
	Date & Time:-
<b>Bid Detail</b>	
Bid ID:	Procurement Entity:-
Bid Title:	
Bid Value:	Bid Opening Place:
<b>Bidder Detail</b>	
Name of Entity:	Mobile No.:
Registration Type:	Instrument Amount:
Payment Mode:	Payment Channel:
Instrument No.:	Instrument Date:

Dates Detail		
Sr. No.	Event Name	Event Date
1	Publishing Date	
2	Bid Opening Date	

Specific Instrument for e-Proc Rajasthan			
Instrument Type			
Instrument Number	Head Name	Amount	Date
	Tender Fee		
	RISL Processing Fee		
	Bid Security Deposit		
Issuer Detail: Jaipur Development Authority		Challan Number:	

More details about Registration Process, Terms and Conditions and FAQ along with contact detail is available on JDA website [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in).



प्राधिकरण मे उद्यानिकी अनुभाग में निविदा हेतु बोलीदाता की योग्यताएँ एवं सामान्य शर्तें :-

**A. तकनीकी योग्यताएँ :-**

क्रं. सं.	तकनीकी योग्यताएँ	वांछित प्रपत्र/दस्तावेज
1.	बोलीदाता के पास आयकर विभाग का पैन नम्बर होना आवश्यक है।	पैन कार्ड की स्व-प्रमाणित छायाप्रति संलग्न करनी है।
2.	फर्म/स्वामी/साझेदार का G.S.T. पंजीयन होना आवश्यक है।	G.S.T. पंजीयन प्रमाण पत्र की स्वप्रमाणित छायाप्रति संलग्न करनी है।

**नोट :-** उक्त तकनीकी योग्यताओं को पूर्ण करने वाले एवं निविदा प्रपत्र मय संलग्नक A,B,C,D हस्ताक्षरित प्रस्तुत करने वाले बोलीदाताओं की ही वित्तीय बोलियाँ खोली जावेगी।

**B. बोलीदाता को निर्देश :-**

1. बोलियाँ ऑनलाईन ई-उपापन के माध्यम से एकल पद्धति (दो-भाग) से वित्तीय बिड प्राप्त की जावेगी।
2. सफल बोलीदाता/अनुबन्धकर्ता द्वारा अनुबन्ध को किसी अन्य फर्म को सबलेट नहीं किया जा सकेगा।
3. सशर्त बोलियाँ अस्वीकार्य होगी।
4. सफल बोलीदाता को निविदा स्वीकार करने का पत्र जारी होने के सात दिवस नियमानुसार राशि के नॉन ज्यूडिशियल स्टाम्प पेपर पर अनुबन्ध निष्पादित करना होगा।
5. अनुबंध की अवधि 24 माह होगी, जिसे राजस्थान उपापन पारदर्शिता नियमों के अनुसार उन्ही शर्तों, दरों एवं निबंधनों पर नियमानुसार बढ़ाया जा सकता है।
6. निविदा अवधि में सफल बोलीदाता एवं जविप्रा के मध्य कोई विवाद उत्पन्न होता है तो आयुक्त, जविप्रा का निर्णय अन्तिम होगा।
7. सभी प्रकार के कानूनी वाद जयपुर स्थित न्यायालयों में ही प्रस्तुत किये जा सकेगें।
8. अनुबंध अवधि के दौरान कार्य की दरें स्थिर रहेगी। इनमें किसी प्रकार की वृद्धि स्वीकार्य नहीं होगी। दरों में कमी के सम्बन्ध में राजस्थान उपापन में पारदर्शिता नियम-2013 का नियम 29 (2-ज) प्रभावी होगा।

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### c. अन्य शर्तें/अनुदेश :-

1. राजस्थान उपापन पारदर्शिता नियम-2013 प्रावधानों के तहत इस बोली के साथ अनुलंगनक-A, B & D बोलीदाता द्वारा हस्ताक्षर कर प्रेषित किया जाना अनिवार्य है। एक्ट की धारा-38 के अनुसार अपील करने पर अनुलंगनक-C एवं फार्म संख्या-1 भरकर एवं हस्ताक्षरित कर प्रक्रियानुसार सक्षम अपील प्राधिकारी के समक्ष प्रस्तुत किया जाना होगा।
2. राजस्थान उपापन पारदर्शिता अधिनियम-2012 की धारा-38 के तहत कोई भी बोलीदाता अथवा भावी बोलीदाता जिसे यह प्रतीत होता है, कि इस बोली का कोई प्रावधान या कृत्य इस अधिनियम के प्रतिकूल है, तो वह प्रथम अपील अधिकारी आयुक्त, जविप्रा, जयपुर, के समक्ष अपील कर सकता है। साथ ही समान उद्देश्य (अपील) के लिए प्रावधान अनुसार द्वितीय अपील अधिकारी अतिरिक्त मुख्य सचिव, नगरीय विकास विभाग राजस्थान सरकार द्वारा नामांकित अधिकारी होंगे। (अपील प्रारूप अनुलंगनक-C एवं फार्म-1 के रूप में संलग्न है)।
3. अधिनियम में वर्णित अनुसार प्रथम अपील अधिकारी के समक्ष अपील करने हेतु निर्धारित फीस रूपयें 2500/- है, जो अपीलकर्ता को अपील के साथ बैंक ड्राफ्ट के रूप में (जो सचिव, जविप्रा, जयपुर के नाम देय हो) संलग्न करनी होगी। द्वितीय अपील अधिकारी के सक्षम अपील करने हेतु फीस राशि 10000/-रूपयें निर्धारित है। उक्त फीस अप्रतिदेय होगी।
4. बोलीदाताओं को राजस्थान लोक उपापन में पारदर्शिता नियम-2013 के नियम 80(2) में वर्णित सत्यनिष्ठा संहिता का पालन करना होगा।
5. किसी भी बोलीदाता द्वारा राजस्थान लोक उपापन में पारदर्शिता नियम-2013 के नियम 81(3) में वर्णित हित का विरोध की स्थिति में नहीं होना चाहिए। इस सम्बन्ध में संलग्न Annexure-A पर हस्ताक्षर कर बोली के साथ प्रस्तुत करना होगा।
6. बोलीदाता को संलग्न Annexure-B के अनुसार एक घोषणा पत्र बोली के साथ सादा कागज पर प्रस्तुत करना होगा।
7. राजस्थान उपापन में पारदर्शिता अधिनियम-2012 एवं नियम-2013, सामान्य वित्तीय एवं लेखा नियम में वर्णित प्रावधान एवं राज्य सरकार एवं प्राधिकरण द्वारा समय-समय पर जारी किये जाने वाले दिशा-निर्देश/आदेश जो इस बोली हेतु प्रासंगिक हो जविप्रा एवं सफल बोलीदाता द्वारा मान्य एवं बाध्यकारी होंगे।
8. सफल बोलीदाता को नियमानुसार कार्य-सम्पादन प्रतिभूति राशि बोली स्वीकार किये जाने की तिथि से 7 दिवस के भीतर जमा करानी होगी।
9. किसी भी बोली अथवा पूर्ण बोली प्रक्रिया को निरस्त करने का अधिकार सचिव, जविप्रा को होगा।
10. सफल निविदादाता को बीएसआर दर से कम दर की अंतर की कार्य सम्पादन प्रतिभूति राशि के साथ इस आशय का शपथ पत्र प्रस्तुत करना होगा कि निविदा में उल्लेखित ट्रेक्टर टैंकर/ट्राली का उपयोग किसी अन्य कार्यदेश में नहीं लिया जावेगा।
11. संवेदक को जी शिड्यूल एवं संलग्न सूची में दर्ज निर्धारित प्रजाति, मापदण्ड एवं मात्रानुसार लगाये जाने वाले समस्त प्रकार के पेड़-पौधों का स्टॉक कार्यदेश जारी करने से पूर्व स्वयं की नर्सरी में उपलब्ध करना होगा, जिसका प्रमाणीकरण उद्यानिकी शाखा के अधिकारियों द्वारा किया जायेगा।

12. संवेदक को कार्य स्थल पर विकास कार्य जोन प्रभारी/कार्य प्रभारी की निगरानी में करना होगा।
13. निविदा में असंतुलित बोली उद्धृत करने पर कार्य सम्पादन प्रतिभूति के अतिरिक्त राजस्थान लोक उपापन में पारदर्शिता नियम 2013 के नियम 75 (क) के प्रावधानानुसार अतिरिक्त कार्यसम्पादन प्रतिभूति राशि ली जावेगी।



बोलीदाता के हस्ताक्षर

नाम:.....

पता:.....

मोबाइल/दूरभाष:-.....

## जयपुर विकास प्राधिकरण, जयपुर

रामनिवास बाग की मुख्य सड़कों एवं फुटपाथों पर साफ-सफाई का कार्य संबंधी नियम एवं शर्तें

### पात्रता :-

1. अन्य राजकीय विभागों/बोर्डों/निगमों/प्राधिकरणों में उद्यानिकी श्रेणी 'ए' एवं 'एए' में पंजीकृत एवं जयपुर विकास प्राधिकरण में प्राधिकरण के आदेश क्रमांक जविप्रा/तसनिअ-1/2014-15/डी-753 दिनांक 16.02.15 के अनुसार उद्यानिकी कार्यों (Horticultural work) हेतु निम्नानुसार निर्धारित श्रेणी में पंजीकृत संवेदक ही निविदा में भाग लेने के पात्र होंगे।

श्रेणी	कार्य की अनुमानित लागत राशि
H-I	कोई सीमा नहीं
H-II	रु. 100 लाख तक के कार्यों के लिये
H-III	रु. 50 लाख तक के कार्यों के लिये
H-IV	रु. 30 लाख तक के कार्यों के लिये

### कार्य की शर्तें :-

1. रामनिवास बाग स्थित जयपुर विकास प्राधिकरण कार्यालय में संवेदक द्वारा एक सुझाव/शिकायत पुस्तिका संधारित की जावेगी।
2. संवेदक द्वारा सड़क सफाई का कार्य आवश्यकतानुसार मैनुअली किया जायेगा।
3. निविदा में आमंत्रित रामनिवास बाग में दर्शायी गई सभी सड़कों के साथ-2 समस्त फुटपाथों (संलग्न स्कैचमेप अनुसार) के लिए साफ-सफाई हेतु अपनी न्यूनतम दरें प्रस्तुत करनी होंगी।
4. यह कार्य प्रातः 7 बजे से प्रारंभ कर कार्य पूर्ण होने तक करना होगा। इसके अतिरिक्त दिन के समय भी कार्य जारी रहेगा। वर्ष के सभी दिन कार्य करना होगा। कार्य समय में समय-2 पर प्राधिकरण द्वारा परिवर्तन किया जा सकता है।
5. इस कार्य के लिए टेण्डर में सफाई श्रमिक, ब्रश, खड़ी झाड़ू, आड़ी झाड़ू, डिब्बा, फादडा, परात, हाथ गाड़ियों (व्हील बैराज) इत्यादि जरूरी संसाधनों की व्यवस्था संवेदक को करनी होगी।
6. इस कार्य में तमाम प्रकार के कचरे जैसे सूखी घास, कादा, कीचड़ और पत्ते वगैरह तमाम प्रकार का कचरा संवेदक को उठाना होगा और झाड़ू/पत्ती, स्क्रेपिंग करनी होगी।
7. निविदा में दर्शाई गई रोड पर यदि छोटे कचरा पात्र लगे हुये हो या भविष्य में लगाये जाये तो इनमें से कचरा निकालकर निगम द्वारा कचरा डालने हेतु स्वीकृत किये गये कचरा डिपों में इस प्रकार डालना होगा कि बाहर नहीं गिरे। डिपों नहीं होने की स्थिति में संवेदक को अपने स्तर से कचरे को पार्क से बाहर निस्तारण करना होगा।
8. सफाई के दौरान सड़कों एवं फुटपाथ पर मौजूदा घास को उखाड़कर सफाई करनी होगी तथा अन्य सभी चीजें यथा प्लास्टिक, बोतल, कागज, सभी तरह की गंदगी, गुट्टों, लालकटोरे, कूड़े के ढेरों के आसपास के

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छिलके, पत्तल दोने, विडी-सिगरेट के अवशेष, अन्य ठोस पदार्थ इत्यादि को एकत्रित कर कचरा पात्र में डालना होगा। फुटपाथ के साथ किनारे पर किसी भी प्रकार की मिट्टी इत्यादि नजर नहीं आनी चाहिये।

9. आवश्यकता पडने पर टेण्डर में स्वीकृत दर पर संविदाकार से अन्य स्थानों की सफाई का कार्य भी दिया जा सकता है जिसके लिये कोई क्षतिपूर्ति देय नहीं होगी।
10. संवेदक को रामनिवास बाग में स्थित विभिन्न कार्यालयों/संस्थानों द्वारा अरथाई कचरा संग्रहण केन्द्रों पर विसर्जित किये जाने वाले विभिन्न प्रकार के कचरे को उठाकर अन्य कचरे के साथ पार्क से बाहर निस्तारित करना होगा।

**विशेष शर्त :-**

1. नगर निगम जयपुर द्वारा रामनिवास बाग से संबंधित साफ-सफाई का कार्य का चार्ज इस ठेके की समयावधि पूरी होने से पहले भी लिया जा सकता है। यदि ऐसा होता है तो निविदा की अवधि को पूर्व में ही समाप्त करके ठेका निरस्त कर दिया जायेगा।
2. संवेदक द्वारा रामनिवास बाग में अपना एक जिम्मेदार प्रतिनिधि निर्धारित वर्दी में प्रातः 6:00 बजे से रात्रि 9:00 बजे तक तैनात किया जायेगा जो यथा संभव रामनिवास बाग स्थित जयपुर विकास प्राधिकरण कार्यालय में उपलब्ध रहेगा।
3. इस निविदा की अवधि कार्य प्रारंभ करने से एक वर्ष की होगी, कार्यदिश जारी करते ही कार्य प्रारंभ करना होगा। निविदा पूरी होने पर जविप्रा चाहे तो आगामी 6 माह तक आपसी सहमति से स्वीकृत दर पर कार्य करवा सकता है। इस समयावधि में जविप्रा अन्य कोई व्यवस्था या नये संसाधन लगाकर कार्य करवाता है तो 30 दिवस के नोटिस पर कॉन्ट्रैक्ट समाप्त किया जा सकेगा।
4. संधारण हेतु एक ट्रेक्टर मय ट्रौली/टैंकर की आवश्यकता होगी जिसके रजिस्ट्रेशन एवं बीमा संबंधी सभी दस्तावेजों की प्रति निविदा के साथ संलग्न करने होंगे। प्रत्येक टैंकर पर पीछे की तरफ 3 फीट व्यास का पीले रंग का एक गोला बना हुआ होना चाहिये जिसमें लाल रंग का तीर का निशान हो तथा "On JDA Duty" लिखा हो।
5. कार्य के दौरान कॉन्ट्रेक्टर के संसाधनों के द्वारा राह चलते आदमी की कोई दुर्घटना या मृत्यु हो जाती है तो उसकी तमाम जिम्मेदारी संवेदक की होगी। इसमें जविप्रा जयपुर की कोई भी तरह की जवाबदेही नहीं होगी। फिर भी कार्य के दौरान कोई भी व्यक्ति को चोट या मृत्यु हो तथा जविप्रा जयपुर के उपर कोई क्लेम एवं केस बनता है और जवाबदेही बनती है तो वह क्लेम एवं केस बनता है और जवाबदेही बनती है तो वह क्लेम एवं केस बर्न मांग की रकम संवेदक के बिल में से काट ली जावेगी तथा डिपोजिट में जमा करली जावेगी और क्लेम पूरा होने पर राशि उस व्यक्ति को दे दी जायेगी। अगर बिल से काटी गई राशि अधिक होने पर संवेदक को लौटा दी जावेगी और रकम कम होने पर संवेदक की जमा एस.डी. राशि में से काट ली जावेगी।
6. निविदा की शर्तों के आधार पर किसी प्रकार का विवाद होने पर जविप्रा के वरिष्ठ उद्यानविज्ञ का निर्णय अंतिम होगा एवं संवेदक को मान्य होगा। निविदा की शर्तों में किसी प्रकार के संशोधन करने का अधिकार जविप्रा के व. उद्यानविज्ञ को रहेगा।
7. निविदा के तमाम कार्य पर रामनिवास बाग में कार्यरत प्राधिकरण के अधिकारी/कचारी के समय-2 पर दिये गये निर्देशों की पालना करनी होगी।

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8. निविदा को सबलेट नहीं किया जा सकेगा। यानि कि जिस संवेदक को यह कार्य दिया गया है, उसी को यह कार्य करना होगा। यदि किसी ओर से कार्य करवाते हुये पाये जाने पर निविदा समाप्त कर दी जावेगी एवं जमानत राशि जप्त कर ली जावेगी।
9. किसी प्रकार के विवाद होने पर अंतिम निर्णय प्राधिकरण प्रशासन का होगा और वह दोनों पक्षों के लिए मान्य होगा। न्यायिक विवाद क्षेत्र जयपुर होगा।
10. निविदा में बीएसआर दरों से कम दरें अंकित करने पर संवेदक द्वारा बैंक गारंटी कार्यकारी समिति की 215 वीं बैठक दिनांक 06.11.17 के एजेण्डा सं. 215.31 के निर्णय अनुसार मुख्य अभियंता, सार्वजनिक निर्माण विभाग के परिपत्र क्र. CE/PWD/D&T/Cir./D-123 दिनांक 27.09.17 में दिये गये प्रावधानों के अनुसार प्रस्तुत करना आवश्यक होगा। बैंक गारंटी जयपुर ब्रांच की Payable होनी चाहिये।
11. संवेदक के द्वारा अनुबंध की शर्तों का उल्लंघन अथवा निम्न गुणवत्ता के कार्य कराये जाने पर अमानत राशि के साथ बैंक गारंटी भी जप्त कर संवेदक को एक वर्ष के लिए टेंडर में भाग लेने से डी-बार किया जा सकेगा।

**मोनिटरिंग :-**

1. रामनिवास बाग की मुख्य सड़कों, ब्रॉक-वे एवं फुटपाथों पर सफाई कार्य निम्न प्रकार होगा :-  
प्रातः 7 बजे से कार्य समाप्ति तक।  
सांयकाल 5 बजे से कार्य समाप्ति तक।  
आपातकालीन स्थिति यथा रैली, यात्रा आदि के पश्चात।
2. कार्य के सुपरविजन के लिए जरूरी सुपरवाइजर संवेदक को रखना होगा, उसके पास मोबाईल फोन रखना जरूरी होगा। श्रमिकों एवं सुपरवाइजर को रेडियम लमा हुआ लाल रंग का एप्रेन पहनना होगा, जो कि संवेदक द्वारा अपने खर्च से उपलब्ध कराना होगा। कचरा उठाने तथा स्क्रेपिंग कार्य के दौरान एप्रेम पहनना होगा। कचरा परिवहन हेतु उपयोग किये जाने वाले वाहनों पर भी आवश्यक रिफ्लेक्टिव शीट/ब्लिंकर्स लगाने होंगे। कार्य के लिए संवेदक द्वारा नियुक्त सभी कर्मचारियों को फोटो पहचान पत्र संवेदक द्वारा जारी किया जावेगा तथा उनका विवरण जविप्रा में आवश्यक रूप से देना होगा।
3. संवेदक को पार्क में साफ-सफाई हेतु न्यूनतम 07 एवं कार्य की आवश्यकतानुसार अधिक सफाई कर्मी रखने होंगे। सफाई कर्मी निर्धारित मात्रा से कम पाये जाने पर 500 रु. प्रतिदिन पेनेल्टी लगाई जावेगी।
4. बाल मजदूरों से कार्य नहीं करवाया जावेगा। बाल मजदूरों से कार्य करवाये जाने पर निविदा निरस्त कर दी जावेगी।
5. संवेदक को उनके श्रमिकों को छुट्टी तथा वेतन इत्यादि तमाम लाभ नियमों के अनुसार उनके जोखिम व खर्च पर देना पडेगा। इस संबंध में कोई भी कानून का उल्लंघन हुआ तो समस्त जिम्मेदारी संवेदक की होगी।
6. संविदाकार द्वारा सफाई कार्य में लगाये गये श्रमिकों को राज्य सरकार द्वारा निर्धारित न्यूनतम मजदूरी का भुगतान करना अनिवार्य होगा। न्यूनतम मजदूरी का भुगतान नहीं करने की स्थिति में निविदा समाप्त कर लेने की कार्यवाही की जावेगी।

  


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7. संवेदक के पास कम से कम दो ट्रेक्टर मय ट्रैली, एक जेसीबी, एक डम्पर लीज पर अथवा स्वयं के स्वामित्व का होना आवश्यक है। इस संबंध में संवेदक रु. 50 रु. का नॉन ज्यूडिशियल स्टाम्प पर वांछित शपथ पत्र प्रस्तुत करेगा जो नोटरी पब्लिक से प्रमाणित होगा।
8. निविदा में दर्शायी गई सभी सडकों के साथ-2 समस्त फुटपाथों (संलग्न स्कैचमेप अनुसार) पर स्क्रेपिंग, ब्रशिंग तथा तंगाम प्रकार के कचरे को संवेदकों के श्रमिकों द्वारा हाथ गाडी के माध्यम से कचरा उटाकर कचरा पात्र/कचरा डिपों पर डालना होगा। कचरा पात्र में कचरा इस प्रकार डालना होगा कि कचरा बाहर नजर नहीं आये। कचरा पात्र के अलावा अन्य कहीं भी कचरा नहीं डाला जावेगा। कचरे को प्रतिदिन उनके प्रकार के अनुसार यथा प्लास्टिक, मिट्टी या अन्य इत्यादि संग्रहण कर नगर निगम द्वारा निर्देशित/चिन्हीत स्थान पर पार्क से बाहर निस्तारित किया जावेगा।
9. किसी भी रोड साइड मीडियन एवं ग्रीनबेल्ड के विकास/सौन्दर्यकरण कार्य का निरीक्षण वरिष्ठ उद्यानविज्ञ अथवा उद्यान शाखा के प्रतिनिधि द्वारा किसी भी समय किया जा सकता है। कार्य की प्रत्येक बार के लिये संधारण में कमी पाये जाने पर बी.एस.आर. 2016 की दुगुनी दर से वसूली की जावेगी।

#### भुगतान की शर्त :-

1. प्रत्येक माह की 5 तारीख तक संवेदक को कार्य बिल इस कार्यालय में प्रस्तुत करना होगा। संवेदक द्वारा प्रत्येक माह की 5 तारीख के पश्चात् बिल प्रस्तुत करने पर उस बिल राशि की 5 प्रतिशत राशि पेनल्टी के रूप में बिल से काट ली जावेगी।
2. संवेदक को भुगतान किये जाने वाले बिलों में CGST/GST, आयकर एवं अन्य राशि की कटौती सरकार द्वारा समय-2 पर जारी नियमों के अनुसार देय होगी।
3. मासिक भुगतान दैनिक विवरणिका कार्यप्रभारी/क्षेत्रीय वन अधिकारी द्वारा भरी हुई एवं वरिष्ठ अधीक्षक उद्यान द्वारा समय-समय पर चैक की हुई प्रविष्टियों के आधार पर किया जायेगा।
4. जितने वर्गमीटर की सफाई नहीं की गई है या कार्य में कमी पायी गयी तो उसकी कटौती स्वीकृत की गई दर की दुगुनी दरों से की जायेगी।
5. एप्रेन नहीं पहनने पर 10 रु. प्रतिदिन प्रति श्रमिक की शास्ती लगाई जावेगी।
6. दर स्वीकृत करने के बाद नियत समय में संवेदक द्वारा एग्रीमेंट करार नहीं करने पर ईएमडी जप्त कर ली जावेगी एवं जविप्रा जयपुर में अन्य कोई भी कार्य करने के लिए ब्लैक लिस्ट कर दिया जावेगा।
7. कार्य के दौरान संवेदक द्वारा आर्थिक नुकसान के अतिरिक्त अन्य अनियमितता पर बाग में आने वाले नागरिकों के स्वास्थ्य से खिलवाड करेगा तो उसकी जमानत राशि जप्त कर ली जावेगी एवं संवेदक की फर्म को ब्लैक लिस्ट कर दी जावेगी।
8. जमा की गई Performance security राशि उक्त ठेके के सफलतापूर्वक समाप्त होने के 3 माह पश्चात ही लौटाई जावेगी।

Signature valid

Digitally signed by Sarogram Singh  
RajKaj R Katiyar  
83060 Designation : Conservator Of Forest  
Date: 2024.06.25 11:50:37 IST  
Reason: Approved

Jaipur Development Authority, Jaipur

G - Schedule

Name of work - Cleaning of main road and along path ways areas in Ramniwas Garden, Jaipur for 2 years

S.N.	Particulars	Qty	Unit	Rate	Amount
1	Sweeping / Cleaning of Garden roads, Lawns & paths & disposal of all rubbish.	73000000	Per 100 Sqm	2.38	1737400.00
	Total				1737400.00

Tender percentage in figures ----- above/below

Tender percentage in words ----- above/below

Signature of the Contractor

  
Senior Horticulturist