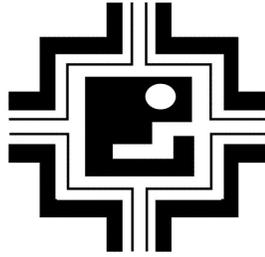


JAIPUR DEVELOPMENT AUTHORITY, JAIPUR



Tender Document

For

**DPR Consultancy for Drainage work in Prithvi Raj Nagar (North), JDA,
Jaipur.**

Total Estimated Cost of consultancy work : Rs 100.00 Lakhs

NIB No. JDA-EE-PRN-NORTH-01-2024-25 Due Date:- 10.07.2024

**Executive Engineer PRN (North)
Jaipur Development Authority
Jaipur**

जयपुर विकास प्राधिकरण, जयपुर

राम किशोर व्यास भवन, कमरा नं. 314, तृतीय-तल, नागरिक सेवा केन्द्र भवन,
इन्दिरा सर्किल जवाहर लाल नेहरू मार्ग, जयपुर-302004

क्रमांक जविप्रा/अधि.अभि. PRN-North/2024-25/

दिनांक : 28.06.2024

निविदा सूचना

निविदा सूचना सं० अधि. अभि. पीआरएन-उत्तर/01/2024-25

जयपुर विकास प्राधिकरण द्वारा “DPR Consultancy for Drainage work in Prithvi Raj Nagar (North), JDA, Jaipur” जिसकी अनुमानित लागत रु 100.00 लाख के लिए ऑनलाईन बिड्स दिनांक 10.07.2024 को सायं 06:00 बजे तक आमन्त्रित की जाती है। निविदा बोली का ऑनलाईन आवेदन व भुगतान जविप्रा पोर्टल पर करने की अन्तिम तिथि 10.07.2024 को सायं 6:00 बजे तक है। निविदा बोली के दस्तावेजों का विस्तृत विवरण www.sppp.rajasthan.gov.in, www.eproc.rajasthan.gov.in and www.jda.urban.rajasthan.gov.in पर देखा जा सकता है।

1. (UBN No.)

निविदा में भाग लेने वालों को निम्न शर्तों की पूर्ति करनी होगी।

1. निविदा दाता जयपुर विकास प्राधिकरण की वेबसाईट www.jda.urban.rajasthan.gov.in पर पंजीकृत हो एवं निविदा में भाग लेने के लिए बोलीदाता को आवेदन करने के लिए दस्तावेज शुल्क, अमानत राशि, आर.आई.एस.एल. प्रोसेसिंग शुल्क ऑनलाईन जमा करनी होगी।
2. ऑनलाईन निविदा प्रस्तुत करने के लिए निविदा दाताओं का राजस्थान सरकार के ई-प्राक्वूमेंट पोर्टल www.eproc.rajasthan.gov.in पर पंजीकृत हो।

(कैलाश चन्द बैरवा)
अधिकांश अभियंता
पीआरएन-उत्तर
जविप्रा, जयपुर।

प्रतिलिपि:-

1. जन सम्पर्क अधिकारी, जविप्रा को तकनीकी सहायक (निदेशक अभियान्त्रिकी-प्रथम) के मार्फत समाचार पत्र में नियमानुसार प्रकाशन हेतु।

Job No. 017/2024-25

अधिकांश अभियंता
पीआरएन-उत्तर
जविप्रा, जयपुर।

JAIPUR DEVELOPMENT AUTHORITY

Room No. 314, CCC Building, IIIrd Floor, Ram Kishore Vyas Bhavan, Indira Circle, JawaharLal
Nehru Marg, Jaipur – 302 004 Telephone: +91-141-2569696

E.mail: jdaeeprn@gmail.com

No: - JDA/EE/PRN (N)/2024-25/D-

Dated: 28.06.2024

NOTICE INVITING BID

NIB No. : JDA/EE (PRN-North)/01/2024-25

Online Bids are invited up-to 6.00 PM of 10.07.2024 for “DPR Consultancy for Drainage work in Prithvi Raj Nagar (North), JDA, Jaipur” assuming estimated cost of consultancy work as Rs 100.00 Lakhs. The last date for Applying Bid and making online payment on JDA portal is up-to 6.00 PM of 10.07.2024. Details may be seen in the Bidding Document at our office or the State Public Procurement Portal website www.sppp.rajasthan.gov.in, www.eproc.rajasthan.gov.in and www.jda.urban.rajasthan.gov.in.

1. (UBN No.)

To participate in the bid, bidder has to be:

1. Registered on JDA website www.jda.urban.rajasthan.gov.in, For participating in the Bid, the Bidder has to apply for the Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only.
2. Registered on e-Procurement Portal of Government of Rajasthan www.eproc.rajasthan.gov.in for online e-Bid submission.

(Kailash Chand Bairwa)

Executive Engineer PRN (N)
JDA, Jaipur

Copy to :-

1. PRO Cell, JDA, Jaipur through TA to DE (I) for publication in News paper as per rules.

Job No. 017/2024-25

Executive Engineer PRN (N)
JDA, Jaipur

JAIPUR DEVELOPMENT AUTHORITY

Room No. 314, CCC Building, IIIrd Floor, Ram Kishore Vyas Bhavan, Indira Circle, JawaharLal Nehru Marg, Jaipur – 302 004 Telephone: +91-141-2569696

E.mail: jdaeprn@gmail.com

Bid No: - JDA/EE/PRN (N)/2024-25/D-

Dated:

NOTICE INVITING BID

NIB No. : JDA/EE(PRN-North)/01/2024-25

Name & Address of the Procuring Entity	<ul style="list-style-type: none"> ➤ Name: Executive Engineer PRN (North), Jaipur Development Authority Address: Room No. 314, CCC Building, IIIrd Floor, Ram Kishore Vyas Bhavan, Indira Circle, JawaharLal Nehru Marg, Jaipur – 302 004 Telephone: +91-141-2569696 E.mail: jdaeprn@gmail.com
Subject Matter of Procurement	<ul style="list-style-type: none"> ➤ DPR Consultancy for Drainage work in Prithvi Raj Nagar (North), JDA, Jaipur ➤ Job No. : 017/2024-25
Bid Procedure	<ul style="list-style-type: none"> ➤ Potential Assessment Method Tender (eg. Single-stage Two part (envelope) open competitive) eBid procedure at http://eproc.rajasthan.gov.in
Bid Evaluation Criteria (Selection Method)	<ul style="list-style-type: none"> ➤ Potential Assessment Method L1 (eg. Least Cost Based Selection (LCBS)-L1)
Websites for downloading Bidding Document, Corrigendum's, Addendums, etc.	<ul style="list-style-type: none"> ➤ Websites: www.sppp.rajasthan.gov.in, www.eproc.rajasthan.gov.in, www.jda.urban.rajasthan.gov.in
Website for online Bid application participation and payment *	<ul style="list-style-type: none"> ➤ Website: www.jda.urban.rajasthan.gov.in ➤ For participating in the Bid, the Bidder has to apply for this Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only. <ul style="list-style-type: none"> ○ Bidding document fee: Rs. 1000/- (Rupees One Thousand only) ○ RISL Processing Fee: Rs. 2000/- (Rupees Two Thousand only) ➤ Requisite Bid Security Deposit
Estimated Procurement Cost	<ul style="list-style-type: none"> ➤ INR 100.00 lacs/- (Rupees One Crore Only)
Bid Security Deposit	<ul style="list-style-type: none"> ➤ Amount (INR): 2% (Rs. 2,00,000.00/-) for registered in other government department or a Private Firm Registered in company/ any relevant act. ➤ and 0.5% (50,000.00/-) for contractor enlisted in JDA. ➤ Eligibility: The bidder should be registered consultant in JDA OR in Any central Government Department/State Government Department/Local body/Railways OR a Private Firm Registered in company/ any relevant act.
Date/Time/Place of Pre-Bid	<ul style="list-style-type: none"> ➤ NA
Applying Bid and making Online Payment on JDA portal (www.jda.urban.rajasthan.gov.in)	<ul style="list-style-type: none"> ➤ Start Date: 01.07.2024 at 9.30 AM ➤ End Date: 10.07.2024 at 06.00 PM ➤ In case EMD in from BG Original Bank Guarantee is to be submitted in Room No MB-SF-225A (Room No. of DD (E&B) of Main Building, Jaipur Development Authority by 11.07.2024 10.00AM to 15.07.2024 upto 5.00 PM
Bid Submission on e-Procurement Portal of GOR	<ul style="list-style-type: none"> ➤ Start Date: 01.07.2024 at 9.30 AM ➤ End Date: 10.07.2024 at 06.00 PM
Date/Time/Place of Technical Bid Opening	<ul style="list-style-type: none"> ➤ N/A
Date/ Time/ Place of Financial Bid Opening	<ul style="list-style-type: none"> ➤ 18.07.2024 at 03.00 PM

Bid Validity	➤ 120 days from the bid submission deadline
Completion period of work	➤ 05 Months

* Jaipur Development Authority has decided to receive Earnest Money Deposit (EMD) (Bid Security), Tender Fee and RISL processing fee online through JDA Portal. The bid security options available in tender for participants are as mentioned below:

A. Payment Options:

Option-1: Bank Guarantee (BG) against EMD / Bid Security

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available.

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)

If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

Option-3: Payment Gateway (Aggregator)

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.

B. Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) "Bid Participation Receipt" will be available on Login of Bidder on JDA portal.

Note:

1. Bidder (authorized signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal.
2. In case, any of the bidders fails to pay the Tender Fee, BSD, and RISL Processing Fee, online (subject to confirmation), its Bid shall not be accepted.
3. To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safe crypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
4. JDA will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
5. Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.
6. Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: eproc@rajasthan.gov.in Address : e-Procurement Cell, JDA, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
7. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
8. No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
9. Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
10. The provisions of RTPPA Act 2012 and Rules 2013 thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail.

(Kailash Chand Bairwa)
Executive Engineer PRN (N)
JDA, Jaipur

Process for Participation & Depositing Payment Online

JAIPUR DEVELOPMENT AUTHORITY, has decided to receive Bidding document fee, RISL Processing Fee and Bid Security Deposit (BSD) through online mode only for which the bidder has to get registered himself on JDA portal www.jaipurjda.org.

To participate in the bid, bidder has to be:

1. Registered on JDA website www.jaipurjda.org (by depositing Rs. 500.00 online, the validity of which remains 3 (three) years).
For participating in the Bid, the Bidder has to apply for this Bid and pay the Bid Document Fee, RISL Processing Fee and Bid Security Deposit, online only.
2. Registered on e-Procurement Portal of Government of Rajasthan www.eproc.rajasthan.gov.in for online e-Bid submission.

Methods for depositing on line amount

- Online through Internet Banking, Debit Card or Credit Card.
- In case the amount exceeds the online payment limit, the payment may be made through RTGS / NEFT / Transfer in Bank Account Number **675401700586** IFSC Code **ICIC0006754** of ICICI BANK Limited, JDA Campus
Jaipur.

In case of RTGS / NEFT / Transfer the bidder is required to deposit the requisite amount in the dedicated bank account number as mentioned above and has to get the UTR / Reference number from the bank. This number requires to be updated while applying the bid on JDA portal.

While participation in the bid, a receipt will be generated through the system showing the submission details as per **Annexure-4**. The bidder is required to fill the instrument numbers for various heads on e-Procurement portal www.eproc.rajasthan.gov.in as mentioned in the receipt.

More details about Registration Process, Terms and Conditions and FAQ along with contact detail is available on JDA website www.jaipurjda.org under [eServices](#)>>JDA Tender

Section-1 Instructions to Bidders

JAIPUR DEVELOPMENT AUTHORITY, JAIPUR SCHEDULE AND SPECIFICATIONS

1. **Name of work:- DPR Consultancy for Drainage work in Prithvi Raj Nagar (North), JDA, Jaipur.**
2. NIB No. :- E.E.(PRN-North)/01/2024-25
3. Estimated Cost of consultancy work :- Rs. 100.00 Lacs
4. Cost of the tender documents :- Rs 1000/-
5. Earnest Money :- Rs. @ ½% Rs. 50,000.00
(For Consultant Enlisted in JDA, Jaipur)
:- Rs. @ 2 % Rs. 2,00,000.00
(For Consultant registered in other government departments or a private firm registered in company/other relevant act)
6. Sale of tender documents :- 01.07.2024 to 10.07.2024 (upto 6.00 P.M.)
7. Date & Time of opening tenders :- 18.07.2024 at 3.00 P.M.
8. Completion period of work :- 05Months.

SCHEDULE 'A' : INFORMATION USEFUL FOR THE CONTRACTORS :

The tenderer should see the site and fully understand the condition of the site before tendering and include all lead, lifts etc. for the material in his item rate /percentage to be quoted on the rates as given in the 'G' Schedule. The work shall be carried out in accordance with the Rajasthan PWD detailed specification and to the entire satisfaction of the Engineer-In charge of the work.

Clause A:The bid will be opened only of those bidders:-

- **The consultant should have executed/completed consultancy work for at least one work/project of preparation of DPR for the development of drainage work within last seven (07) years. The drainage work based on the DPR should have been executed/completed. The bidding consultant should have been the sole consultant for the work.**
(Certificate issued in this regard by Government of India, State Govt., Union Tertiary, Govt. undertakings, Autonomous Bodies, Public or Pvt. Ltd. Firms shall also be considered)
- **The Bidder's organization should have been in operations for at least last Seven (07) years with the proof of incorporation/commencement of business in drain planning/designing of drainage for ultimate disposal point.**
- **The consultant should have achieved an annual financial turnover of at least 33.33 Lacs in any one of the last seven (07) financial year (including current year), if opted by the consultant**
- **Deposit proper bid security, processing fee, tender fee, GST registration, clearance Certificate and copy of registration of contractor in required category are found to be in order. The Bid security, tender fee will be accepted through online payment only.**

Note :- Bidder should read Carefully

Experience certificate as per clause A of SCHEDULE 'A' : INFORMATION USEFUL FOR THE CONTRACTORS must be uploaded in cover-1 along with GST Certificate, Registration Certificate, Tender Fee, RISL Fees etc. Failure to upload the requisite documents in envelope-1 shall lead to rejection of bid.

SCHEDULE 'B' : LIST OF THE DRAWING TO BE SUPPLIED BY THE DEPARTMENT:

The drawings may also be seen in the office of undersigned.

SCHEDULE 'C' : LIST OF THE DRAWING TO BE SUPPLIED BY THE CONTRACTOR:

List of the drawing to be supplied by the contractor NIL. But the contractor shall have to arrange at his own cost drawings required for the work after depositing necessary cost within JDA.

SCHEDULE 'D' : TEST OF THE MATERIALS :

The test of the material and workmanship shall be conducted by the JDA staff as necessary, The result of such tests should confirm to the standard laid down in the Indian standards and or the standards laid down in the detailed specification of the Public Works department, Proper quality control is required to be maintained by the contractor qualified personnel as required under the contractor enlistments rules duly approved by the department shall have to be engaged at site by the contractor. The department reserves the right to engage such staff and recover the expenses from the contractor on such account in case of his failure to do so.

SCHEDULE 'E' : SAMPLES OF THE MATERIALS :

The samples of the material to be used by the contractor shall be deposited 15 days in advance with the Engineer In charge and be got approved by him before use.

SCHEDULE 'F' : TIME OF COMPLETION :

The work should start within 10 days of the issue of the work order and complete within time limits.

SCHEDULE 'G' : ATTACHED SEPARATELY APPLICABLE BASED ON JDA

special condition: Attached Separately

SCHEDULE 'I' : SPECIAL TERMS & CONDITION: ATTACHED SEPARATELY.

Annexure A : Compliance with the code of Integrity and No Conflict of Interest

Annexure B : Declaration by the Bidder regarding Qualifications (it is mandatory to physically sign upload this annexure otherwise the bid is liable to rejection)

Annexure C : Grievance Redressal during Procurement Process

Annexure D : Additional Conditions of Contract

**SIGNATURE OF CONTRACTOR
with full address & Mobile No. :**

**EXECUTIVE ENGINEER PRN (N)
Jaipur Development Authority,
Jaipur**



जयपुर विकास प्राधिकरण, जयपुर

www.jda.urban.rajasthan.gov.in

क्रमांक जविप्रा/अधि. अभि./त.स.नि.अ.-1/2021/डी-75

दिनांक :- 26/8/2021

To

Contractor's Association
Jaipur Development Authority
Jaipur.

जयपुर विकास प्राधिकरण में विभिन्न कार्यों हेतु कार्यों की प्रकृति के अनुसार निविदाएँ, कार्यालय आदेश क्रमांक JDA/Ex.En. (TA to Dir.Engg.-I)/2014-15/D-202 Dated:16.02.2015 द्वारा एकल बिड व Two bid में invite की जाती है। निविदाएँ प्राधिकरण की EC द्वारा अनुमोदित निविदा दस्तावेज के अनुसार की जाती है। निविदाओं के evaluation के दौरान प्रायः यह देखा जाता है कि निविदाकर्ता द्वारा निविदा प्रपत्र में अंकित दिशानिर्देशों के अनुसार प्रस्तुत किए गये आवश्यक दस्तावेज या तो अछूरे होते हैं या चाहे गये प्रफोर्मा प्रपत्र के अनुसार नहीं आवेदित किए जाते हैं। इस कारण से कई बार निविदाएं छोटी-छोटी गलतियों की वजह से निरस्त हो जाती है या Particular bidder disqualify हो जाते हैं। कुछ सामान्य गलतियां निम्नानुसार हैं:-

1. Schedule 1 to 4 को नहीं भरना।
2. RTTP प्रपत्र A,B,C,D को नहीं भरना व हस्ताक्षर नहीं करना।
3. निविदा दस्तावेज विभिन्न दस्तावेजों पर स्वयं के या नोटेरी के हस्ताक्षर नहीं होना।
4. रजिस्ट्रेशन की प्रति नहीं लगाना।
5. EMD Receipt नहीं लगाना।
6. Work performance certificate नहीं लगाना।
7. Non Judicial Stamp पर दी जाने वाली सूचनाएं सामान्य प्रष्ठ पर देना।
8. Two bid निविदाओं में वर्ष वार कार्य की मात्राएं एवं राशि नहीं देना।
9. अनावश्यक दस्तावेज उपलब्ध कराना।
10. Online bidding के लिए आवश्यक विभिन्न शुल्क जमा नहीं कराना।
11. GST Clearance Certificate नहीं लगा होना।
12. Certificate having quantities financial year wise should not be missing.
13. Certificate of maximum value of similar nature work executed in any one last financial year out of last five financial year.
14. Annual turn over certificate by CA नहीं लगाना।
15. मशीनरी की details संलग्न नहीं करना।
16. Bid Fee, Bid Processing Fee, Tax Clearance Certificate should not be missing.
17. Completion certificate of required similar nature component is to be enclosed.
18. Litigation History Should be enclosed.
19. Information regarding existing commitments and ongoing works should be enclosed.

इस सम्बन्ध में सभी निविदाताओं को सूचित किया जाता है कि निविदाएं जमा करने से पहले निविदा प्रपत्र में अंकित व चाहे गयी सूचनाएं उचित तरीके से भर कर ही निविदा प्रस्तुत करे जिससे अनावश्यक रूप से निविदा निरस्तीकरण से बचा जा सके। त्रुटीपूर्ण निविदा की स्थिति में निविदाता स्वयं ही जिम्मेदार होंगे।


अधीक्षण अभियन्ता एवं
तक.सहा. निदे. (अभि.-प्रथम)
जविप्रा, जयपुर

रामकिशोरव्यासभवन, इन्दिरासर्किल, जवाहरलालनेहरुमार्ग, जयपुर-302004

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क्रमांक जविप्रा/अधि. अभि./त.स.नि.अ.-1/2021/डी-75

दिनांक :- 26/8/2021

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. निजी सचिव, आयुक्त, जविप्रा, जयपुर।
2. निजी सचिव, सचिव, जविप्रा, जयपुर।
3. निदेशक (अभियांत्रिकी-प्रथम/द्वितीय/वित्त), जविप्रा, जयपुर।
4. समस्त अतिरिक्त मुख्य अभियन्ता, जविप्रा, जयपुर।
5. समस्त अधीक्षण अभियन्ता, जविप्रा, जयपुर।
6. समस्त अधिशाषी अभियन्ता, जविप्रा, जयपुर।
7. रक्षित पत्रावली।

अधिशाषी अभियन्ता एवं
तक.सहा. निदे. (अभि.-प्रथम)
जविप्रा, जयपुर

रामकिशोरव्यासभवन, इन्दिरासर्किल, जवाहरलालनेहरुमार्ग, जयपुर-302004

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Section-2

OBJECTIVE OF THE ASSIGNMENT

The objective of this Assignment is to undertake required surveys, detail engineering, estimation and prepare Detail Project Report for the purpose of development and construction of the drainage system and enabling the prospective bidders to assess the JDA's requirements in a clear and predictable manner with a view to ensuring:

- (i) Identification and delineation of the catchment area for drain section. Survey of the drains in the catchment area leading to the main drain (including main drain) up to ultimate disposal point.
- (ii) Rainfall time series analysis for the catchment from IMD and estimating design rainfall for the different drain segments.
- (iii) Estimation of peak runoff at different points in the drainage system and accordingly analysis/planning and designing of capacity of drainage system.
- (iv) Proposal of resizing or re-development of the drains in the catchment, if required.
- (v) Detailed design and drawings of drains for execution as per working feasibility at site.
- (vi) Planning, recommendations and designing as per site for reducing the water logging problem and incorporating it in detail DPR.

PROJECT AREA

This assignment is intent to prepare DPR for Drainage Planning for the area PRN North between Kalwar road to Ajmer road and from 200 ft bypass towards West Side up to PRN (North) boundary+ min 500 mtr from Zone boundary. The ultimate disposal (one or more) of storm water will be the critical criteria for approval of draft/ final DPR.

ELIGIBILITY CRITERIA OF BIDDER

Bidder must read carefully the minimum conditions of eligibility (the "conditions of Eligibility") provided herein.

- (A) The consultant should have executed/completed consultancy work for at least one work/project of preparation of DPR for the development of drainage work within last seven (07) years. The drainage work based on the DPR should have been executed/completed. The bidding consultant should have been the sole consultant for the work.
(Certificate issued in this regard by Government of India, State Govt., Union Tertiary, Govt. undertakings, Autonomous Bodies, Public or Pvt. Ltd. Firms shall also be considered)
- (B) The Bidder's organization should have been in operations for at least last Seven (07) years with the proof of incorporation/commencement of business in drain planning/designing of drainage for ultimate disposal point.
- (C) The consultant should have achieved an annual financial turnover of at least 33.33 Lacs in any one of the last seven (07) financial year (including current year), if opted by the consultant

Scope and Specifications of Work

SCOPE OF SERVICES

Assignment as mentioned below:

- 1) **Preparation OF DPR :-** This includes.

Mapping, Survey & Investigation:

- i. GIS mapping for assessing the catchment area and Digital Elevation Modelling (DEM) for catchment area of drain
- ii. Data collection and surveys
- iii. Study & Assessment of existing drainage system
- iv. Total station/DGPS survey including level contours
- v. Historical Rainfall data analysis

Planning and Engineering:

Project components will be planned and designed on the basis of survey data and data analysis. The major components of the project are Drainage Planning & designing for Storm Water runoff which includes, the followings:

- i. Identification of catchment area
- ii. Storm water Runoff Analysis.
- iii. Hydraulic Designs for drain section
- iv. Structural designs for drain section/ cross drainage structures
- v. Preparation of Engineering drawings
- vi. Preparation of BOQ and Cost Estimates

These services are briefly explained hereunder:

1.1 DPR PREPARATION

Mapping, Surveys and investigations

GIS mapping for assessing the catchment area

GIS mapping shall be conducted to assess the extent of the catchment area for drainage system under consideration. This includes procurement of satellite imagery, digitization of image to work out the LULC, drainage pattern (DEM) and section wise catchment area etc.

Data Collection and surveys

- **Data Collection:** Consultant shall collect the data of existing drainage system from Site/field to review the system. Consultant shall collect the historical rainfall data for hydraulic designs.
- **Topography survey:** Project area mapping survey by DGPS/ Total Station instrument this will also include the level survey. The detail of all existing physical structures including road network, permanent structures like trees, electric/ telephones poles, towers, building blocks, wells/ tube wells and cross drainage structures etc will be captured in survey and marked on the survey map. Existing ground level of project area shall be taken at an interval of 50mtr and every junction.

Study & assessment of existing drainage system:

Consultant shall conduct a field survey to mark the existing drainage system at project area. The details to be collected under this survey are as

- marking of drains, Size & shape of drains, Slope of drains, present condition of drain/ structures etc.
- An inventory of road, culverts, bridges and other structures like railway over/under bridges, flyovers (grade separated structures), underpasses and overpasses.
- Identification & Marking of stretches of the Project which are affected by frequent flooding and subjected to water logging;
- Typical cross-sections of the existing road showing ROW, shoulders and drains.

1.2 Planning and Engineering Designs

Planning: A concept/ Master drainage plan will be developed at this stage. The suitable alignment for the drain will be planned on the survey map with the consideration of available site conditions, levels, and feasible alignment for the drain.

Engineering Designs: Designs of various components of the Project keeping in view the requirements of the standard Codes and Manual and the scope of services described. It shall be responsible for the accuracy of the physical details such as alignment, right of way, assets within the right of way including safety devices, utilities, trees, service roads, cross drainage structures, etc. The layout and preliminary designs shall be supplemented with explanatory drawings, etc.

Consultant shall also be responsible for structural designs for the structures proposed for the construction under the project.

The engineering designs will be started after finalizing the planning and fixing of best suitable alignment for drains. This will include the:

Storm water Runoff Analysis: An analysis of excess rainfall flow (runoff) shall be conducted with the consideration of the drainage area, type of surface soil/ land cover of drainage area, rainfall intensity, time of rainfall etc to work out the design discharge for proposed drainage system.

Hydraulic Designs for drain section: Drain sections of suitable shape and material will be design for the design discharge.

Structural design: Structural design for drain section/ cross drainage structures and vetting of the designs from IIT/NITs/ any Govt Engineering college as directed by Engineer in charge.

Preparation & approval of engineering drawings: Detail Engineering drawings will be prepared for the suitable works and structures this includes the drawings for tender purposes and Working drawings.

Preparation of BOQ and Cost Estimates: Detail bill of quantities will be prepared for the works and cost estimations will be worked out on the basis of applicable PWD BSR/ RUIDP SOR/ JDA SOR and rate analysis for non BSR items as directed by Engineer in charge.

Preparation of Presentation:- All Presentation/progress reports as and whenever required will be made and present by bidders as per direction of engineer in charge.

Preparation of Tender document: Tender document shall be prepared for the project on Item rate quote/ Percentage above/ below on G-schedule as desired by the department.

1.3 DELIVERABLES

The Consultant shall prepare & deliver the following deliverables (the “**Deliverables**”) for the Project during the course of this Consultancy.

A. Inception Report

On commencement of the Consultancy, the Consultant shall submit an Inception Report. The Inception Report shall include the Consultants submissions towards understanding of the RFP and the Work Plan.

Inception Report shall also include the assessment report on existing drainage system.

B. Draft Project Report (A& F Proposal)

Consultant shall prepare draft report for the project, this report shall be based upon the analysis of field surveys data and shall contain the details of proposed correction/ modification for the alignment, geometry of the road. Report shall have :

- (i) Topographic survey of the Project.
- (ii) Utility Relocation Plans: Utility-wise preliminary plans together for shifting/relocation the utility required for execution of the work
- (iii) Design & drawings of drains and cross structures: The Consultant shall design the drain section based upon analysis of hydrology data, prepare GAD for Cross Drainage Structures.
- (v) Cost Estimation: The Consultant shall make a block cost estimation for the project based on the proposed components in the draft report.

C. Detail Project Report (T.S. Proposal)

The Detail Project Report / T.S. proposal shall be prepared after approval of Draft report. This DPR will have the details the following:

- (i) **Sets of Drawings**
 - (a) At least 5 No. of copies, Colored/Black & white as directed by engineer in charge.
 - (b) An Index Plan of the Project
 - (c) Plans, L-sections, and typical cross-sections showing the
 - (d) Existing drainage Drawings.
 - (e) Complete catchment area Drawing.
- (ii) **Investigation Reports**

- (a) Survey report.(No. of sets in 3 copies)
- (iii) **Designs:** Engineering designs of the Project including Main Drains, Secondary Drains & Cross drainage system. Consistent with the existing facility and the additional requirements including:
 - (a) Storm water runoff data analysis for maximum rainfall as per IMD.
 - (b) Drainage assessment and proposed drainage arrangement having details of structures for drainage layout of inter-sections,.
 - (d) The structural designs of the proposed structures shall be done after finalization of drain alignment and depth and GAD of the cross structures.
- (iv) **Project costing:** Detail BOQs, Cost Estimate shall be prepared from the detail of the final designs of the construction of Project.

D. Tender Documents

Consultant shall prepare & submit the Tender document for the project after receiving approval of Technical Sanction from competent authority. Tender document shall be prepared for the work on Lum-sum Turnkey project / Item rate project / Percentage above/ below on G-schedule as desired by the department.

Tender document shall be prepared in accordance of latest PW& FAR Rules of Rajasthan State Govt.

1.4 ASSIGNMENT DURATION:

Looking at the scope of work, the total time period for the assignment would be **04 months**.

SPECIAL TERMS AND CONDITIONS

Terms & Conditions of the Tender

- 1- **Joint Venture is not allowed. Only firms, that are having their own set up in all respects are allowed to bid.**
- 2- Firm should not be black listed in last three years by any Government Department.
- 3- **Milestones/Deliverables, Timelines for the Scope of Services and payment schedule covered as following**

S. N.	Milestone/Deliverable	Timeframe from date of work order	Payment (% of consultancy cost)
1	Submission of Inception report	1.0 month	7.50%
2	Submission of Topographic survey report	1.5 month	7.50%
3	Submission of Draft Comprehensive DPR	2.0 month	15%
4	Submission of Final Comprehensive DPR	3.0 month	20%
5	Approval of DPR by JDA (After vetted by NIT/IIT)	3.5 month	30%
6	Submission & approval of Tender Document by JDA	3.5 months	10%
7	Evaluation of Bids and issuance of LOA to the Contractor	5.0 months	10%
TOTAL			100%

Note:

- (a) For interim payment till the submission of Draft DPR, % shall be calculated on the basis of estimated cost of consultancy work and thereafter adjustment shall be made in accordance to cost estimate of work in Final DPR with upper limit of project cost as Rs 100.00 Crores
- (b) The cost estimate shall be prepared on current applicable JDA BSR'2016
- (c) The % rate quoted by the consultant is inclusive of GST + all other taxes as applicable
- (d) It is the responsibility/ duty of the consultant firm to get vetted the approved final DPR from NIT/IIT at their own cost. The payment shall be made for S. No 5 to 7 of payment terms after vetted.

- (e) JDA reserves the right to withdraw the work at any stage without assigning any reason. Payment shall be done as per the work done upto the stage payment mentioned in above shedule
- 4- Consultant has to provide all necessary drawings and designs required for approval & Execution on the JDA approved BSR.
 - 5- All designs and drawings should be detailed to required degree for smooth execution of work as required by the Engineering Staff of JDA.
 - 6- Consultant has to provide modified / changed design & drawing free of cost if required by Engineer-in-charge as per site condition.
 - 7- In case department feels that the performance of consultant is slow/not as per desired standard. JDA shall have full rights to award the work to any of the consultant fulfilling the requirement.
 - 8- Consultant has to deploy adequate resources to complete the work within time as mentioned in the work order. The decision of time frame shall be at the sole discretion of JDA & Consultant has to abide by it.
 - 9- Work order shall be issued separately for each work / Project to the successful bidder.
 - 10- Penalty Clause:**
 - a- In case of delay in deliverables: For the delays in delivery of document, LD equal to 0.5% per week of eligible payment of delayed component will be imposed.
 - b- In case of faulty DPR (without change in scope or ground situation), consultant will modify the DPR at no extra costs to the JDA within specified time frame.
 - c- In case of variations, for more than 25% in each item or/and for more than 5% of contract amount (without change in scope or ground situation), penalty will be imposed for total variation (including permissible limits). Penalty will be imposed @ 3% of total variation of each item or @ 2% of entire contract amount whichever is more.
 - d- Total penalties/liquidated damages under the contract shall not be more than 10% of final contract value.
 - 11- JDA will be free to allot the parallel work to any of the willing tenderers on the above-approved rates as and when considered necessary.
 - 12- The amount of contingency, lumpsum provision for new electric connection, O&M cost, Railway/Highway crossing charge shall not be considered for payment toward project/DPR cost.**
 - 13- Above quoted rates are inclusive of all taxes levied by state / central govt.**
 - 14- No price escalation is payable.**

Forfeiture of Performance Security -

15-In case contracting agency fails to rectify the defects within stipulated period notified to him by the Engineer-in-charge concerned under contract agreement, the Engineer-in-charge shall serve a final notice for 5 days' time reckoned from the date of issue of notice to rectify the defects. In case the contracting agency not responding to the notice and fails in rectification of defects the Engineer-in-charge will get the defects rectified at the risk and cost of the contracting agency. Action such as encashment of Bank Guarantee action under enlistment rules and clauses of agreement etc. shall also be taken against the contracting agency by the competent authority.

16-Force Majeure the defect arises due to earthquake, cyclone, and natural calamities shall not be the responsibility of contracting agency.

**Signature of Contractor
with full address & Mobile No.**

**Executive Engineer (PRN North)
JDA, Jaipur**

Section -5 : Annexures

Annexure A **(RTPP Act/Rules)**

Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall-

- i Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process;
- ii Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- iii Not indulge in any collusion, Bid-rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- iv Not misuse any information shared between the procuring entity and the bidders with an intent to gain an unfair advantage in the procurement process;
- v Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- vi Not obstruct any investigation or audit of a procurement process;
- vii Disclose conflict of interest, if any; and
- viii Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of interest:

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

A bidder may be considered to be in conflict of interest with one or more parties in the bidding process if, including but not limited to:

- A. Have controlling partners/shareholders in common; or
- B. Receive or have received any direct or indirect subsidy from any of them; or
- C. Have the same legal representative for purposes of the bid; or
- D. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the procuring Entity regarding the bidding process; or
- E. The bidder participates in more than one bid in a bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a bidder, in more than one bid; or
- F. the bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, works or services that are the subject of the Bid; or
- G. Bidder or any of its affiliates has been hired (or proposed to be hired) by the procuring entity as engineer-in-charge/consultant for the contract.

Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted tofor procurement ofin response to their Notice inviting Bids No.....Dated.....I/wehereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entry;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the state government or any local authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offense related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of the bidder

Place:

Name:

Designation:

Address:

Note:- Annexure “B” is mandatory to be fulfilled & signed with seal by the bidder failing which the bid shall summarily be rejected without asking any clarification.

Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority :

For works costing up to Rs. 300.00Lakhs - Jaipur Development Commissioner, JDA, Jaipur.

For works costing above Rs. 300.00Lakhs - Executive Committee, JDA, Jaipur.

The designation and address of the Second Appellate Authority:

For works costing up to Rs. 300.00Lakhs - Executive Committee, JDA, Jaipur.

For works costing above Rs. 300.00Lakhs - Principle Secretary/ACS, Urban Development
& Housing Department, GOR, Jaipur.

(1) Filing an appeal: -

if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or the guidelines issued there under, he may file an appeal to First Appellate authority, as specified in the Bidding document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which, he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings:

Provided further that in case a procuring entity evaluates the technical bids before the opening of the financial bids, an appeal related to the matter of financial bids may be filed only by a bidder whose technical bid is found to be acceptable.

(2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the first appellate authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to the second appellate authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the first appellate authority, as the case may be.

(4) Appeals not to lie in certain cases: -

No appeal shall lie against any decision of the procuring entity relating to the following matters, namely: -

- (a) Determination of the need of procurement
- (b) Provisions limiting the participation of bidders in the bid process
- (c) The decision of whether or not to enter into negotiations
- (d) Cancellation of a procurement process
- (e) Applicability of the provisions of confidentiality

(5) Form of Appeals: -

- (a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, Affidavit verifying the facts stated in the appeal and proof of payment of fee,
- (c) Every appeal may be presented to the first appellate authority or second Appellate authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing Appeal: -

- (a) Fee for the first appeal shall be rupees two thousand five hundred and for the second appeal shall be rupees ten thousand, which shall be non-refundable.

(b) The fee shall be paid in the form of a bank demand draft or banker's cheque of a scheduled bank in India payable in the name of the appellate authority concerned.

(7) Procedure for disposal of Appeal: -

- (a) The first appellate authority or second appellate authority as the case may be, upon the filing of the appeal, shall issue notice accompanied by a copy of the appeal, affidavit and documents, if any, to the respondents and fix a date of hearing
- (b) On the date fixed for hearing, the first appellate authority or the second appellate authority, as the case may be shall-
 - (i) Hear all the parties appeal presenting before him; and
 - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide a copy of the order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.

Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a financial bid is substantially responsive, the procuring entity will correct arithmetical errors during the evaluation of financial Bids on the following basis:

- (i) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected unless in the opinion of the procuring entity, there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its bid security shall be forfeited or its bid securing declaration shall be executed.

2. Procuring Entity's Right to Vary quantities.

- (i) At the time of award of the contract, the quantity of goods, works or services originally specified in the bidding documents may be increased or decreased, by a specified percentage, but such increase or decrease shall not exceed fifty percent, of the quantity specified in the bidding documents. It shall be without any change in the unit prices or other terms and conditions of the bid and the conditions of the contract.
- (ii) If the Procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding document due to change circumstances, the bidder shall not be entitled to any claim or compensation except otherwise provided in the conditions of the contract.
- (iii) In case of procurement of goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of goods of the original contract and shall be within one month from the date of expiry of the last supply. If the supplier fails to do so, the procuring entity shall be free to arrange for the balance supply by limited bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

3. Dividing quantities among more than one bidder at the time of award (In case of procurement of Goods):-

As a general rule, all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, then in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidder in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Process for Tender Participation & Depositing Payment on ‘Online Tender Participation’ Portal of JDA & Bid Submission on ‘e-Procurement Portal’ of Government of Rajasthan: -

A*Process for Tender Participation & Depositing Payment on ‘Online Tender Participation’ Portal of JDA

1-Participate in tender

- a) Bidder can access ‘Online Tender Participation’ Portal of JDA at <https://jda.urban.rajasthan.gov.in/jda> or by Single-Sign-On at <http://service.jaipurjda.org>.
- b) Create user Login with a valid mobile number to register yourself for various Online Services of JDA.
- c) Select ‘Proceed as Citizen’ and then ‘Proceed for Subscription’ for ‘Tender Online Payment’. The prevailing plan for getting registered for tendering process of JDA is Rs. 500.00 with a validity period of 3 Years (renewable).
- d) After successful payment, re-login and upload required documents for KYC (Know Your Client) compliance as per the type of entity viz. Individuals/ Company/ Partnership Firms/ Trusts & foundations. Besides, Bank Passbook / Cancelled Cheque consisting of Bank Account, IFSC Code is mandatory to be uploaded, to refund the bid security of unsuccessful bidder.
- e) After receiving the payment successfully and approving KYC documents the bidder will be authenticated by JDA for taking part in Tender.

2-Deposit Tender Fee, RISL processing fee and Bid Security (EMD)

- **Option-1:** Payment Gateway (Aggregator)
The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.
- **Option-2:** Electronic Fund Transfer (EFT: NEFT/RTGS)
If the bidder selects payment mode as EFT (NEFT/RTGS), “Paying Slip for EFT (NEFT/RTGS)” will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

3-Deposit Bid Security (EMD)

The Bid Security (EMD) can be submitted through Bank Guarantee (BG). Bidder may opt Bank Guarantee (BG) against Bid Security (EMD), for which bidder requires to prepare BG before applying in the tender. The detail of BG requires to be fed on ‘Online Tender Participation’ Portal of JDA before paying balance amount (Tender Fee + RISL Processing Fee). This balance amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available.

4-Obtain Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt based on which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the ‘Bid Participation Receipt’ will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the ‘Bid Participation Receipt’ will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) ‘Bid Participation Receipt’ will be available on Login of Bidder on JDA portal.

B-Bid Submission on ‘e-Procurement Portal’ of Government of Rajasthan**

- 1- Online e-Bid can be submitted after registration at e-Procurement Portal of Government of Rajasthan www.eproc.rajasthan.gov.in
- 2- It is mandatory to upload Bid Participation Receipt with the bid submission.

- 3- Details of online payment available on Tender Participation Portal of JDA have to be filled in 'offline payment' section of e-Procurement portal.

Note

- 1- Bidder (authorized signatory) shall submit their offer on-line in electronic formats both for technical and financial proposal.
- 2- In case, any of the bidders fails to pay the Tender Fee, BSD, and RISL Processing Fee, online (subject to confirmation), its Bid shall not be accepted.
- 3- To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e., TCS, Safecrypt, nCode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
- 4- JDA will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
- 5- Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.
- 6- Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested in training may contact e-Procurement Cell, DoIT&C for booking the training slot.
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: eproc@rajasthan.gov.in
Address: e-Procurement Cell, JDA, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
- 7- The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
- 8- No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
- 9- Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
- 10- The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail.

Jaipur Development Authority, Jaipur. Bid Participation Receipt	
	Date & Time:-
Bid Detail	
Bid ID: Bid Title: Bid Value:	Procurement Entity:- Bid Opening Place:
Bidder Detail	
Name of Entity: Registration Type: Payment Mode: Instrument No.:	Mobile No.: Instrument Amount: Payment Channel: Instrument Date:

Dates Detail		
Sr. No.	Event Name	Event Date
1	Publishing Date	
2	Bid Opening Date	

Specific Instrument for eProc Rajasthan			
Instrument Type			
Instrument Number	Head Name	Amount	Date
	Tender Fee		
	RISL Processing Fee		
	Bid Security Deposit		
Issuer Detail: Jaipur Development Authority		Challan Number:	

More details about Registration Process, Terms and Conditions and FAQ along with contact detail is available on JDA website www.jda.urban.rajasthan.gov.in.

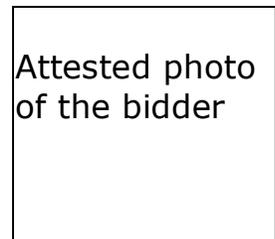
01. If there is any typographical error or otherwise in the 'G' Schedule the rates given in the relevant BSR on which schedule 'G' has been prepared, shall prevail.
02. The contractor shall follow the contractor labour regulation and abolition Act 1970 & Rule 1971.
03. The JDA shall have right to cause on audit and technical examination of the work and the final bills of the contractor including all supporting vouchers, abstract etc. to be made within two years after payment of the final bills and if as a result such audit any amount is found to have been over paid/excess in respect of any work done by the contractor under the contract or any work claimed by him to have been done under this contract and found not to have been executed the contractor shall be liable to refund such amount and it shall be lawful ;for the JDA to recover such sum from him in ;the manner prescribed in special condition no. 8 or any other manner legally permissible and if it is found that the contractor was paid less then that was due to him under the contract in respect of any work executed by him under it, the amount of such under payment shall be paid bay the JDA to the contractor.
04. Tax exemption/ Tax liabilities if any shall be applicable as per prevailing government rule and bidder has to consider this while quoting the rates.
05. The contractor shall not work after the sunset and before sunrise without specific permission of the authority Engineer.
06. Whenever any claim against the contractor for the payment of a sum of money arises out or under the contracts, the JDA shall be entered to recover the sum by appropriating in part or whole of the security deposit of the contractor. In the event of the security being insufficient or if no security has been taken from the contractor then the balance of the total sum recoverable as the case may shall be deducted from any sum then due or which a any time there contract with the JDA should this sum be sufficient to recover the full amount recoverable, the contractor shall pay to JDA on demand the balance remaining due. The JDA shall further have the right to effect such recoveries under P.D.R. Act.
07. The rate quoted by the contractor shall remain valid for a period of 120 days from the date of opening of the tenders.
08. By submission of this tender the contractor agree to abide with all printed conditions provided in the PWD manual from 64 (Chapter 3-para 36) and subsequent modification.
09. No conditions are to be added by the contractor and conditional tender is liable to be rejected.
10. All transaction in the execution of this work and this tender will be liable to sale-tax vide section 2(B) read with sub clause (4) Sale-tax Rule, 1954.
11. If any tenderer withdraws his tender prior to expiry of said validity period given at S.No. 7 or mutually extended prior or makes modifications in the rates, terms and conditions of the tender within the said period which are not acceptable to the department or fails to commence the work in the specified period, fails to execute the agreement the department shall without prejudice to any, other right or remedy, be at liberty to forfeit the amount of earnest money given in any form absolutely. If any contractor, who having submitted a tender does not execute the agreement or start the work or dose not complete the work and the work has to be put to retendering, he shall stand debarred for six months from participating of tendering in JDA in addition to forfeiture of Earnest Money / Security Deposit and other action under agreement
12. Rules regarding enlistment of contractors provide that work ;upto five times limit for which they are qualified for tendering can be allotted to them Therefore, before tender the contractors will keep this in mind, and submit the details of work. Tenders with incomplete or incorrect information are liable to be rejected.
13. Any material not conforming to the specifications collected at site shall have to be removed by the contractor within a period of 3 days of the instructions, issued by the Engineer-Incharge in writing. Failing which, such material shall be removed by the Engineer-Incharge at risk and the contractor after expiry of 3 days period.
14. The material collected at site and paid provisionally shall remain under the watch and ward of the contractor till it is consumed, fully on the work.
15. The rates provided in tender documents are inclusive of all Taxes royalty.
16. Undersigned has full right to reject any or all tenders without given any reasons.

17. As per Supreme Court decision "All contracts with Governments shall require registration of workers under the building and other construction workers (Regulation of Employment and Conditions of Service) Act, 1996 and extension of benefits to such workers under the act."
18. The tenderer are required to submit copy of their enlistment as contractor.
19. Conditions of RPWA-100 will be mandatory & acceptable to the contractor.
20. Any tender received with unattested cutting/overwriting in rates shall be rejected and such bidder will be debarred from tendering for three months in JDA.
21. All the provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules, 2013 will be applicable. If there is any contradictions in existing special conditions and provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and RULES, 2013, provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and RULES 2013 shall be applicable.

**Signature of Contractor
with full address & Mobile No.**

**Executive Engineer PRN (N)
JDA, Jaipur**

ANNEXURE- I



SELF DECLARATION

**I/We..... Proprietor/
Partner/ Authorized signatory of M/s
..... under take the oath that
the information furnished by me/us of the assessment
Bid for is
correct to the best of my/our knowledge and nothing
has been concealed by me. I acknowledge that if in
future any information furnished by me is found
incorrect I will be solely responsible and shall be
punished as per the law and also any benefits in any
form obtained by me shall be recoverable.**

.....
Proprietor/ Partner/ Authorized signatory
M/s
.....

**Note:-
This self declaration is mandatory to be signed by the consultant failing which the bid shall
summarily be rejected without asking any clarification.**

Annexure-2A

Specified Bank Guarantee Performa for Bid Security

Section - 6

Form of (Bank Guarantee) -En cashable at the branch of the bank in Jaipur City.

To
Secretary,
Jaipur Development Authority,
Jaipur

Sub:

Bank Guarantee No. _____ dated _____ for [amount of Security in figures] [in words] on behalf of _____ [Name of the Bidder] against Bid Security for the.....

.....**JDA Jaipur** WHEREAS, _____ [name of Bidder with address] (**hereinafter called “the Bidder”**) has submitted his Bid dated for the work of **“DPR Consultancy for Drainage work in Prithvi Raj Nagar (North), JDA, Jaipur.** (here in after called “ the Bid ”).

KNOW ALL PEOPLE by these presents that we _____ (Name of Bank) of having our registered office at _____ [name of country] having our registered office at _____ (hereinafter called “the Bank”) are bound unto Secretary, Jaipur Development Authority. (Hereinafter called “the Employer”) in the sum of Rupees _____ [**Amount of Security in figures**] _____ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents.

That on demand of JDA , this Bank Guarantee is cashable at the following branch in Jaipur City.

1. Name of Bank:
2. Name of the branch with branch code:
3. Address:
4. E-Mail Id:
5. Telephone No.
6. Fax No.:

SEALED with the Common Seal of the said Bank this _____ day of _____ of 20____.

THE CONDITIONS of this obligation are:

- (1) if the Bidder withdraws his Bid during the period of Bid validity specified in the Form of Bid;
- (2) if the Bidder refuses to accept the correction of errors in his bid;
- (3) If the Bidder, having been notified of the acceptance of his Bid by the Employer during the period of Bid validity;
 - (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, or
 - (b) fails or refuses to furnish the Performance Security, in accordance with the Instructions to

Bidders;

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or more of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date 90 days after the date of expiration of the Bid Validity, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, a notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank no later than the above date.

The amount covered under the above Bank Guarantee shall be automatically credited in the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through **ISFC code No ICICI 006754. Bank Account No. 675401700518** on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in writing for its release.

Date _____ Signature of the Bank _____

Witness _____ Seal _____
[Signature, Name, and Address]

[Note: To be furnished on appropriate non-judicial stamps & should be valid for the next 7 months from the bid opening date]

Specified Bank Guarantee Performa for Performance Security
Section - 6
Form of (Bank Guarantee) -En cashable at the branch of the bank in Jaipur City.

To

Secretary, Jaipur Development Authority, Jaipur

Sub:.....

Bank Guarantee No. _____ dated _____ for [amount of Security in figures] [in words] on behalf of _____ [Name of the Bidder] against Performance Security for the.....

.....**JDA Jaipur** WHEREAS, _____ [name of Bidder with address] (**hereinafter called “the Bidder”**) has submitted his Bid dated for the work of **DPR Consultancy for Drainage work in Prithvi Raj Nagar (North), JDA, Jaipur.** (herein after called “ the Bid ”).

KNOW ALL PEOPLE by these presents that we _____

_____ (Name of Bank) of having our registered office at _____ [name of country] having our registered office at _____ (hereinafter called “the Bank”) are bound unto Secretary, Jaipur Development Authority. (Hereinafter called “the Employer”) in the sum of Rupees _____ [**Amount of Security in figures**] _____ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents.

That on demand of JDA, this Bank Guarantee is cashable at the following branch in Jaipur City.

1. Name of Bank:
2. Name of the branch with branch code:
3. Address:
4. E-Mail Id:
5. Telephone No.
6. Fax No.:

SEALED with the Common Seal of the said Bank this _____ day of _____ of 20____.

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand within valid period of this guarantee.

This Guarantee will remain in force up to and including the date 90 days after the date of DLP period, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, a notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank no later than the above date.

The amount covered under the above Bank Guarantee shall be automatically credited to the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through **ISFC code No ICIC006754. Bank Account No. 675401700518** on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in writing for its release.

Date _____ Signature of the Bank _____

Witness _____ Seal _____

[Signature, Name and Address]

[Note: To be furnished on appropriate non-judicial stamps.]

PAYMENT MECHANISM FOR PARTICIPATING IN TENDER

Jaipur Development Authority has decided to receive Earnest Money Deposit (EMD) (Bid Security) Tender fee online through JDA portal. The bid security options available in tender for participants are as mentioned below :

A. Payment Options:

Option-1: Bank Guarantee (BG). against EMD / Bid Security

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security) for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee). This amount will be paid through **Payment Gateway only**, option to make balance payment through EFT (RTGS/NEFT) will not be available

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT/RTGS) will be available

Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)

If the bidder selects payment mode as EFT (NEFT/RTGS) **"Paying Slip for EFT (NEFT/RTGS)"** will be generated by the system for the complete amount. The payment can be made from **any Bank any Branch** using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 2 days prior to closing date of bid participation.

Option-3: Payment Gateway (Aggregator)

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from **anywhere any time** till the closing date & time of bid participation

B. Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the **"Bid Participation Receipt"** will be generated on real time basis
- In case complete payment is done through Payment Gateway, on successful transaction the **"Bid Participation Receipt"** will be generated on real time basis
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) **"Bid Participation Receipt"** will be available on Login of Bidder on JDA portal.

-SD-
Executive Engineer PRN (N)
JDA, Jaipur

Jaipur Development Authority, Jaipur

Office Order

No. : JDA/IT(1074501)/E-Services/2015-16/D-399

Dated: 4-10-2016

Subject: Payment mechanism for participating in tender.

Jaipur Development Authority has decided to receive Earnest Money Deposit (EMD) (Bid Security), Tender Fee and RISL processing fee online through JDA Portal. The bid security options available in tender for participants are as mentioned below:

A. Payment Options:

Option-1: Bank Guarantee (BG) against EMD / Bid Security

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through **Payment Gateway only**, option to make balance payment through EFT (RTGS/NEFT) will not be available.

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)

If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from **any Bank any Branch** using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 2 days prior to closing date of bid participation.

Option-3: Payment Gateway (Aggregator)

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from **anywhere any time** till the closing date & time of bid participation.

B. Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.

- In case complete payment is done through Payment Gateway, on successful transaction the “**Bid Participation Receipt**” will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) “**Bid Participation Receipt**” will be available on Login of Bidder on JDA portal.

This payment mechanism will come into force w.e.f 15/10/2016. Thereafter, old payment mechanism related to NEFT/ RTGS in which the bidder makes direct payment without “**Paying Slip for EFT (NEFT/RTGS)**” in JDA’s bank account will be discontinued.

All procuring entities are hereby directed to clearly mention this procedure in NIB document.


(Pawan Arora)
Secretary

Copy for information and further necessary action to:

1. P.S. to JDC, JDA, Jaipur.
2. P.S. to Secretary, Secretary, JDA, Jaipur.
3. Director (Law / Finance / Town Planning / Engineering-I / Engineering-II), JDA, Jaipur.
4. All Additional Chief Engineer _____, JDA, Jaipur
5. DC (Administration)/DC(Store)/DC (Vehicle), JDA, Jaipur
6. System Analyst, JDA, Jaipur
7. Analyst-cum-Programmer, JDA to ensure integration of software w.e.f 01/10/2016.
8. All Xen _____, JDA, Jaipur.
9. Officer-in-charge, SPPP Portal, Jaipur.
10. OSD (Public Relation) / PRO, JDA, Jaipur.


(Brijesh Kishore Sharma)
OSD (RM)

जयपुर विकास प्राधिकरण, जयपुर

क्रमांक :- F-()JDA/Sr.Ao.works-II/2017/D-

172

दिनांक :-

12.7.17

आदेश

1 जुलाई 2017 से भारत सरकार के नोटिफिकेशन द्वारा GST लागू होने के कारण व्यक्तियों/फर्म/कम्पनी/संस्था/टेकेदार के निर्माण/सिविल आपूर्ति/सेवाओं इत्यादि के कार्यों के प्राधिकरण द्वारा बिल भुगतान किये जाने के लिये प्राधिकरण कर सलाहकार चार्टर्ड एकाउन्टेन्ट से प्राप्त हुई राय के क्रम में निम्नांकित प्रमाण पत्र/शपथ पत्र/Invoice बिलों के साथ प्रस्तुत किया जाना सुनिश्चित करावे :-

1. व्यक्ति/फर्म/कम्पनी/संस्था/टेकेदार का GST के अन्तर्गत रजिस्ट्रेशन प्रमाण पत्र की स्व:प्रमाणित फोटो प्रति।
2. व्यक्ति/फर्म/कम्पनी/संस्था/टेकेदार का GST के रजिस्ट्रेशन नहीं होने के स्थिति में स्व:प्रमाणित शपथ पत्र।
3. अपंजीकृत व्यक्ति/फर्म/कम्पनी/संस्था/टेकेदार के बिलों के भुगतान की स्थिति में मासिक टैक्स Invoice भुगतान-अधिकारी द्वारा मासिक आधार पर उसी माह के अंत में तैयार करवाया जाना सुनिश्चित किया जावेगा।
4. आपूर्ति एवं सेवा के विरुद्ध भुगतान बिलों में Vat/Service Tax चार्ज होने (Vat/Service Tax होने) पर (दिनांक 30.06.17 तक आपूर्ति एवं Invoice जारी करने पर) Taxable Invoice नहीं बनाया जावेगा एवं इनका भुगतान पूर्वानुसार (01.07.2017 से पूर्व निहित प्रक्रिया अनुसार) किया जाना सुनिश्चित करावे।

स्पष्टीकरण :- दिनांक 30.06.17 तक सामान की आपूर्ति के बिलों में Vat Invoice होने पर या अन्यथा होने पर इनका भुगतान पूर्वानुसार 01.07.2017 से पूर्व निहित प्रक्रिया अनुसार किया जावेगा।

संलग्न :- GST रेट तथा HSN/SAC CODE की फोटो प्रति

(बृजेश किशोर शर्मा)
निदेशक(वित्त)

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु :-

1. वरिष्ठ निजी सचिव, आयुक्त, जविप्रा, जयपुर।
2. वरिष्ठ निजी सचिव, सचिव, जविप्रा, जयपुर।
3. निदेशक (वित्त/विधि/अभियंत्रिकी-प्रथम व द्वितीय/आयोजना/परियोजना, जविप्रा, जयपुर।
4. अतिरिक्त आयुक्त(प्रशासन/पूर्व/पश्चिम/एल.पी.सी./भूमि), जविप्रा, जयपुर।
5. संयुक्त आयुक्त(सिस्टम मैनेजमेन्ट/संसाधन एवं समन्वय), जविप्रा, जयपुर।
6. विशेषाधिकारी(संसाधन विकास), जविप्रा, जयपुर।
7. अतिरिक्त निदेशक(राजस्व एवं सम्पत्ति निस्तारण), जविप्रा, जयपुर।
8. समस्त जून उपायुक्तगण , जविप्रा, जयपुर।
9. मुख्य लेखाधिकारी(पी. एण्ड ए.), जविप्रा, जयपुर।
10. उर्फनिदेशक(व्यय एवं बजट), जविप्रा, जयपुर।
11. वरिष्ठ लेखाधिकारी(निर्माण-प्रथम/द्वितीय/आर.सी.आर./पेंशन/नीलामी), जविप्रा, जयपुर।
12. सिस्टम एनालिस्ट, जविप्रा, जयपुर को प्रेषित कर लेख है कि सिस्टम में GST नम्बर सम्मिलित करने एवं Tax Invoice बनाने की प्रक्रिया तैयार करावे
13. उप रजिस्ट्रार(सहकारिता), जविप्रा, जयपुर।
14. अधिशापी अभियन्ता जून , जविप्रा, जयपुर।
15. वरिष्ठ उद्यानविज्ञ, जविप्रा, जयपुर।
16. लेखाधिकारी (भुगतान/योजना/निर्माण)/सहायक लेखाधिकारी, जविप्रा, जयपुर।
17. प्रभारी अधिकारी, नागरिक सेवाकेन्द्र, जविप्रा, जयपुर।
18. सलाहकार(जनसम्पर्क), जविप्रा, जयपुर।
19. रोकडियों(निर्माण/सिविल/भूमि आवृत्ति), जविप्रा, जयपुर।
20. रक्षित पत्रावली

अति.निदेशक(रा.एवं स.नि.)