



# JAIPUR DEVELOPMENT AUTHORITY

Room No. 101, 1st Floor, Main Building, Ram Kishore Vyas Bhavan, Indira Circle,  
Jawahar Lal Nehru Marg, Jaipur - 302 004  
Telephone: +91-141-2569696

No:- JDA/Sr.Hort./2023-24/D-04

Dated: 21.04.2023

## NOTICE INVITING BID

NIB No. : Sr. Horti./2023-24/04

Name & Address of the Procuring Entity	<ul style="list-style-type: none"> <li>➤ Name: Sr. Horticulturist, Jaipur Development Authority</li> <li>➤ Address: Room No. NB-SF-205, IIIrd Floor, Bank Building, Ram Kishore Vyas Bhavan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur - 302004 (Rajasthan)</li> <li>➤ Email: <a href="mailto:horticulturecell@gmail.com">horticulturecell@gmail.com</a></li> </ul>
Subject Matter of Procurement	Maintenance of existing old median plantation for 2 year of Army area- Amanishah Nallah to Kalyan ji ki choki median, Sirsi road - Khatipura tiraha to mundiyaramsar, Janak marg, Vishwamitra marg and near by new median in H. zone-III. (A&F No. 04/2023-24) Amount Rs. 5549598.00
Time Period	24 Month
Bid Procedure	Single bid open (in two envelope) competitive E bid procedure at <a href="http://eproc.rajasthan.gov.in">eproc.rajasthan.gov.in</a>
Bid Evaluation Criteria (Selection Method)	Least Cost Based Selection (LCBS)-L1
Websites for downloading Bidding Document, Corrigendum's, Addendums, etc.	<ul style="list-style-type: none"> <li>➤ Websites: <a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a>, <a href="http://www.jda.urban.rajasthan.gov.in">www.jda.urban.rajasthan.gov.in</a>, <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a></li> </ul>
Website for online bid payment.	<ul style="list-style-type: none"> <li>➤ Website: <a href="http://www.jda.urban.rajasthan.gov.in">www.jda.urban.rajasthan.gov.in</a></li> <li>➤ For participating in the Bid, the Bidder has to apply for this Bid and pay the Bidding Document Fee, <b>online only</b>.</li> <li>➤ Bidding document fee: <b>Rs. 500/- Rupees</b></li> <li>➤ Tender Processing Fee: <b>Rs.1500/- Rupees</b></li> </ul>
Estimated Procurement Cost	➤ <b>INR 53,36,000/- (Rupees Twenty Nine Lakh Sixty Three Thousand only)</b>
*Bid Security Deposit	<ul style="list-style-type: none"> <li>➤ Amount (INR): 2% (Rs.106720/-) of Estimated Procurement Cost (For A &amp; AA class contractor registered in other department)</li> <li>➤ Amount (INR): 0.5% (Rs. 26680/-) of Estimated Procurement Cost for Contractor registered in JDA &amp; 1% for sick industries other than S.S.I. of Rajasthan whose cases are pending with Board of Industrial &amp; Financial Reconstruction (BIFR).</li> <li>➤ In case bidder opts to submit bid security through bank guarantee, the bank guarantee should valid up to 120 days from the date of opening of the bid.</li> </ul>
Bid Procedure	➤ Single stage open (in two envelope) competitive bid (Financial Bid) through e-Bid procedure at <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
Publishing date on SPPP Portal	➤ 22.04.2023
Document sale/download/ Bid Participation amount deposit start date on JDA Portal	➤ 22.04.2023
Bid Submission Start Date on eProc Portal of GOR	➤ 22.04.2023
Document sale/download/ Bid Participation amount deposit End date on JDA Portal	➤ 01.05.2023 at 06:00 PM
Bid Submission End date on eProc Portal of GOR	➤ 01.05.2023 at 06:00 PM
**Date/ Time/ Place of Bid Opening	<ul style="list-style-type: none"> <li>➤ 02.05.2023 at 11.00 AM</li> <li>➤ NB-SF-204, IIIrd Floor, Bank Building, Ram Kishore Vyas Bhawan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur - 302004 (Rajasthan)</li> </ul>
Bid Validity	➤ 120 days from the bid submission deadline.
<b>A. Payment Options:</b> <b>Option-1: Bank Guarantee (BG) against EMD / Bid Security</b> Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through Payment Gateway only, option to make balance payment	

through EFT (RTGS/NEFT) will not be available. If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

**Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)**

If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

**Option-3: Payment Gateway (Aggregator)**

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.

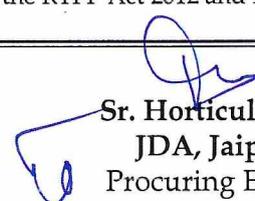
**B. Bid Participation Receipt**

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) "Bid Participation Receipt" will be available on Login of Bidder on JDA portal.

**Note:**

1. Bidder (authorized signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal.
2. In case, any of the bidders fails to pay the Tender Fee, BSD, and RISL Processing Fee, online (subject to confirmation), its Bid shall not be accepted.
3. To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in> (bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
4. JDA will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
5. Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.
6. Training for the bidders on the usage of e-Tendering System (eProcurement) is also being arranged by DoI T&C, GoR on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.  
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail: [eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in) Address : e-Procurement Cell, JDA, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
7. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
8. No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
9. Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
10. The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules thereto, the later shall prevail.

  
Sr. Horticulturist  
JDA, Jaipur  
Procuring Entity

---

**Process for Participation & Depositing Payment Online**

---

JAIPUR DEVELOPMENT AUTHORITY, has decided to receive Bidding document fee, RISL Processing Fee and Bid Security Deposit (BSD) through online mode only for which the bidder has to get registered himself on JDA portal

[www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in).

**To participate in the bid, bidder has to be:**

1. Registered on JDA website [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in) (by depositing Rs. 500.00 online, the validity of which remains 3 (three) years).

For participating in the Bid, the Bidder has to apply for this Bid and pay the Bid Document Fee, RISL Processing Fee and Bid Security Deposit, online only.

2. Registered on e-Procurement Portal of Government of Rajasthan [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) for online e-Bid submission.

**Methods for depositing on line amount**

**Option-1: Bank Guarantee (BG) against EMD / Bid Security**

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available.

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

**Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)**

If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

**Option-3: Payment Gateway (Aggregator)**

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.

**C. Bid Participation Receipt**

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.

In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) "Bid Participation Receipt" will be available on Login of Bidder on JDA portal.

Bidder has to submitted as proof of deposited amount against the Bid on e-procurement Portal

<b>Jaipur Development Authority, Jaipur. Bid Participation Receipt</b>	
	Date & Time:-
<b>Bid Detail</b>	
Bid ID:	Procurement Entity:-
Bid Title:	
Bid Value:	Bid Opening Place:
<b>Bidder Detail</b>	
Name of Entity:	Mobile No.:
Registration Type:	Instrument Amount:
Payment Mode:	Payment Channel:
Instrument No.:	Instrument Date:

<b>Dates Detail</b>		
Sr. No.	Event Name	Event Date
1	Publishing Date	
2	Bid Opening Date	

<b>Specific Instrument for eProc Rajasthan</b>			
<b>Instrument Type</b>			
Instrument Number	Head Name	Amount	Date
	Tender Fee		
	RISL Processing Fee		
	Bid Security Deposit		
Issuer Detail: Jaipur Development Authority		Challan Number:	



SCHEDULE AND SPECIFICATIONS

**Name of work:** Maintenance of existing old median plantation for 2 year of Army area- Amanishah Nallah to Kalyan ji ki choki median, Sirsi road - Khatipura tiraha to mundiyaramsar, Janak marg, Vishwamitra marg and near by new median in H. zone-III.

**SCHEDULE 'A' : INFORMATION USEFUL FOR THE CONTRACTORS :**

The tenderer should see the site and fully understand the condition of the site before tendering & should include all leads, lifts etc. for the material in his item rate for the items as given in the Schedule-G. Then work shall be carried out in accordance with the Rajasthan PWD/ JDA detailed specification and to the entire satisfaction of Site-in-charge of the work.

**SCHEDULE – 'B' : LIST OF THE DRAWING TO BE SUPPLIED BY THE DEPARTMENT:**

The drawing to be supplied by the JDA is Nil.

**SCHEDULE – 'C' : LIST OF THE DRAWING TO BE SUPPLIED BY THE CONTRACTOR:**

List of the drawing to be supplied by the contractor is Nil.

**SCHEDULE – 'D' : TEST OF THE MATERIALS :**

Any material/stock to be supplied as per G-Schedule such as plants, shrubs, flowers, compost, good earth, farm yard manure etc. to be made available by the contractor in nursery within 10 days of issuing of work order. This stock/materials to be verified by officers of Horticulture wing/Site in charge. If these stock/material not conforming to the specifications collected at site shall have to be removed by the contractor within a period of 3 days of the instructions, issued by the Site-In charge in writing. Failing which, such material shall be removed by the Site-In charge. The expenses shall be recovered from the contractor in case of his failure to do so.

**SCHEDULE – 'E' : SAMPLES OF THE MATERIALS :**

Any material/stock to be supplied as per G-Schedule such as plants, shrubs, flowers, compost, good earth, farm yard manure etc. to be made available by the contractor in nursery within 10 days of issuing of work order. This stock/materials to be verified by officers of Horticulture wing/Site in charge.

**SCHEDULE – 'F' : TIME OF COMPLETION :**

The work should start within 7 days of issue of work order and complete within the prescribed time period. In case of failure, the contractor shall be liable for action under the conditions of agreement and special conditions of the tender.

**SCHEDULE – 'G' : BILL OF QUANTITIES :** Attached separately.

**SCHEDULE - 'H' : SPECIAL CONDITON :** Attached separately.

**SCHEDULE – 'I' : LIST OF THE MATERIAL TO BE SUPPLIED BY THE DEPTT :**

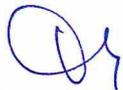
No material will be supplied by the JDA. Contractor has to arrange all the materials/machineries at his own cost.

**SCHEDULE – 'J' : COST OF BID DOCUMENTS, PROCESSING FEES & BID SECURITY:**

As per details given in Annexure -2

**SCHEDULE – 'K' : OTHER SPECIAL CONDITION :** Attached separately

Signature of the Bidder  
With full address

  
Sr. Horticulturist  
JDA, Jaipur

**SPECIAL CONDITIONS**  
**SCHEDULE 'H'**

01. If there is any typographical error or otherwise in the 'G' Schedule the rates given in the relevant BSR on which schedule 'G' has been prepared, shall prevail.
02. The contractor shall follow the contractor labour regulation and abolition Act 1970 & Rule 1971.
03. The JDA shall have right to cause on audit and technical examination of the work and the final bills of the contractor including all supporting vouchers, abstract etc. to be made within two years after payment of the final bills and if as a result such audit any amount is found to have been over paid/excess in respect of any work done by the contractor under the contract or any work claimed by him to have been done under this contract and found not to have been executed the contractor shall be liable to refund such amount and it shall be lawful ;for the JDA to recover such sum from him in ;the manner prescribed in special condition no. 8 or any other manner legally permissible and if it is found that the contractor was paid less then that was due to him under the contract in respect of any work executed by him under it, the amount of such under payment shall be paid by the JDA to the contractor.
04. Whenever any claim against the contractor for the payment of a sum of money arises out or under the contracts, the JDA shall be entered to recover the sum by appropriating in part or whole of the performance security of the contractor. In the event of the security being insufficient or if no security has been taken from the contractor then the balance of the total sum recoverable as the case may shall be deducted from any sum then due or which a any time there contract with the JDA should this sum be sufficient to recover the full amount recoverable, the contractor shall pay to JDA on demand the balance remaining due. The JDA shall further have the right to effect such recoveries under P.D.R. Act.
05. The rate quoted by the contractor shall remain valid for a period of 4(four) months from the date of opening of the tenders.
06. By submission of this tender the contractor agree to abide with all printed conditions provided in the PWD manual from 64 (Chapter 3-para 36) and subsequent modification.
07. No conditions are to be added by the contractor and conditional tender is liable to be rejected.
08. All transaction in the execution of this work and this tender will be liable to applicable taxes as per act/rules framed by the govt.
09. If any tenderer withdraws his tender prior to expiry of said validity period given at S. No. 5 or mutually extended prior or makes modifications in the rates, terms and conditions of the tender within the said period which are not acceptable to the department or fails to commence the work in the specified period, fails to execute the agreement the department shall without prejudice to any, other right or remedy, be at liberty to forfeit the amount of earnest money given in any form absolutely. If any contractor, who having submitted a tender does not execute the agreement or start the work or does not complete the work and the work has to be put to retendering, he shall stand debarred for six months from participating of tendering in JDA in addition to forfeiture of Earnest Money / Security Deposit/Performance guarantee and other action under agreement
10. The contractor shall arrange his own machinery required for the horticultural works such as brush cutter, hedge cutter/trimmer, lawn mower, pole pruner etc.
11. Rules regarding enlistment of contractors provide that work ; up to five times limit for which they are qualified for tendering can be allotted to them Therefore, before tender the contractors will keep this in mind, and submit the details of work. Tenders with incomplete or incorrect information are liable to be rejected.
12. Any material such as plants, shrubs, flowers, compost, good earth, farm yard manure etc. not conforming to the specifications collected at site shall have to be removed by the contractor within a period of 3 days of the instructions, issued by the Site-In charge in writing. Failing which, such material shall be removed by the Site-In charge at risk of contractor and the cost of the material removal will be record from the contractor after expiry of 3 days period.
13. The material collected at site and paid provisionally shall remain under the watch and ward of the contractor till it is consumed, fully on the work.
14. The rates provided in tender documents are inclusive of all Taxes and royalty.
15. Undersigned has full right to reject any or all tenders without given any reasons.



16. As per Supreme Court decision "All contracts with Governments shall require registration of workers under the building and other construction workers (Regulation of Employment and Conditions of Service) Act, 1996 and extension of benefits to such workers under the act."
17. The tenderer are required to submit copy of their enlistment as contractor.
18. Conditions of RPWA-100 will be mandatory & acceptable to the contractor.
19. Any tender received with unattested cutting/overwriting in rates shall be rejected and such bidder may be debarred from tendering as per rule.
20. All the provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and RULES, 2013, will be applicable. if there is any contradictions in existing special conditions and provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and RULES, 2013, provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and RULES, 2013 shall be applicable.
21. "75A. Additional Performance Security. –  
30.1 In addition to Performance Security as specified in rule 75, an Additional Performance Security shall also be taken from the successful bidder in case of unbalanced bid. The Additional Performance Security shall be equal to fifty percent of Unbalanced Bid Amount. The Additional Performance Security shall be deposited in lump sum by the successful bidder before execution of Agreement. The Additional Performance Security shall be deposited through e-Grass, Demand Draft, Banker's Cheque, Government Securities or Bank Guarantee.  
Explanation: For the purpose of this rule, -  
(i) Unbalanced Bid means any bid below more than fifteen percent of Estimated Bid Value.  
(ii) Estimated Bid Value means value of subject matter of procurement mention in bidding documents by the Procuring Entity.  
(iii) Unbalanced Bid Amount means positive difference of eighty five percent of Estimated Bid Value minus Bid Amount Quoted by the bidder.  
30.2 The Additional Performance Security shall be refunded to the contractor after satisfactory completion of the entire work. The Additional Performance Security shall be forfeited by the Procuring Entity when work is not completed within stipulated period by the contractor. Provision for 'Unbalanced Bid' and 'Additional Performance Security' shall be mentioned in the Bidding Documents by the Procuring Entity."
22. Annexure 'B': be enclosed by the bidder regarding Qualification of RTPP Act-2012 & Rule 2013 along with Bid document, should be signed by the participating bidders before uploading the tender document otherwise the Bid of the bidder will be rejected.

**Signature of Contractor  
with full address & Mobile No.**

  
**Sr. Horticulturist  
JDA, Jaipur**

## **Annexure A : Compliance with the Code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behaviour to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

### **Conflict of Interest:-**

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:

- a. have controlling partners/ shareholders in common; or
- b. receive or have received any direct or indirect subsidy from any of them; or
- c. have the same legal representative for purposes of the Bid; or
- d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.



**Annexure B : Declaration by the Bidder regarding Qualifications Declaration by the Bidder**

In relation to my/our Bid submitted to ..... for procurement of ..... in response to their Notice Inviting Bids No..... Dated..... I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:  
Place:

Signature of bidder  
Name :  
Designation:  
Address:



## **Annexure C : Grievance Redressal during Procurement Process**

The designation and address of the First Appellate Authority is **JDC, JDA, Jaipur**

The designation and address of the Second Appellate Authority is **EC, JDA, Jaipur**

### **(1) Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

### **(4) Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

### **(5) Form of Appeal**

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

### **(6) Fee for filing appeal**

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

(b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(7) Procedure for disposal of appeal**

(a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.

(b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-

(i) Hear all the parties to appeal present before him; and

(ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.

(c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.

(d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.



Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No .....of .....

Before the ..... (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....  
.....  
..... (Supported by an affidavit)

7. Prayer:

.....  
.....

Place .....

Date .....

Appellant's Signature



## **Annexure D : Additional Conditions of Contract**

### **1. Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

### **2. Procuring Entity's Right to Vary Quantities**

- (i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

### **3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)**

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.



**Format of (Bank Guarantee) -Encashable at branch of the bank in Jaipur City.**

To  
Secretary,  
Jaipur Development Authority,  
Jaipur.

Sub:

Bank Guarantee No. \_\_\_\_\_ dated \_\_\_\_\_ for [amount of Security in figures] [in words] on behalf of \_\_\_\_\_ [Name of the Bidder] against the Security Deposit for the work of "\_\_\_\_\_ (Name of work)"

WHEREAS, \_\_\_\_\_ [name of Bidder with address] (hereinafter called "the Bidder") has submitted his Bid dated ..... for the work of "\_\_\_\_\_". (Name of Work) (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that we \_\_\_\_\_ (Name of Bank) of having our registered office at \_\_\_\_\_ [name of country] having our registered office at \_\_\_\_\_ (hereinafter called "the Bank") are bound unto Secretary, Jaipur Development Authority. (Hereinafter called "the Employer") in the sum of Rupees \_\_\_\_\_ [Amount of Security in figures] \_\_\_\_\_ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents.

That on demand of JDA, this Bank Guarantee is encashable at following branch in Jaipur City.

1. Name of Bank:
2. Name of the branch with branch code:
3. Address:
4. E-Mail Id:
5. Telephone No.
6. Fax No.:

SEALED with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ of 20\_\_\_\_.

THE CONDITIONS of this obligation are:

- (1) if the Bidder withdraws his Bid during the period of Bid validity specified in the Form of Bid;
- (2) if the Bidder refuses to accept the correction of errors in his bid;
- (3) If the Bidder, having been notified of the acceptance of his Bid by the Employer during the period of Bid validity;
  - (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, or
  - (b) fails or refuses to furnish the Performance Security, in accordance with the Instructions to Bidders;

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or more of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date 30 days after the date of expiration of the Bid Validity, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

The amount covered under the above Bank Guarantee shall be automatically be credited in the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through ISFC code No ICICI 006754. Bank Account No. 675401700518 on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in written for its release.

Date \_\_\_\_\_ Signature of the Bank \_\_\_\_\_

Witness \_\_\_\_\_ Seal \_\_\_\_\_

[Signature, Name and Address]

[Note: To be furnished on appropriate non-judicial stamps.]

प्राधिकरण मे उद्यानिकी अनुभाग में निविदा हेतु बोलीदाता की योग्यताएँ एवं सामान्य शर्तें :-

**A. तकनीकी योग्यतायें :-**

क्रं. सं.	तकनीकी योग्यताएँ	वांछित प्रपत्र/दस्तावेज
1.	बोलीदाता के पास आयकर विभाग का पैन नम्बर होना आवश्यक है।	पैन कार्ड की स्व-प्रमाणित छायाप्रति संलग्न करनी है।
2.	फर्म/स्वामी/साझेदार का G.S.T. पंजीयन होना आवश्यक है।	G.S.T. पंजीयन प्रमाण पत्र की स्वप्रमाणित छायाप्रति संलग्न करनी है।

**नोट :-** उक्त तकनीकी योग्यताओं को पूर्ण करने वाले एवं निविदा प्रपत्र मय संलग्नक A,B,D हस्ताक्षरित प्रस्तुत करने वाले बोलीदाताओं की ही वित्तीय बोलियाँ खोली जावेगी।

**B. बोलीदाता को निर्देश :-**

1. बोलियाँ ऑनलाईन ई-उपापन के माध्यम से एकल पद्धति (दो-भाग) से वित्तीय बिड प्राप्त की जावेगी।
2. सफल बोलीदाता/अनुबन्धकर्ता द्वारा अनुबन्ध को किसी अन्य फर्म को सबलेट नहीं किया जा सकेगा।
3. सशर्त बोलियाँ अस्वीकार्य होगी।
4. सफल बोलीदाता को निविदा स्वीकार करने का पत्र जारी होने के सात दिवस नियमानुसार राशि के नॉन ज्यूडिशियल स्टाम्प पेपर पर अनुबन्ध निष्पादित करना होगा।
5. अनुबंध की अवधि दो वर्ष होगी, जिसे राजस्थान उपापन पारदर्शिता नियमों के अनुसार उन्ही शर्तों, दरों एवं निबंधनों पर नियमानुसार बढ़ाया जा सकता है।
6. निविदा अवधि में सफल बोलीदाता एवं जविप्रा के मध्य कोई विवाद उत्पन्न होता है तो आयुक्त, जविप्रा का निर्णय अन्तिम होगा।
7. सभी प्रकार के कानूनी वाद जयपुर स्थित न्यायालयों में ही प्रस्तुत किये जा सकेगें।
8. अनुबन्ध अवधि के दौरान कार्य की दरें स्थिर रहेगी। इनमें किसी प्रकार की वृद्धि स्वीकार्य नहीं होगी। दरों में कमी के सम्बन्ध में राजस्थान उपापन में पारदर्शिता नियम-2013 का नियम 29 (2-ज) प्रभावी होगा।

91

### C. अन्य शर्तें/अनुदेश :-

1. राजस्थान उपापन पारदर्शिता नियम-2013 प्रावधानों के तहत इस बोली के साथ अनुलंगनक-A, B & D बोलीदाता द्वारा हस्ताक्षर कर प्रेषित किया जाना अनिवार्य है। एक्ट की धारा-38 के अनुसार अपील करने पर अनुलंगनक-C एवं फार्म संख्या-1 भरकर एवं हस्ताक्षरित कर प्रक्रियानुसार सक्षम अपील प्राधिकारी के समक्ष प्रस्तुत किया जाना होगा।
2. राजस्थान उपापन पारदर्शिता अधिनियम-2012 की धारा-38 के तहत कोई भी बोलीदाता अथवा भावी बोलीदाता जिसे यह प्रतीत होता है, कि इस बोली का कोई प्रावधान या कृत्य इस अधिनियम के प्रतिकूल है, तो वह प्रथम अपील अधिकारी आयुक्त, जविप्रा, जयपुर, के समक्ष अपील कर सकता है। साथ ही समान उद्देश्य (अपील) के लिए प्रावधान अनुसार द्वितीय अपील अधिकारी अतिरिक्त मुख्य सचिव, नगरीय विकास विभाग राजस्थान सरकार द्वारा नामांकित अधिकारी होंगे। (अपील प्रारूप अनुलंगनक-C एवं फार्म-I के रूप में संलग्न है)।
3. अधिनियम में वर्णित अनुसार प्रथम अपील अधिकारी के समक्ष अपील करने हेतु निर्धारित फीस रूपयें 2500/- है, जो अपीलकर्ता को अपील के साथ बैंक ड्राफ्ट के रूप में (जो सचिव, जविप्रा, जयपुर के नाम देय हो) संलग्न करनी होगी। द्वितीय अपील अधिकारी के समक्ष अपील करने हेतु फीस राशि 10000/-रूपयें निर्धारित है। उक्त फीस अप्रतिदेय होगी।
4. बोलीदाताओं को राजस्थान लोक उपापन में पारदर्शिता नियम-2013 के नियम 80(2) में वर्णित सत्यनिष्ठा संहिता का पालन करना होगा।
5. किसी भी बोलीदाता द्वारा राजस्थान लोक उपापन में पारदर्शिता नियम-2013 के नियम 81(3) में वर्णित हित का विरोध की स्थिति में नहीं होना चाहिए। इस सम्बन्ध में संलग्न Annexure-A पर हस्ताक्षर कर बोली के साथ प्रस्तुत करना होगा।
6. बोलीदाता को संलग्न Annexure-B के अनुसार एक घोषणा पत्र बोली के साथ सादा कागज पर प्रस्तुत करना होगा।
7. राजस्थान उपापन में पारदर्शिता अधिनियम-2012 एवं नियम-2013, सामान्य वित्तीय एवं लेखा नियम में वर्णित प्रावधान एवं राज्य सरकार एवं प्राधिकरण द्वारा समय-समय पर जारी किये जाने वाले दिशा-निर्देश/आदेश जो इस बोली हेतु प्रासंगिक हो जविप्रा एवं सफल बोलीदाता द्वारा मान्य एवं बाध्यकारी होंगे।
8. सफल बोलीदाता को नियमानुसार कार्य-सम्पादन प्रतिभूति राशि बोली स्वीकार किये जाने की तिथि से 7 दिवस के भीतर जमा करानी होगी।
9. किसी भी बोली अथवा पूर्ण बोली प्रक्रिया को निरस्त करने का अधिकार सचिव, जविप्रा को होगा।
10. वन संरक्षक, जविप्रा के कार्यालय आदेश क्र. जविप्रा/स.व.स.एवंत.स./2019डी-468 दिनांक 30.12.2019 की अनुपालना में साइट/पार्क जिनमें टैंकरों द्वारा पानी दिया जाता है। उक्त कार्य का ओपन कैमरे से पानी देते हुये फोटो खींचकर (जिसमें साइट का नाम टैंकर के नंबर, समय, दिनांक एवं जीपीएस कोर्डिनेट भी नजर आये) प्रति माह के बिलों के साथ संवेदक द्वारा पेश करने पर ही बिलों का भुगतान किया जावेगा।
11. सफल निविदादाता को बीएसआर दर से कम दर की अंतर की कार्य सम्पादन प्रतिभूति राशि के साथ इस आशय का शपथ पत्र प्रस्तुत करना होगा कि निविदा में उल्लेखित ट्रेक्टर टैंकर/ट्रौली का उपयोग किसी अन्य कार्यादेश में नहीं लिया जावेगा।
12. संवेदक को जी शिड्यूल एवं संलग्न सूची में दर्ज निर्धारित प्रजाति, मापदण्ड एवं मात्रानुसार लगाये जाने वाले समस्त प्रकार के पेड़-पौधों का स्टॉक कार्यादेश जारी करने से पूर्व स्वयं की नर्सरी में उपलब्ध करना होगा, जिसका प्रमाणीकरण उद्यानिकी शाखा के अधिकारियों द्वारा किया जायेगा।
13. संवेदक को कार्य स्थल पर विकास कार्य सलाहकार (Consultant) की निगरानी में करना होगा।
14. निविदा की शर्त सं. 20 जविप्रा के आदेश क्र. जविप्रा/निदे.(वित्त)/2022/डी-37 दिनांक 22.09.22 के अध्यक्षीन रहेगी।

#### बोलीदाता के हस्ताक्षर

नाम:-.....

पता:-.....

मोबाइल/दूरभाष:-.....

तकनीकी निविदा हेतु आवश्यक दस्तावेज

निविदा की शर्तों के अनुसार मांगी गई मशीनरी का विवरण निम्नानुसार है :-

कुल लंबाई 15 किमी.

क्र.सं.	मशीन/उपकरण का नाम	Specification	मांगी गई संख्या	ईजन नं.	चेचिस नं.
1	ब्रश कटर (पेट्रोल चलित)	Engine power- Minimum 1 HP/ Minimum 20 cc	2	आवश्यक नहीं	आवश्यक नहीं
2	हैज कटर/ट्रीमर (पेट्रोल चलित)	Engine power – Minimum 0.75 HP/ Minimum 20 cc	2	आवश्यक नहीं	आवश्यक नहीं
3	बड़े पेड़ों की कंटाई-छंगाई मशीन (Trimmer & Pruner for Big trees/Pole pruner/telescopic Chainsaw) मशीन (श्रमिक जिससे भूमि पर खड़ा रहकर कम से कम 5 मीटर ऊंचाई के पेड़ों की कंटाई-छंगाई कर सके)	Engine power Minimum 1.25 HP/ Minimum 25 cc length 4 mtr.	1	आवश्यक	आवश्यक नहीं
4	लॉन कटिंग मशीन (पेट्रोल/डीजल चलित)	Engine Displacement- Minimum 140 cc Minimum Deck Width 18"	2	आवश्यक नहीं	आवश्यक नहीं
5	ट्रेक्टर मय ट्रॉली/टैंकर (संवेदक के नाम रजिस्ट्रेशन एवं बीमा संबंधी सभी दस्तावेजों की प्रतियां निविदा के साथ संलग्न करने होंगे)		3	आवश्यक	आवश्यक

(नोट :- निविदा समिति द्वारा उक्त उपकरणों का भौतिक सत्यापन भी किया जावेगा।)

\* उक्त मशीनरियों का उपयोग अन्य कार्य स्थल/अन्य कार्य आदेश पर नहीं किया जायेगा इस आशय का शपथ पत्र कार्यादेश के समय प्रस्तुत करना होगा।







# जयपुर विकास प्राधिकरण, जयपुर

www.jda.urban.rajasthan.gov.in

Sw

क्रमांक जविप्रा/निदे (विदेवि)/2022/श्री-37

दिनांक 22-09-2022

## कार्यालय आदेश

विषय- जविप्रा में निविदाओं में BSR दरों से कम दर आलने पर अन्तर राशि जमा कराने बाबत।

जयपुर विकास प्राधिकरण में आमंत्रित निविदाओं में अतिरिक्त परफोरमेंस गारन्टी/सिक्योरिटी डिमांड के संबंध में जविप्रा के आदेश क्रमांक जविप्रा/अभि.अभि./त.स. नि.अभि-1 /2021/श्री-65 दिनांक 22.07.2021 तथा नगरीय विकास विभाग के आदेश प01 (24) निविदि/01/2020 लूज दिनांक 20.09.2021 को Withdraw करते हुए वित्त (GF&AR) विभाग की अधिसूचना नम्बर F2(1)FD/G&T(SPPCY)2017 दिनांक 22.10.2021 से RIPP Rule 75 "अ" के अनुसार लेने के प्रावधान को लागू किया जाता है।

निदेशक (वित्त)  
जविप्रा, जयपुर

प्रतिलिपि निम्न को सूचनाार्थ एवं आवश्यक कार्यवाही हेतु

1. निजी सचिव, प्रमुख शासन सचिव, नगरीय विकास विभाग, राजस्थान सरकार, जयपुर।
2. निजी सचिव, आवृत्त, जविप्रा, जयपुर।
3. सचिव, जविप्रा, जयपुर।
4. वन सहायक, जविप्रा, जयपुर।
5. निदेशक (अभियांत्रिकी- I, II, III, IV), जविप्रा, जयपुर।
6. निदेशक (वित्त, विधि, नगर आयोजना), जविप्रा, जयपुर।
7. मुख्य नियन्त्रक (प्रवर्तन), जविप्रा, जयपुर।
8. अतिरिक्त मुख्य अभियंता (अभियांत्रिकी प्रकोष्ठ-III, IV), जविप्रा, जयपुर।
9. अतिरिक्त निदेशक (राजस्व एवं सम्पत्ति निरस्तारण), जविप्रा, जयपुर।
10. समस्त अति. मुख्य अभियन्तागण/अधीक्षण अभियन्तागण, अभि अभियन्तागण जविप्रा जयपुर।
11. समस्त व. लेखाधिकारी/लेखाधिकारी, जविप्रा, जयपुर।

निदेशक (वित्त)  
जविप्रा, जयपुर

Sw

# JAIPUR DEVELOPMENT AUTHORITY, JAIPUR

www.jda.urban.rajasthan.gov.in

No. JDA/ E.E. & (TA to Dir. Engg.-1)/2022/D-194

Dated: - 6/9/2022

## Office Order

In the standard bid document (Two bid system) of JDA, Clause 5: Rejection of Bids, subclause (iii) shall be replaced and read as under with immediate effect:-

S.N.	Provision as per standard Bid document	As per GoR orders F.8(15)Fin/SPFC/2020 dated 17.05.2022
1.	"If all the copies enclosed in support and affidavit is not duly attested by notary public/gazetted officer/Self (as per order No F 14(22)JDA/Estt./2014 Dated 01.01.2015) then bid of the bidder is to be rejected."	The Bidder shall prepare bid in the digital/electronic mode for uploading on e-Procurement portal in the format/type of file specified in evaluation and Qualification criteria 'All the documents uploaded, should be digitally signed with the DSC of authorized signatory, deemed as all the pages of the uploaded documents are signed'.

The following additional condition should be added in the standard Bid document (Two Bid system)

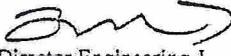
1. The Affidavits and Annexure 'B': be enclosed by the bidder regarding Qualification of RTPP Act-2012 & Rule-2013 along with Bid document, should be signed by the participating bidders before uploading the tender document otherwise the Bid of the bidder will be rejected.
2. In case of single Bid system Annexure 'B': be enclosed by the bidder regarding Qualification of RTPP Act-2012 & Rule-2013 along with Bid document, should be signed by the participating bidders before uploading the tender document otherwise the Bid of the bidder will be rejected.

This will be enforced with immediate effect.

  
Director Engineering-I  
JDA, Jaipur

Copy to:-

1. Director (Engineering-I/II/III/IV), JDA, Jaipur.
2. Director (Finance), JDA, Jaipur.
3. C.F. JDA, Jaipur.
4. All Additional Chief Engineers, JDA, Jaipur.
5. All Superintending Engineers, JDA, Jaipur.
6. All Executive Engineers, JDA, Jaipur for include this in every bid instead of previous condition.
7. O.S.D. (RM)/A.D.R., JDA, Jaipur.
8. Sr. Horticulture, JDA, Jaipur.
9. Sr. A.O., JDA, Jaipur.

  
Director Engineering-I  
JDA, Jaipur

C:\Users\Admin\Desktop\Office Order Letter Head-English UO Note 2022.docx

Ram Kishor Vyas Bhawan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur-302004  
Direct Line- (+91-141-2563234) : EPABX - +91-141-2569696 Extn: (7203) : Fax - +91-141-2574555

Scanned with CamScanner



## जयपुर विकास प्राधिकरण, जयपुर

**पूर्व में विकसित रोड साइड/मीडियन/ग्रीनबेल्ट/तिकोने/सर्किलोंके विकास एवं  
संधारण कार्योंके नियम एवं शर्तें**

**अ. पात्रता :-**

1. अन्य राजकीय विभागों/बोर्डों/निगमों/प्राधिकरणों में उद्यानिकी श्रेणी 'ए' एवं 'एए' में पंजीकृत एवं जयपुर विकास प्राधिकरण में प्राधिकरण के आदेश क्रमांक जविप्रा/तसनिअ-1/2014-15/डी-753 दिनांक 16.02.15 के अनुसार उद्यानिकी कार्यों (Horticultural work) हेतु निम्नानुसार निर्धारित श्रेणी में पंजीकृत संवेदक ही निविदा में भाग लेने के पात्र होंगे।

श्रेणी	कार्य की अनुमानित लागत राशि
H-I	कोई सीमा नहीं
H-II	रु. 100 लाख तक के कार्यों के लिये
H-III	रु. 50 लाख तक के कार्यों के लिये
H-IV	रु. 30 लाख तक के कार्यों के लिये

2. संवेदक/फर्म द्वारा पिछले पाँच वर्षों में राज्य सरकार/निगम/राजकीय कार्यालय/निगम/परिषद/विकास प्राधिकरण आदि संस्थानों में रोड साइड/मीडियन/ग्रीनबेल्ट/तिकोने/सर्किलों के विकास एवं संधारण कार्यों के लिए 30.00 लाख रु. से अधिक की निविदा में निविदा राशि के 50 प्रतिशत राशि का निविदा दिनांक से पांच वर्ष पूर्व की अवधि में एकल कार्यादेश के अंतर्गत संतोषप्रद कार्य पूर्ण किया होने का प्रमाण पत्र संलग्न करना होगा।
3. संवेदक को रोड साइड के विकास एवं संधारण हेतु प्रति पांच किमी में एक ट्रैक्टर मय ट्राली/टैंकर की मात्रा में उपलब्ध करवाने होंगे, जिसके स्वयं के नाम रजिस्ट्रेशन एवं बीमा संबंधी सभी दस्तावेजों की प्रतियाँ निविदा के साथ संलग्न करने होंगे।
4. रोड साइड/मीडियन/ग्रीनबेल्ट के संधारण हेतु कार्यादेश प्राप्त होते ही संवेदक को स्वयं के स्वामित्व प्रमाण पत्र की निम्नानुसार स्वचालित मशीनरी रखना आवश्यक होगा, जो पांच वर्ष से अधिक पुरानी नहीं

डा. कविता सिंह, एम.एस.  
वन संरक्षक लॉन कटने की मशीन न्यूनतम दो  
जयपुर विकास प्राधिकरण, जयपुर

2. ब्रश कटर न्यूनतम दो
3. हैज कटर न्यूनतम दो
4. बड़े पेड़ों की कंटाई-छंगाई (Trimmer & Pruner) मशीन एक

उक्तानुसार उक्त मशीनरी के स्वामित्व प्रमाण पत्र निविदा के साथ संलग्न करने आवश्यक होंगे।

**ब. विकास एवं संधारण की शर्तें :-**

1. **कार्य प्रारम्भ एवं समाप्ति:-** साइट के विकास एवं संधारण के आदेश जारी होने की दिनांक से सम्बन्धित कार्य प्रभारी से पार्क सम्भालने होंगे एवं जिसकी चार्ज रिपोर्ट की प्रतिलिपि कार्यालय में प्रस्तुत की जावेगी। उसी तरह अनुबन्ध की समाप्ति पर चार्ज पुनः कार्य प्रभारी को संवेदक द्वारा सम्भलाया जाकर चार्ज रिपोर्ट की प्रतिलिपि पुनः प्रस्तुत करनी होगी ताकि तदानुसार उन्हें बकाया अंतिम भुगतान एवं नोडयूज प्रमाण पत्र दिया जा सके।
2. साइट पर लगाये जाने वाले पौधों की आपूर्ति संवेदक द्वारा की जावेगी। संवेदक द्वारा लगाया जाने वाला पौधा स्वस्थ, बीमारी रहित होना चाहिये तथा पौधा "जी" शिड्यूल में निर्धारित ऊँचाई से कम नहीं होनी चाहिये। पौधों की ऊँचाई कॉलर हाइट से नापी जावेगी।
3. संवेदक को जी शिड्यूल एवं संलग्न सूची में दर्ज निर्धारित प्रजाति, मापदण्ड एवं मात्रानुसार लगाये जाने वाले समस्त प्रकार के पेड़-पौधों का स्टॉक कार्यादेश जारी होने की दिनांक से 10 दिवस के अंदर-अंदर स्वयं की नर्सरी में उपलब्ध करना होगा, जिसका प्रमाणीकरण उद्यानिकी शाखा के अधिकारियों द्वारा किया जायेगा।
4. विकास कार्य की शर्त सं. तीन के अनुसार प्रमाणीकरण दौरान संवेदक की नर्सरी में लगाये जाने वाले पेड़-पौधों का स्टॉक निर्धारित प्रजाति, मापदण्ड एवं मात्रानुसार नहीं पाये जाने पर कार्यादेश निरस्त कर द्वितीय न्यूनतम बोलीदाता को कार्यादेश दे दिया जावेगा।
5. उद्यानिकी शाखा के अधिकारियों द्वारा पौधों के स्टॉक का प्रमाणीकरण संतोषप्रद पाये जाने के उपरान्त ही तदानुसार संवेदक द्वारा कार्यस्थल पर पेड़-पौधे लगाये जायेंगे। संवेदक अपनी इच्छा से पेड़-पौधे नहीं लगायेगा। संवेदक द्वारा मनमर्जी से पेड़-पौधे लगा दिये जाते हैं तो संवेदक को उन्हें तीन दिवस में स्वयं को हटाना होगा तथा इन पेड़-पौधा के लिये किसी प्रकार का कोई भी भुगतान देय नहीं होगा।
6. विकास संबंधी समस्त कार्य निर्धारित समय पर पूर्ण करना होगा। निर्धारित समय पर कार्य पूर्ण नहीं होने पर विभाग द्वारा नोटिस दिया जाकर किसी अन्य संवेदक से बीएसआर दर से कार्य करवा लिया जावेगा एवं विभाग द्वारा दी गई अतिरिक्त राशि संवेदक से वसूल की जा सकेगी एवं अनुबन्ध की शर्तों के अनुसार एवं RTPP ACT 2012 एवं RTPP रूल्स 2013 के प्रावधानों के अनुसार आवश्यक कार्यवाही की जा सकेगी।
7. पौधों की कटाई छंटाई पूरी रोड साइड, ग्रीनबेल्ट, मीडियन में एवं बाहर तथा आसपास की जंगली घास, खरपतवार, लेवलिंग, ड्रेसिंग इत्यादि की सफाई ठेकेदार को जी-शिड्यूल/कार्य प्रभारी के निर्देशानुसार करनी होगी।
8. **कार्य विवरण:-** संवेदक को संधारण संबंधी कार्य निम्न मापदंडानुसार करना आवश्यक होगा

क्र.स.	कार्य का नाम	वर्ष में कराये जाने वाले कार्य की मात्रा
1	पौधों में पानी देने का कार्य 20 लीटर प्रति वार प्रति पौधा / 30 लीटर प्रतिवार प्रति वर्गमीटर	प्रतिमाह 10 बारया आवश्यकतानुसार
2.	पौधों में खाद देने का कार्य	वर्ष में दो बार (सितम्बर व फरवरी में)

डॉ. कविता सिंह,  
वन सं.क्षक  
जयपुर विकास प्राधिकरण, जयपुर

47

3.	कीटनाशक दवा का प्रयोग	आवश्यकतानुसार
4.	निराई-गुड़ाई कर थॉवला बनाना (20 लीटर पानी आने योग्य)	प्रतिमाह एक बार या आवश्यकतानुसार
5.	हैज कटिंग/ट्रिमिंग-पूनिंग	प्रतिमाह एक बारया आवश्यकतानुसार
6.	साफ-सफाई कार्य	आवश्यकतानुसार नियमित रूप से

9. विभाग द्वारा किसी अन्य रोड साइड वृक्षारोपण में आवश्यकता पडने पर इस कार्य की दरों एवं शर्तों के अन्तर्गत कार्य करवाया जा सकता है।
10. संधारण के दौरान यदि संवेदक की लापरवाही या गलती से 10 प्रतिशत से अधिक पौधे नष्ट हो जाते हैं तो उस माह के संधारण का कोई भुगतान संवेदक को नहीं किया जावेगा। संवेदक द्वारा नष्ट हुए पौधों के स्थान पर उचित मौसम पर उतनी ही ऊंचाई एवं उसी प्रजाति के पौधे रोपित करने होंगे। तदुपरान्त कार्यप्रभारी द्वारा कार्य प्रमाणीकरण की रिपोर्ट के अनुसार ही भुगतान देय होगा।
11. मीडियन/ग्रीनबेल्ड/तिकोने/सर्किलों में साफ-सफाई का कार्य आवश्यकतानुसार नियमित रूप से करना होगा, जिसका अलग से कोई भुगतान देय नहीं होगा।
12. संवेदक को साइट पर लगे बड़े पेड़ों की आवश्यकतानुसार विशेष आकृति में साइट इंचार्ज के निर्देशानुसार ट्रीमिंग - पूनिंग करनी होगी, जिसका अलग से कोई भुगतान देय नहीं होगा।
13. निविदा में अलग-2 BSR Items की अलग-2 दरें किसी भी स्थिति में स्वीकार नहीं होगी एवं अलग-2 Item की अलग-2 दर अंकित करने पर निविदा को निरस्त कर दिया जावेगा। संवेदक द्वारा दी गई सशर्त निविदा बिना आकलन के निरस्त मानी जावेगी।
14. संवेदक द्वारा किये गये कार्य का इन्द्राज/प्रमाणीकरण कार्यप्रभारी द्वारा कार्य पंजिका में किया जायेगा एवं समय-समय पर उच्चाधिकारियों द्वारा चैक किया जायेगा। कार्य में किसी प्रकार की कमी पाये जाने का इन्द्राज भी इसी पंजिका में होगा। कार्य का मासिक बिल भुगतान इन्ही इन्द्राजों के आधार पर होगा। विकास एवं संधारण कार्यों में कमी पाये जाने पर नहीं किये कार्यों की कटौति बिना टी.पी. काटकर बी.एस. आर. 2016 की दरों से दुगुनी दर से किया जावेगा।
15. संवेदक को एक वर्ष के संधारण के पश्चात (कार्य समाप्ति के अन्त में) कार्य प्रारम्भ के समय लगाये गये पौधों की संख्या वाहन एक्सीडेंट से, रोड विस्तार, भवन निर्माण, सीवर लाइन, विद्युत लाइन डालने आदि विकास कार्यों के दौरान नष्ट हुये पौधों की संख्या को कम करते हुये शेष बचे पौधों की सं. के अनुसार पौधे स्वस्थ एवं सही हालत में कार्य प्रभारी को चार्ज में संभलाने होंगे। इससे कम संख्या में पौधे चार्ज में संभलवाये जाने पर कम हुये पौधों की संख्यानुसार उनके विकास एवं संधारण पर किये गये खर्च की दुगुनी राशि संवेदक से वसूल की जावेगी।
16. जी शिडयूल में अंकित बी.एस.आर./नॉन बीएसआर के आईटमों की मात्रा में RTPP ACT 2012 & RTPP Rule 2013 के प्रावधानों तक कटौती एवं बढ़ोतरी की जा सकती है।
17. निविदा में बीएसआर दर से कम दर डालने वाले संवेदक को नियमानुसार देय कार्य सम्पादन प्रतिभूति के अतिरिक्त बीएसआर दर से कम दर की अंतर राशि की सम्पूर्ण कार्य सम्पादन प्रतिभूति, मूल रूप से कार्य सम्पादन प्रतिभूति के अनुसार ही कार्य की अवधि हेतु निर्धारित प्रारूपों यथा बैंक गारंटी/बैंक

डॉ. कविता सिंह, IAS  
वन संरक्षक  
जयपुर विकास प्राधिकरण

ड्राफ्ट/FDR/NSC आदि में देनी होगी। न्यूनतम दर वाले बोलीदाता की बोली स्वीकृत कर Letter of Acceptance जारी किया जायेगा और तत्समय ही BSR दर से कम दर की अंतर राशि की कार्य सम्पादन की प्रतिभूति को प्रस्तुत करने हेतु नियमानुसार निर्धारित समय दिया जावेगा। निर्धारित समय में यह कार्य सम्पादन प्रतिभूति जमा नहीं कराने पर RTPP ACT/RULES 2012 & 13 के अनुसार कार्यवाही कर प्रतिभूति जब्त की जायेगी। यदि संवेदक अनुबंध के अनुसार कार्य प्रारंभ नहीं कर पाता है या पूर्ण नहीं करता है तो उक्त BID Security के साथ-साथ उसकी कार्य सम्पादन प्रतिभूति की अंतर राशि दोनों ही जब्त कर ली जायेगी। कार्य सम्पादन प्रतिभूति की अंतर राशि भी मूल कार्य सम्पादन प्रतिभूति की शर्तों के अनुसार ही कार्य संतोषजनक पूर्ण होने पर लौटाई जावेगी।

18. संवेदक के द्वारा अनुबंध एवं निविदा की शर्तों का उल्लंघन अथवा निम्न गुणवत्ता के कार्य कराये जाने पर कार्य सम्पादन प्रतिभूति राशि के साथ बीएसआर दर से कम दर की अंतर की कार्य सम्पादन प्रतिभूति भी जब्त कर संवेदक को एक वर्ष के लिए टेण्डर में भाग लेने से डी-बार किया जा सकेगा।
19. अघोहस्ताक्षरकर्ता को विना कारण बताये निविदा को निरस्त करने का पूर्ण अधिकार होगा।
20. उपरोक्त कार्यों के सम्बन्ध में उत्पन्न विवादों का न्याय क्षेत्राधिकार जयपुर होगा।
21. उक्त निविदा की नियम एवं शर्तों में वर्णित किसी शब्द या वाक्य के निर्वचन से सम्बन्धित विवाद के सम्बन्ध में जयपुर विकास आयुक्त द्वारा लिया गया निर्णय अन्तिम एवं मान्य होगा।
22. संवेदक कार्य के दौरान किसी प्रकार की दुर्घटना, श्रमिकों की सुरक्षा, न्यायिक विवाद, प्रोविडेन्ट फण्ड आदि के लिये श्रमिक अधिनियम अनुसार स्वयं जिम्मेदार होगा।
23. भविष्य में उक्त मार्ग पर इस हेतु नियुक्त वास्तुकार द्वारा प्रस्तुत किये जाने वाले प्लान अनुरूप नवीन विकास कार्य किये जाकर सौन्दर्यीकरण का कार्य किया जाना है, जिसके अनुसार जिस क्षेत्र में विकास कार्य किया जावेगा उसके अनुरूप उस क्षेत्र के संधारण कार्य को घटाया अथवा बढ़ाया जा सकता है।
24. पौधा नष्ट होने पर संवेदक को उतनी ही ऊँचाई व उसी प्रजाति का पौधा अनुकूल मौसम में लगाना होगा, यदि नष्ट हुआ पौधा सात दिवस में नहीं बदला गया तो पौधे की कीमत सहित उस पौधे पर किया गया समस्त व्यय "जी" शिड्यूल की निर्धारित दर की दुगुनी दर से वसूल किया जावेगा।
25. क्षेत्र में पेड़-पौधों के संधारण हेतु ग्रीडियन, ग्रीनबेल्ट व रोड साइड में न्यूनतम तीन श्रमिक प्रति पांच किमी लंबाई में तथा तिकोने व सर्किल के लिए दो श्रमिक प्रति हैक्टर प्रतिदिन की दर से नियमित रूप से वर्दी पहनकर कार्य करेंगे, जिनका हाजरी रजिस्टर संधारण करना संवेदक के लिए अनिवार्य होगा। इससे कम श्रमिक पाये जाने पर प्रतिदिन प्रति श्रमिक 500 रु. की पेनल्टी लगाई जावेगी। श्रमिक अधिनियम के प्रावधानों की पालना की सम्पूर्ण जिम्मेदारी संवेदक की होगी।
26. संवेदक को प्रत्येक वर्ष वृक्ष प्रजाति के पेड़ों में (1500 एमएम या अधिक ऊँचाई के) 2 बार में 4 किलो (सितम्बर में 2 किलो व फरवरी में 2 किलो) गोबर की कम्पोस्ट खाद प्रति पौधा में वरिष्ठ उद्यानविज्ञ या प्राधिकरण के अधिकृत प्रतिनिधि की उपस्थिति में डालनी होगी, इसके लिये कोई अतिरिक्त राशि देय नहीं होगी। निर्धारित समय पर निर्धारित मात्रा में खाद नहीं डालने पर पौधे पर अब तक किये गये व्यय की राशि की वसूली संवेदक से की जावेगी।

4/2/19

डॉ. कविता सिंह,  
वन संरक्षक  
जयपुर विकास भूमिकरण जयपुर

जयपुर विकास भूमिकरण की शर्त :-

1. संवेदक को प्रत्येक माह की 5 तारीख तक बिल प्रस्तुत करने होंगे इसके पश्चात बिल प्रस्तुत करने पर 5 प्रतिशत, अगले माह में प्रस्तुत करने पर 10 प्रतिशत, द्वितीय माह में प्रस्तुत करने पर 15 प्रतिशत राशि

OK

पेनल्टी के रूप में काटी जावेगी तथा तीन माह पश्चात बिल प्रस्तुत किये जाने पर कोई भुगतान देय नहीं होगा।

2. मासिक भुगतान दैनिक विवरणिका कार्यप्रभारी/क्षेत्रीय वन अधिकारी द्वारा भरी हुई एवं वरिष्ठ अधीक्षक उद्यान द्वारा समय-समय पर चैक की हुई प्रविष्टियों के आधार पर किया जायेगा।
3. संवेदक को भुगतान किये जाने वाले बिलों में CGST/GST, आयकर, विक्री कर एवं अन्य राशि की कटौती सरकार द्वारा समय-2 पर जारी नियमों के अनुसार देय होगी।
4. जमा की गई Performance security राशि उक्त ठेके के सफलतापूर्वक समाप्त होने के 3 माह पश्चात आवश्यक समायोजन, कटौति होने पर समायोजन करते हुये तत्पश्चात लौटाई जावेगी।

  
वरिष्ठ उद्यान विज्ञ  
जयपुर विकास प्राधिकरण, जयपुर।

संवेदक के हस्ताक्षर  
संवेदक का नाम व  
पूर्ण पता मय दूरभाष नम्बर

788/4/2/19

  
डॉ. कविता सिंह, IFS  
वन संरक्षक  
जयपुर विकास प्राधिकरण, जयपुर।



**Jaipur Development Authority, Jaipur**

**G - Schedule**

Name of Work:- Maintenance of existing old median plantation for 2 year of Army area- Amanishah Nallah to Kalyan ji ki choki median, Sirsi road - Khatipura tiraha to mundiyaramsar, Janak marg, Vishwamitra marg and near by new median in H. zone-III

BSR Item		BSR 2016				
S.N	BSR Item no.	Particulars	Unit	Qty	Rate	Amount
1	B- 1.1	Earth work in surface excavation not exceeding 30cm. in depth but exceeding 1.5 meter in width as well as 10 Sqm on plan including disposal	sqm	13551.40	22.50	304906.50
2	PWD BSR G.4.1	Carriage of earth morram rubbish & dismantled material all lead. (5 km lead)	cum	1355.14	45.90	62200.93
3	3.4	Preparation of different sized beds as directed.	100 Sqm.	2638.40	285.00	7519.44
4	1.12	Supply of different varieties of trees/shrubs/climbers according to height and age of the plant at site including/ unloading & transportation etc.				
	1.12.2	Different varieties of shrubs 600 mm (Ticoma Gudi chudi)	Each	1000	23.75	23750.00
5	1.13	Supply of different varieties of Bougainvillea in poly bags / earthen pots according to height growth & age of plant at site including loading				
	1.13.2	Different varieties of Bougainvillea 900 mm.	Each	15828	95.00	1503660.00
6	3.3	Planting of trees / Shurbs / hedge & climbers plants at desired distance in a row & watering.	100 Plants.	1000	19.00	190.00
7	2.1.3	Uprooting weeds from the lawn and trenched area after 10 to 15 days of it's flooding with including disposal of uprooted vegetation.	Per 100 sqm	325233.60	190.00	617943.84
8	2.1.5	Maintenance of shrubbery or hedge cutting including disposal of rubbish with all leads & lifts	Per 100 sqm	325233.60	332.50	1081401.72
9	JDA BSR (C)	Supply of water through tankers	Per 1000 ltrs	43364480	40.00	1734579.20
<b>Total</b>						<b>5336151.63</b>

Tender percentage in figures ----- above/below

Tender percentage in words ----- above/below

Signature of the Contractor

  
 Senior Horticulturist

