

# **JAIPUR DEVELOPMENT AUTHORITY, JAIPUR**



## **Bid Document**

**For**

**Name of work:- Maintenance of existing sewer line and manholes & repairing of damaged sewer lines for Three Years under PHE-II Jurisdiction, JDA, Jaipur.**

**Cost: Rs. 124.17 Lakh**

**Executive Engineer (PHE-II)  
Jaipur Development Authority  
Jaipur**

# जयपुर विकास प्राधिकरण, जयपुर

क्रमांक: जविप्रा/अधि.अभि.(पीएचई-।।)/2022/डी-438

दिनांक : 21.09.2022

## बिड़ आमंत्रण सूचना

निविदा संख्या-अधि.अभि.(पीएचई-।।)/09/2022-23

जयपुर विकास प्राधिकरण द्वारा "अधिशाषी अभियन्ता पीएचई-।। के क्षेत्राधिकार के अन्तर्गत तीन वर्ष तक प्राधिकरण द्वारा डाली गई सीवर लाईन व मैनहोलो के संचालन व संधारण एवं क्षतिग्रस्त सीवर लाईनों की मरम्मत का कार्य" जिसकी अनुमानित लागत रूपये 124.17 लाख के लिए ऑनलाईन निविदा दिनांक 06.10.2022 सांय 6:00 बजे तक आमंत्रित की जाती है। निविदा बोली का ऑनलाईन आवेदन व भुगतान जविप्रा पोर्टल पर करने की अन्तिम तिथि दिनांक 06.10.2022 को सांय 6:00 बजे तक है। निविदा बोली के दस्तावेजों का विस्तृत विवरण [www.sppp.raj.nic.in](http://www.sppp.raj.nic.in) व [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) एवं [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in) पर देखा जा सकता है।

1. (UBN No. )

निविदा में भाग लेने वालों को निम्न शर्तों की पूर्ति करनी होगी :-

1. निविदा दाता जयपुर विकास प्राधिकरण की वेबसाइट [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in) पर पंजीकृत हो एवं निविदा में भाग लेने के लिए बोलीदाता को आवेदन करने के लिए दस्तावेज शुल्क, अमानता राशि, आर.आई.एस.एल. प्रोसेसिंग शुल्क ऑनलाईन जमा करनी होगी।
2. ऑनलाईन निविदा प्रस्तुत करने के लिए निविदा दाताओं का राजस्थान सरकार के ई-प्राक्यूमेंट पोर्टल [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) पर पंजीकृत हो।

अधिशाषी अभियन्ता (पीएचई-।।)  
जविप्रा, जयपुर

प्रतिलिपि:-

1. जन सम्पर्क अधिकारी, जविप्रा को तकनीकी सहायक (निदेशक अभियान्त्रिकी-तृतीय) के मार्फत समाचार पत्र में प्रकाशन हेतु।

Job No. E.E. PHE II/A&F/2022-2023/Aug/176/dt. 31.08.2022 amounting to Rs. 1,29,12,921/-

अधिशाषी अभियन्ता (पीएचई-।।)  
जविप्रा, जयपुर

JAIPUR DEVELOPMENT AUTHORITY, JAIPUR

Room No. 307, Citizen Care center Building, Ram Kishore Vyas Bhavan, Indira Circle, Jawaharlall Nehru Marg,  
Jaipur - 302 004

Telephone: +91-141-2569696 email: [eephe2@gmail.com](mailto:eephe2@gmail.com)

No.: -JDA/EE(PHE-II)/2022/D-438

Dated:- 21.09.2022

**BID NOTICE INVITING**

NIB No. : EE (PHE-II)/ 09/2022-23

Online Bids are invited upto 6.00 PM of 06.10.2022 for “Maintenance of existing sewer line and manholes & repairing of damaged sewer lines for Three Years under PHE-II Jurisdiction, JDA, Jaipur.” Estimated cost **Rs. 124.17 Lakh**. The Last date of for applying bid and making online payment on JDA portal is up-to 6.00 PM of 06.10.2022. Details may be seen in the Bidding Document at our office or the State Public Procurement Portal website [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in), [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) and [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in)

1. (UBN No. )

**To participate in the bid, bidder has to be:**

1. Registered on JDA website [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in)  
For participating in the Bid, the Bidder has to apply for the Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only.
2. Registered on e-Procurement Portal of Government of Rajasthan [ww.eproc.rajasthan.gov.in](http://ww.eproc.rajasthan.gov.in) for online e-Bid submission.

Executive Engineer (PHE-II)  
JDA, Jaipur

Copy to :-

1. PRO Cell, JDA, Jaipur through TA to DE (III) for publication in News paper.  
Job No. E.E. PHE II/A&F/2022-2023/Aug/176/dt. 31.08.2022 amounting to Rs. 1,29,12,921/-

Executive Engineer (PHE-II)  
JDA, Jaipur

Detail NIB for uploading on SPP Portal, e-Procurement, JDA Portal &amp; as part of NIB Document

**JAIPUR DEVELOPMENT AUTHORITY, JAIPUR**Room No. 307, Citizen Care center Building, Ram Kishore Vyas Bhavan, Indira Circle, Jawaharlal Nehru Marg,  
Jaipur - 302 004Telephone: +91-141-2569696 email: [eephe2@gmail.com](mailto:eephe2@gmail.com)

No.: -JDA/EE(PHE-II)/2022/D- 438

Dated:- 21.09.2022

**BID NOTICE INVITING****NIB No. : EE.(PHE-II)/09/2022-23**

<b>Name &amp; Address of the Procuring Entity</b>	<ul style="list-style-type: none"> <li>➤ Name: Executive Engineer (PHE-II), Jaipur Development Authority</li> <li>➤ Address: Room No. 307, Citizen Care center Building, Ram Kishore Vyas Bhavan, Indira Circle, Jawaharlal Nehru Marg, Jaipur - 302 004 (Rajasthan)</li> <li>➤ Email: <a href="mailto:eephe2@gmail.com">eephe2@gmail.com</a></li> </ul>
<b>Subject Matter of Procurement</b>	<ul style="list-style-type: none"> <li>➤ <b>Maintenance of existing sewer line and manholes &amp; repairing of damaged sewer lines for Three Years under PHE-II Jurisdiction, JDA, Jaipur.</b></li> <li>➤ <b>Job No. E.E. PHE II/A&amp;F/2022-2023/Aug/176/dt. 31.08.2022 amounting to Rs. 1,29,12,921/-</b></li> </ul>
<b>Bid Procedure</b>	<ul style="list-style-type: none"> <li>➤ Single-stage tender (Single envelope) open competitive eBid procedure at <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a></li> </ul>
<b>Bid Evaluation Criteria (Selection Method)</b>	<ul style="list-style-type: none"> <li>➤ L 1(eg. Least Cost Based Selection (LCBS) -L-1</li> </ul>
<b>Websites for downloading Bidding Document, Corrigendum's, Addendums, etc.</b>	<ul style="list-style-type: none"> <li>➤ Websites: <a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a>, <a href="http://www.eproc.rajasthan.gov.in">www.eproc.rajasthan.gov.in</a>, <a href="http://www.jaipurjda.org">www.jaipurjda.org</a></li> </ul>
<b>Website for online Bid application participation and payment</b>	<ul style="list-style-type: none"> <li>➤ Website: <a href="http://www.jda.urban.rajasthan.gov.in">www.jda.urban.rajasthan.gov.in</a></li> <li>➤ For participating in the Bid, the Bidder has to apply for this Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only. <ul style="list-style-type: none"> <li>○ Bidding document fee: Rs. 1000/- Rupees (One Thousand only)</li> <li>○ RISL Processing Fee: Rs. 1000/- Rupees (One Thousand only)</li> </ul> </li> <li>Requisite Bid Security Deposit</li> </ul>
<b>Estimated Procurement Cost</b>	<ul style="list-style-type: none"> <li>➤ INR Rs. 124.17 Lakh (Rupees One Crore Twenty Four Lacs Seventeen Thousand Only)</li> </ul>
<b>Bid Security Deposit</b>	<ul style="list-style-type: none"> <li>➤ Amount (INR): 2% (<b>Rs. 2,48,340/-</b>) (For A &amp; AA class contractor registered in other department) of Estimated Procurement Cost, 0.5% of S.S.I. of Rajasthan, 0.5% (<b>Rs. 62,085/-</b>) (For Contractor registered B and Above Class in JDA) for Bidder registered as contractor in JDA, 1% for Sick Industries, other than S.S.I., whose cases are pending with Board of Industrial &amp; Financial Reconstruction.</li> <li>➤ In case of Department's of the State Government and undertakings] Corporations, Autonomous bodies, Registered Societies, Cooperative Societies which are owned or controlled or managed by the State Government and Government undertakings of the Central Government shall submit a bid securing declaration in lieu of bid security.</li> </ul>
<b>Date/Time/place of Pre-Bid</b>	<ul style="list-style-type: none"> <li>➤ N/A</li> </ul>

<b>Applying Bid and making online payment on JDA portal (www.jda.urban.rajasthan.gov.in)</b>	<ul style="list-style-type: none"> <li>➤ Bid Start Date: 27.09.2022 at 9.30 AM</li> <li>➤ Bid End Date: 06.10.2022 at 06.00 PM</li> <li>➤ In case EMD in form BG Original Bank Guarantee is to be submitted in Room No. <u>CCC-TF-307</u> of Citizen Care Centre JDA, Jaipur by 07.10.2022 10.00 AM to 11.10.2022 up to 2.00 PM</li> </ul>
<b>Bid submission on e-Procurement Portal of GOR (WWW. Eproc.rajasthan.gov.in)</b>	<ul style="list-style-type: none"> <li>➤ Bid Start Date: 27.09.2022 from 9.30 AM onwards</li> <li>➤ Bid End Date: 06.10.2022 at 6.00 PM</li> </ul>
<b>**Date/ Time/ Place of Technical Bid Opening</b>	➤ NA
<b>Date/ Time/ Place of Financial Bid Opening</b>	<ul style="list-style-type: none"> <li>➤ 12.10.2022 at 3:00 PM</li> <li>➤ Room No. 307, Citizen Care Centre, Third Floor, Ram Kishore Vyas Bhavan, Indira Circle, Jawaharlal Nehru Marg, Jaipur-302 004 (Rajasthan)</li> </ul>
<b>Bid Validity</b>	➤ 120 days from the date of opening of bid.
<b>Time Period</b>	➤ 36 Months
* Jaipur Development Authority has decided to receive Earnest Money Deposit (EMD) (Bid Security), Tender Fee and RISL processing fee online through JDA Portal. The bid security options available in tender for participants are a Mentioned Below:	

#### A. Payment Options:

##### **Option-1: Bank Guarantee (BG) against EMD / Bid Security**

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available. If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

##### **Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)**

If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

##### **Option-3: Payment Gateway (Aggregator)**

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.

#### B. Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) "Bid Participation Receipt" will be available on Login of Bidder on JDA portal.

#### Note:

1. Bidder (authorized signatory) shall submit their offer on-line in Electronic formats both for technical and financial proposal.
2. In case, any of the bidders fails to pay the Tender Fee, BSD, and RISL Processing Fee, online (subject

to confirmation), its Bid shall not be accepted.

3. To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safe crypt, N code etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on <http://eproc.rajasthan.gov.in>(bidders already registered on <http://eproc.rajasthan.gov.in> before 30-09-2011 must register again).
4. JDA will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
5. Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-Tendering process.
6. Training for the bidders on the usage of e-Tendering System (e-Procurement) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested for training may contact e-Procurement Cell, DoIT&C for booking the training slot.  
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) e-mail:  
[eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in) Address : e-Procurement Cell, JDA, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
7. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids.
8. No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
9. Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.
10. The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail.

Executive Engineer (PHE-II)  
JDA, Jaipur

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## Process for Participation & Depositing Payment Online

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JAIPUR DEVELOPMENT AUTHORITY, has decided to receive Bidding document fee, RISL Processing Fee and Bid Security Deposit (BSD) through online mode only for which the bidder has to get registered himself on JDA portal

[www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in).

### To participate in the bid, bidder has to be:

1. Registered on JDA website [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in) (by depositing Rs. 500.00 online, the validity of which remains 3 (three) years).

For participating in the Bid, the Bidder has to apply for this Bid and pay the Bid Document Fee, RISL Processing Fee and Bid Security Deposit, online only.

2. Registered on e-Procurement Portal of Government of Rajasthan [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) for online e-Bid submission.

### Methods for depositing on line amount

#### Option-1: Bank Guarantee (BG) against EMD / Bid Security

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through Payment Gateway only, option to make balance payment through EFT (RTGS/NEFT) will not be available.

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

#### Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)

If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from any Bank any Branch using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 48 hours prior to closing date of bid participation.

#### Option-3: Payment Gateway (Aggregator)

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from anywhere any time till the closing date & time of bid participation.

### C. Bid Participation Receipt

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.
- In case complete payment is done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.

In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) “Bid Participation Receipt” will be available on Login of Bidder on JDA portal.

While participation in the bid, a receipt will be generated through the system showing the submission details as per Bid Participation Receipt (Sample Enclosed). The bidder is required to fill the instrument numbers for various heads on e-Procurement portal [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) as mentioned in the receipt.

<b>Jaipur Development Authority, Jaipur. Bid Participation Receipt</b>	
	Date & Time:-
<b>Bid Detail</b>	
Bid ID: Bid Title: Bid Value:	Procurement Entity:-  Bid Opening Place:
<b>Bidder Detail</b>	
Name of Entity: Registration Type: Payment Mode: Instrument No.:	Mobile No.: Instrument Amount: Payment Channel: Instrument Date:

<b>Dates Detail</b>		
Sr. No.	Event Name	Event Date
1	Bid Publishing Date	
2	Bid Opening Date	

<b>Specific Instrument for eProc Rajasthan</b>			
<b>Instrument Type</b>			
Instrument Number	Head Name	Amount	Date
	Tender Fee RISL Processing Fee Bid Security Deposit		
Issuer Detail: Jaipur Development Authority		Challan Number:	

More details about Registration Process, Terms and Conditions and FAQ along with contact detail is available on JDA website [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in).

## Jaipur Development Authority, Jaipur

### Office Order

No. : JDA/IT(1074501)/E-Services/2015-16/D-399

Dated: 4-10-2016

### **Subject: Payment mechanism for participating in tender.**

Jaipur Development Authority has decided to receive Earnest Money Deposit (EMD) (Bid Security), Tender Fee and RISL processing fee online through JDA Portal. The bid security options available in tender for participants are as mentioned below:

#### **A. Payment Options:**

##### **Option-1: Bank Guarantee (BG) against EMD / Bid Security**

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through **Payment Gateway only**, option to make balance payment through EFT (RTGS/NEFT) will not be available.

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

##### **Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)**

If the bidder selects payment mode as EFT (NEFT/RTGS), "Paying Slip for EFT (NEFT/RTGS)" will be generated by the system for the complete amount. The payment can be made from **any Bank any Branch** using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 2 days prior to closing date of bid participation.

##### **Option-3: Payment Gateway (Aggregator)**

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from **anywhere any time** till the closing date & time of bid participation.

#### **B. Bid Participation Receipt**

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "Bid Participation Receipt" will be generated on real time basis.

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- In case complete payment is done through Payment Gateway, on successful transaction the “**Bid Participation Receipt**” will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) “**Bid Participation Receipt**” will be available on Login of Bidder on JDA portal.

This payment mechanism will come into force w.e.f 15/10/2016. Thereafter, old payment mechanism related to NEFT/ RTGS in which the bidder makes direct payment without “**Paying Slip for EFT (NEFT/RTGS)**” in JDA’s bank account will be discontinued.

All procuring entities are hereby directed to clearly mention this procedure in NIB document.

  
**(Pawan Arora)**  
 Secretary

**Copy for information and further necessary action to:**

1. P.S. to JDC, JDA, Jaipur.
2. P.S. to Secretary, Secretary, JDA, Jaipur.
3. Director (Law / Finance / Town Planning / Engineering-I / Engineering-II), JDA, Jaipur.
4. All Additional Chief Engineer \_\_\_\_\_, JDA, Jaipur
5. DC (Administration)/DC(Store)/DC (Vehicle), JDA, Jaipur
6. System Analyst, JDA, Jaipur
7. Analyst-cum-Programmer, JDA to ensure integration of software w.e.f 01/10/2016.
8. All Xen \_\_\_\_\_, JDA, Jaipur.
9. Officer-in-charge, SPPP Portal, Jaipur.
10. OSD (Public Relation) / PRO, JDA, Jaipur.

  
**(Brijesh Kishore Sharma)**  
 OSD (RM)

# **Section A-1**

## **Instructions to Bidders**

# JAIPUR DEVELOPMENT AUTHORITY, JAIPUR

## SCHEDULE AND SPECIFICATIONS

**Name of work :- Maintenance of existing sewer line and manholes & repairing of damaged sewer lines for Three Years under PHE-II Jurisdiction, JDA, Jaipur.**

1. NIB No. :- E.E.(PHE-II)/09/2022-23
2. Approximate cost :- Rs. 124.17 Lakh
3. Cost of the tender documents :- Rs 1,000/-
4. Earnest Money :- Rs. @ 0.5 % Rs. 62,085/-  
(For Contractors Enlisted B & Above Class in JDA, Jaipur)  
:- Rs. @ 2 % Rs. 2,48,340/-  
(For Contractors Enlisted in other Govt. Deptt.–“A” & “AA” Category)
5. Bid Submission Start date & Time :- 27.09.2022 (09:30 AM)
6. Bid Submission End date & Time :- 06.10.2022 (upto 6:00 P.M.)
7. Bid Opening date & Time :- 12.10.2022 at 3:00 P.M.
8. Completion period of work :- 36 Months

### SCHEDULE 'A' : INFORMATION USEFUL FOR THE CONTRACTORS :

The bidder should see the site and fully understand the condition of the site before tendering and include all lead, lifts etc. **Percentage above/Below on the rates as given in the 'G'-Schedule.** The work shall be carried out in accordance with the Rajasthan PWD, PHED and JDA detailed specification and to the entire satisfaction of the Engineer-In charge of the work.

**The bid will be opened only of those bidders deposit proper bid security, processing fee, tender fee, GST registration, clearance certificate and copy of registration of contractor in required category are found to be in order. The Bid security, tender fee will be accepted through online payment only.**

### SCHEDULE 'B' : LIST OF THE DRAWING TO BE SUPPLIED BY THE DEPARTMENT:

The drawings may also be seen in the office of undersigned.

### SCHEDULE 'C' : LIST OF THE DRAWING TO BE SUPPLIED BY THE CONTRACTOR:

List of the drawing to be supplied by the contractor NIL. But the contractor shall have to arrange at his own cost drawings required for the work after depositing necessary cost within JDA.

### SCHEDULE 'D' : TEST OF THE MATERIALS :

The test of the material and workmanship shall be conducted by the JDA staff as necessary, The result of such tests should confirm to the standard laid down in the Indian standards and or the standards laid down in the detailed specification of the Public Works Deptt,. Proper quality control is required to be maintained by the contractor. Qualified personnel as required under the contractor enlistments rules duly approved by the Deptt. shall have to be engaged at site by the contractor. The deptt. reserves the right to engage such staff and recover the expenses from the contractor on such account in case of his failure to do so.

#### **SCHEDULE 'E' : SAMPLES OF THE MATERIALS :**

The samples of the material to be used by the contractor shall be deposited **15 days** in advance with the Engineer In charge and be got approved by him before use.

#### **SCHEDULE 'F' : TIME OF COMPLETION :**

The work should start within Ten days of issue of work order and complete within **36 months**.

#### **SCHEDULE 'H' : SPECIAL CONDITION.**

**If any bidder quotes a rate below than the schedule "G" rates, i.e. rates below than "at par", then the bidder has to deposit the difference amount i.e. difference amount of the rates as per "at par" and quoted "below", as "Work Performance Guarantee". This amount has to be deposited before the commencement of work and will be refunded after satisfactory completion of DLP (Defect Liability Period) of work as per UDH, GoR order dated 20.09.2021 (Copy enclosed). Lowest bidder will be issued LOA (Letter of Acceptance) and within 14 days period he has to deposit difference amount in the form of B.G./FDR/NSC. The validity of B.G./FDR/NSC shall be for a period three months beyond of D.L.P. period of work. In case of non deposition of the same in specified period, the bid security will be forfeited. In case work is not completed satisfactorily, the "Work Performance Guarantee" will be forfeited and other action will be taken as per Contract Agreement."**

Annexure A : Compliance with the code of Integrity and No Conflict of Interest

Annexure B : Declaration by the Bidder regarding Qualifications

Annexure C : Grievance Redressal during Procurement Process

Annexure D : Additional Conditions of Contract

Annexure E : DLP period for various type of works. Office order D-29 dated 11.03.2016

Annexure F : Payment mechanism for participating in tender: Office order D-399 dated 04.10.2016.

Annexure G : GST Circular for participating in tender: Office order D-172 dated 12.07.2017.

Annexure H : UDH Order dated 20.09.2021

Annexure I : JDA Order D-75 dated 26.08.2021

Annexure J : Finance (G&T) department, notification dated 12.01.2022

Annexure K : Order regarding Cleaning of Sewerage System with Safety precaution issued by GoR/LSG/DLB vide dated 14.10.2015, 16.11.2015, 14.12.2015 and 30.08.2019

SIGNATURE OF CONTRACTOR

Executive Engineer (PHE-II)  
Jaipur Development Authority,  
Jaipur

With full address & Mobile No. :

## TENDER FOR WORKS

I/We hereby tender for the execution for the Jaipur Development Authority, Jaipur of the work specified in the underwritten memorandum within the time specified in such memorandum at the rates, (in figure) .....% (as well as in words) ..... Percent below/above the amount, entered in the schedule G in all respects in accordance with the specifications, designs, drawings and instructions in writing referred to in Rule I in all respects in accordance conditions with such conditions so far as applicable. I/We have visited the site of work and am/are fully aware of all the difficulties and conditions likely to affect carrying out the work, I/We have fully acquainted myself/ourselves about the conditions in regard to accessibility of site and quarries/kilns nature and the extent of ground, working conditions including stacking, of materials, installation of tools & plant, conditions effecting accommodation and movement of labour etc. required for the satisfactory execution of contract.

### Memorandum

- (a) **General description of work..-** :
- (b) **Estimated cost** : **Rs. 124.17 Lakh**
- (c) **Earnest money** : **Rs. 2,48,340/- @ 2 %**  
**(For A & AA Class enlisted contractors outside of JDA)**  
: **Rs. 62,085/- @ 0.5 %**  
**(For B & Above Class enlisted in JDA contractors)**

(d) **Security Deposit :**

- (i) "The security deposit @ 3% of the gross amount of the work bill shall deducted from each work bill as per Finance Department (G&T) GoR notification dated 12.01.2022 or as per prevailing rules or amended by the GoR and shall be refunded as per rules on completions of the contract as per terms and condition. However the amount of security deposit deducted from running bills shall not be converted into any mode of securities bank guarantee, FDR etc. The earnest money deposited shall however be adjusted while deducting security deposit from first running bill of the contractor. There will be no maximum limit of security deposit.

However, a contractor may elect to deposit of full amount of 3% security deposit in the shape of bank guarantee or any acceptable form of security before or at the time of executing agreement. However, in case during execution, cost of works exceeds as shown at the time of depositing 3% as above, balance security deposit shall be deducted from the "Running Account Bills".

(ii) Bank Guarantee shall in all cases be payable at the headquarter of the Division or the nearest District Headquarters.

- (e) Time allowed for the completion of work (to be reckoned from the 10th day after the date of written order to commence the work) in **36 months**. Should this tender be accepted in whole or in Part, I/We hereby agree to abide by and fulfill all the terms and provisions of the conditions of contract annexed here to and of the Notice Inviting Tender, or in default thereof, to forfeit and pay to the Governor of Rajasthan or his successors in office, the sum of money mentioned in the said conditions.

### **Validity of rates 120 days.**

A sum of Rs. .... is forwarded herewith in the form of Cash, Bank Draft, Bankers Cheque as Earnest Money. This amount of earnest money shall absolutely be forfeited to the Governor of Rajasthan or his successor in office without prejudice to any other right or remedies of Governor of Rajasthan or his successor in his office, should I/We fail to commence the work specified in the above memorandum.

Signature of Witness  
Witness's address & Occupation

Signature of Contractor  
Address of Contractor

Date:

The above tender is hereby accepted by me on behalf of the Governor of Rajasthan

Date:

Executive Engineer (PHE-II)

**Section A-2**

**General Conditions of Contract**

(Appendix XI of PWF & AR. Govt. of Rajasthan effective  
up to date shall be applicable)

## **Section A-3 Special Conditions of Contract**

## SPECIAL CONDITIONS

1. If there is any typographical error or otherwise in the 'G' Schedule the rates given in the relevant BSR on which schedule 'G' has been prepared, shall prevail.
2. The contractor shall follow the contractor labour regulation and abolition Act 1970 & Rule 1971.
3. The JDA shall have right to cause on audit and technical examination of the work and the final bills of the contractor including all supporting vouchers, abstract etc. to be made within two years after payment of the final bills and if as a result such audit any amount is found to have been over paid/excess in respect of any work done by the contractor under the contract or any work claimed by him to have been done under this contract and found not to have been executed the contractor shall be liable to refund such amount and it shall be lawful; for the JDA to recover such sum from him in; the manner prescribed in special condition no. 8 or any other manner legally permissible and if it is found that the contractor was paid less than that was due to him under the contract in respect of any work executed by him under it, the amount of such under payment shall be paid by the JDA to the contractor.
4. Tax exemption/ Tax liabilities if any shall be applicable as per prevailing government rules and bidder has to consider this while quoting the rates.
5. The contractor shall not work after the sunset and before sunrise without specific permission of the authority Engineer.
6. Whenever any claim against the contractor for the payment of a sum of money arises out or under the contracts, the JDA shall be entered to recover the sum by appropriating in part or whole of the security deposit of the contractor. In the event of the security being insufficient or if no security has been taken from the contractor then the balance of the total sum recoverable as the case may shall be deducted from any sum then due or which a any time there contract with the JDA should this sum be sufficient to recover the full amount recoverable, the contractor shall pay to JDA on demand the balance remaining due. The JDA shall further have the right to effect such recoveries under P.D.R. Act.
7. The rate quoted by the contractor shall remain valid for a period of 120 days from the date of opening of the tenders.
8. By submission of this tender the contractor agree to abide with all printed conditions provided in the PWD manual from 64 (Chapter 3-para 36) and subsequent modification.
9. No conditions are to be added by the contractor and conditional tender is liable to be rejected.
10. All transaction in the execution of this work and this tender will be liable to sale-tax vide section 2(B) read with sub clause (4) Sale-tax Rule, 1954.
11. If any Bid withdraws his Bid prior to expiry of said validity period given at S. No. 7 or mutually extended prior or makes modifications in the rates, terms and conditions of the tender within the said period which are not acceptable to the department or fails to commence the work in the specified period, fails to execute the agreement and fails to furnish performance guarantee the department shall without prejudice to any, other right or remedy, be at liberty to forfeit the amount of earnest money given in any form absolutely. If any contractor, who having submitted a Bid does not execute the agreement or start the work or dose not complete the work and the work has to be put to re-bidding, he shall stand debarred from participating in bidding in JDA for Six Months in addition to forfeiture of Earnest Money / Security Deposit /Performance Guarantee and other action under agreement

12. Rules regarding enlistment of contractors provide that work up to five times limit for which they are qualified for tendering can be allotted to them. Therefore, before tender the contractors will keep this in mind, and submit the details of work. Bids with incomplete or incorrect information are liable to be rejected.
13. Any material not conforming to the specifications collected at site shall have to be removed by the contractor within a period of 3 days of the instructions, issued by the Engineer-In-charge in writing. Failing which, such material shall be removed by the Engineer-In-charge at risk and the contractor after expiry of 3 days period.
14. The material collected at site and paid provisionally shall remain under the watch and ward of the contractor till it is consumed, fully on the work.
15. The rates provided in Bid documents are inclusive of all Taxes, royalty.
16. No extra lead of earth/material shall be paid over and above as specified in 'G' schedule. Source/borrow pit area for earth shall have to be arranged by the Contractor at his own cost.
17. Undersigned has full right to reject any or all Bids without given any reasons.
18. Mortar of Masonry work and lean concrete will be permitted mixer with hopper.
19. As per Supreme Court decision "All contracts with Governments shall require registration of workers under the building and other construction workers (Regulation of Employment and Conditions of Service) Act, 1996 and extension of benefits to such workers under the act."
20. The Bidder are required to submit copy of their enlistment as contractor.
21. Conditions of RPWA-100 will be mandatory & acceptable to the contractor.
22. Any Bid received with unattested cutting/overwriting in rates shall be rejected and such bidder will be debarred from Bidding for three months in JDA.
23. All the provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules, 2013 will be applicable. If there is any contradictions in existing special conditions and provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and RULES, 2013 shall be applicable.
- 24. Time period of O&M work can be increased up to 50% of given time frame on the same rate approved by JDA as per requirement of work.**

Signature of Contractor  
With full address & Mobile No.

Executive Engineer (PHE-II)  
JDA, Jaipur

**SPECIAL CONDITIONS OF THE CONTRACT**

1. Contractor shall have to maintain and keep the complete sewer lines functional and in good condition.
2. Quantity of work / individual item can be increased or decreased. However, no guarantee is given about the actual quantity of work.
3. **The Contractor shall deploy sufficient and trained/experienced staff for O&M of Sewerage System.** The staff engaged for entire operation/maintenance etc. shall have to be in accordance with rules and regulations laid down by the ministry of Labour Welfare Govt. of India. The wages, incentive and other amenities, group insurance, compensation etc. shall be paid to workers as per rules and all expenditure on this account shall be the contractor's responsibility. The necessary registration under rules shall be mandatory. The compensation due to loss of live/retrenchment shall be borne by the contractor.
4. All Sewer Chambers and Sewer Line shall have to be checked for its proper operation and leakages/burst/Overflow/Choking shall have to be attended immediately. Each major breakdown shall have to be got repaired within 24 hours. Any delay in repairing is highly objectionable, otherwise the sewer line shall be got maintained by other agency on contractor risk and cost.
5. The contractor/firm or company while executing the above work will adopt all safety measures i.e. Oxygen Cylinder, Mask, Gas Detector, Helmet and Barricade etc. on his cost to safe guard from any loss of life and damage of public and private property. A fully equipped necessary medical first-aid kit, breathing apparatus, alarm system etc. should be available at Site at all times. In absence of observance of denudate safety precautions, **If any loss and damage occurred than firm shall pay full compensation from their own pocket.** All the consequences will be borne by them and JDA will not be responsible in any case.
6. The Contractor shall only be solely responsible for the safety of labour, public and private property during operation & maintenance of sewer line. JDA & JDA staff shall not be responsible in anyway.
7. The contractor/firm or company will display necessary signboards & lights from safety point of view for nights at site of work at his own cost as directed by the authorized Engineer In charge.
8. The surplus earth, damaged materials & debris will be immediately removed from the site of work & dumped as per instruction of Engineer in Charge.
9. The contractor/firm/company is bound to get the workmen insured against accident from Insurance Company on their own cost.
10. The contractor/firm or company will take utmost care to safeguard the water lines, Electric & Telephone cable existing surface drains water connections etc., while executing the work. If during the work any existing utility damaged then it shall be repaired by the firm/contractor and no payment shall be made to contractor for this work.

11. The bidder shall provide at the site all material, he shall be required to use for timbering/strutting shoring excavation of trenches and which he shall bring to the site, prior to start of excavation after approval of the authorized Engineer in Charge, without any extra charges.
12. The material collected at site & paid provisionally shall remain under the watch & ward of the contractor till it is consumed fully on the work.
13. Contractor shall provide sufficient number of boards at site of work indicating 'JDA AT WORK' at his own cost as required by engineer-In charge, and make arrangements for traffic management by deputing his own staff if found necessary. **A penalty of Rs. 500.00 per day per site shall be levied against non providing of display boards.**
14. The complete work as defined in the tender document includes maintenance of all associated units of sewerage system and repairing of damaged sewer line due to any reason. Any associated work which has not been mentioned here in the tender document but required for anticipated to be done by the bidder, he should include cost of such work in his offer. The offered rate shall be deemed as inclusive of all such works.
15. In the event of any damage/loss of life and property during operation and maintenance of sewerage line, the contractor shall be solely responsible and liable for compensation and damages.
16. Complaint register shall be maintained by the contractor. Arrangements shall be made by the contractor to attend the complaints satisfactory within 24 hours of receipt of complaints.
17. Contractor shall make remove immediately sewerage garbage from the road after cleaning of chamber and sewer line.
18. Transportation of material from stores shall be arranged by the contractor.
19. Material provided by the contractor shall be conforming to the latest relevant Indian standards or as per Engineer-In-charge concerned.
20. The contractor shall provide all necessary facility. If required to undertake test for quality of material procured by Site at his own cost at the discretion of Engineer in charge.
21. If during maintenance work, any dismantling of existing compound wall or structure is required for facility of the Site then it is the responsibility of contractor to make previous original shape after completion of the work at his own cost. In no case extra payment shall be allowed by the department on such works either for dismantling or repairing and reconstruction of old structures.
22. The work will be carried out strictly as per direction of Engineer In charge.
23. The cost of assets like Sewer pipe and chamber cover etc. if damaged, replaced, lost or not used properly shall be recovered from the contractor.
24. The rates quoted by the bidder shall be firm for the contract period. **No price escalation shall be admissible during contract period.**
25. **No extra payment shall be made to firm/contractor for engage labor or sweeper for repairing of damaged sewer lines.**

**26. It is prohibited to clean the manhole on manually as per "Prohibition of Employment as Manual Scavenger and their Rehabilitation Rules 2013". Hence, it is the responsibility of contractor/firm to arrange Jetting Machine & Super Sucker Machine for cleaning the choking in sewer lines. The contractor has to make all necessary liaison with Private owner/agency and Jaipur Nagar Nigam in this regard. The payment for same shall be made to contractor/firm as per G-schedule. The bidder is directed to quote the rates including the cost of required Diesel to operate of these machinery and including transportation of machinery at site. No extra payment shall be made to contractor for this work.**

**27. In case of unsatisfactory performance by the contractor & contractor fails to provide machinery within 24 hours, the work will be executed from another agency. Expenses incurred in carrying out the work or twice the rates of the contractor, whichever is higher will be recovered from the contractor as penalty from the running bills. Decision of Engineer-In-Charge (EIC) will be final in this regard.**

**10 % performance security shall be deposit by the successful bidder as per norms and other deductions shall be made as per prevailing rules of the Government.**

**Forfeiture of Performance Security -**

- a)** In case contracting agency fails to rectify the defects within stipulated period notified to him by the Engineer-in-charge concerned under contract agreement, the Engineer-in-charge shall serve a final notice for 5 days time reckoned from the date of issue of notice to rectify the defects. In case the contracting agency not responding to the notice and fails in rectification of defects the Engineer-in-charge will get the defects rectified at the risk and cost of the contracting agency. Action such as encashment of Bank Guarantee action under enlistment rules and clauses of agreement etc. shall also be taken against the contracting agency by the competent authority.

**28. Personnel:**

The contractor shall depute at least minimum specified staff to carry out the O&M Work efficiently and satisfactorily at site office. (Contractor may choose to provide more staff if need be as per his assessment).

All Contractor's personnel employed at site at any time during the period covered by the present Contract will be provided by him. JDA is not liable for personnel in any way and cannot be held responsible in the event of litigation of any sort between the Contractor and members on site personnel or their representatives. The Contractor shall undertake to comply with applicable legislation and the code of labour law on matters of health, hygiene and safety, and shall assume responsibility for works required in the event of any change in applicable regulations.

- 29. Force Majeure** The defect arises due to earthquake, cyclone, and natural calamities shall not be the responsibility of contracting agency.
- 30. Bidder may have insurance of labour engaged for cleaning of sewerage line network as per his requirement.**
- 31. *“The prohibition of Employment as Manual Scavengers and their rehabilitation Act, 2013” and any amendments thereof should be strictly followed by the contractor.***
- 32. The order issued from Government of Rajasthan/Director Local Bodies/Local Self Government for cleaning of sewerage network and any amendments thereof should be strictly followed by the contractor.**
- 33. *As per the decision of Supreme Court of India, for Writ petition (civil) No. 583 of 2003 [Safai Karamchari Andolan & Ors. (Petitioners) Versus Union of India & Ors. (Respondents)] with contempt petition (c) No. 132 of 2012 in Writ petition (civil) No. 583 of 2003; following Judgment was given:***

If the practice of manual scavenging has to be brought to a close and also to prevent future generations from the inhuman practice of manual scavenging, rehabilitation of manual scavengers will need to include: -

- (a) Sewer deaths – entering sewer lines without safety gears should be made a crime even in emergency situations. For each such death, compensation of Rs. 10 lakhs should be given to the family of the deceased.
- (b) Railways – should take time bound strategy to end manual scavenging on the tracks.
- (c) Persons released from manual scavenging should not have to cross hurdles to receive what is their legitimate due under the law.
- (d) Provide support for dignified livelihood to safai karamchari women in accordance with their choice of livelihood schemes.

**Note: For all the above mentioned Acts, decision of Supreme Court of India, etc. the contractor has to strictly follow and abide by the prevailing laws. If due to any negligence on the part of the contractor to follow the above mentioned Act & decision of Supreme Court of India if any, the contractor/firm will be fully responsible and compensation etc. if any due to loss of human life or any damage/accidents shall be borne by the contractor.**

Signature of Contractor  
With full address & Mobile No.

Executive Engineer (PHE-II)  
JDA, Jaipur

## **Section A-4**

# Specifications and Scope of Work

## SPECIFICATION AND SCOPE OF WORK

(Description of work included here is for complete work including labour, sweeper, repairs and providing all types of material for maintenance & repairs).

- 1.1. All chambers should be covered and extra covers should be available at site for any urgency which paid by JDA separately.
- 1.2. **Scheduling routine inspections, maintenance and cleaning of the Sewerage System:** Inspections should be used to identify blockages, cracks, or other problems in the lines. Blockages are typically the result of sediment and grit accumulating in the sewer system, although dislodged vegetation and debris restrict flow as well. Another common cause of sewer blockages is tree roots, which can grow through cracked sewers. System blockages in sewer systems can decrease both the hydraulic capacity of the sewer and its effective storage capacity. This can cause flow to back up and overflow the sewer system.
- 1.3. *Scope of work covers maintenance and cleaning of the sewerage lines and manholes with the help of mechanical means i.e. Jetting Machine or Super Sucker Machine with labour depending on the condition of the chocking of sewer line or as per instruction given by Engineer-In-Charge (EIC). The payment of Jetting Machine & Super Sucker Machine is to be paid to agency "Per Shift of 8 hour" as per G-Schedule of work. The calculation of shift to be as under:-*

<b>S. No.</b>	<b>Working Hours of Jetting Machine &amp; Super Sucker Machine</b>	<b>Shift</b>
<b>1.</b>	<b>0.00 Hour to 8.00 Hour</b>	<b>1 Shift</b>
<b>2.</b>	<b>8.01 Hour to 16.00 Hour</b>	<b>2 Shift</b>

*Manual cleaning may be adopted by contractor as per instruction of Engineer-In-Charge, where sewer line is not being used or not in working condition and manhole have been filled with soil/garbage. So removing of soil/garbage from these Manholes may be taken up on manual basis only.*

- 1.4. *The sewer line damage/break due to any reason should be attend immediately by firm/contractor so that any kind of harm can be avoided in society. For repairing of damaged sewer line required item i.e. JCB, different size of pipes, Mud Pumps, Concrete if required are taken in estimation for take up the work immediately. No extra payment shall be made to firm/contractor for engage labor or sweeper for repairing of damaged sewer lines. If firm fail to attend the problem within 24 hour then work will be executed from another agency. Expenses incurred in carrying out the work or twice the rates of the contractor, whichever is higher will be recovered from the contractor as penalty from the running bills. Decision of Engineer-In-Charge (EIC) will be final in this regard.*
- 1.5. *Contractor shall make arrangement for water as per requirement. Cost of water shall be borne by contractor at his own cost.*

- 1.6. *The Super Sucker Machine shall have specification with Jetting Pressure 800 LPM @ 170 bar and Suction Pressure 6800 cum/hr. & 80% vacuum.*
- 1.7. *To claim the payment of Super Sucker or Jetting Machine, firm/contractor will submit Colour Photographs with GPS Location, date & time. No extra payments shall be made to contractor for these Colour photographs.*
- 1.8. *The rates of Super Sucker Machine & Jetting Machines to be paid to contractor on the basis of "Per Shift of 8 hours". The shift hours shall be calculated when Machinery will reach at site.*
- 1.9. Develop O&M reporting and record keeping systems with maintenance procedures and inspection reports.
- 1.10. Provide training for O&M personnel. Reviewing the O&M program periodically to up-date and revise procedures as necessary.
- 1.11. Contractor shall make arrangement of identifying leakages. In various sewerage lines and there quick removal, all type of material shall be provided by the contractor himself which will be paid by the JDA.
- 1.12. Contractor shall be liable of carrying out any such work, not mentioned herein but required for effective maintenance of sewerage system and for satisfying public complaints, avoid disruption of flow of sewer line etc. as per direction of Engineer-in-charge.

## 2. **PERSONAL**

- 2.1 The contractor shall depute at least minimum specified staff to carry out the O&M work efficiently and satisfactorily.
- 2.2 The contractor shall visit and inspect all the sewerage system of area proposed to be maintained under this contract within 10 days from the date of issue of order and intimate in writing the defects if any to be rectified.
3. Documents to be provided by the contractor :

### 3.1 **Operation of complaint book:**

The contractor shall maintain a complaint book for any fault in sewerage system as per approved format **by Engineer-In-Charge** on daily basis. This binded complaint book shall always be available for inspection to Engineer In-charge.

## 4. **PENALTY:**

**The chockage/overflow issue to be resolved within 24 hour after receiving complaints in writing from Engineer-In-Charge. If firm/contractor failed to resolved the issue within 24 hours then Penalty of Rs. 1000/- per day shall be imposed on the firm/Contractor.**

Executive Engineer (PHE-II)  
JDA, Jaipur

# **Section A-5**

## **Annexure**

**Compliance with the code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall –

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit the misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

**Conflict of Interest :-**

The Bidder participating in a bidding process must not have a Conflict of interest.

A conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:

- a. Have controlling partners/shareholders in common ; or
- b. Receive or have received any direct or indirect subsidy from any of them; or
- c. Have the same legal representative for purposes of the Bid; or
- d. Have a relationship with each other; directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- e. The Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

## Declaration by the Bidder regarding Qualifications

### Declaration by the Bidder

In relation to my/our Bid submitted to ..... for procurement of ..... in response to their Notice inviting Bids No. ....Dated .....

I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that :

1. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/We are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons;
4. I/We do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement Contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/We do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date :  
Place :

Signature of bidder

Name :  
Designation :  
Address :

## Grievance Redressal during Procurement Process

The designation and address of the **First Appellate Authority is Commissioner, JDA Jaipur.**

The designation and address of the **Second Appellate Authority is Executive Committee (E.C.), JDA Jaipur.**

### (1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

**(2)** The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of the appeal.

**(3)** If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

### (4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

### (5) Form of Appeal

(a) An appeal under para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.

(b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

### (6) Fee for filing appeal

(a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

(b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

### (7) Procedure for disposal of appeal

(a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.

(b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-

(i) Hear all the parties to appeal present before him; and

(ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.

(c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.

(d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

**FORM No. 1**

[See Rule 83]

**Memorandum of Appeal under the Rajasthan  
Transparency in Public Procurement Act, 2012**

Appeal No. .... of ..... Before the  
..... (First/Second Appellate Authority)

1. Particulars of appellant :

(i) Name of the appellant :

(ii) Official address, if any :

(iii) Residential address :

2. Name and address of the respondent (s) :

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal :

6. Grounds of appeal : .....

(Supported by an affidavit)

7. Prayer : .....

Place .....

Date .....

**Appellant's Signature**

## Additional Conditions of Contract

### 1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected ; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

### 2. Procuring Entity's Right to Vary Quantities

- (i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

### 3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Signature of Contractor  
with full address & Mobile No.

Executive Engineer (PHE-II)  
JDA, Jaipur

## JAIPUR DEVELOPMENT AUTHORITY, JAIPUR

No. JDA/Ex.En. (TA to Dir. Engg.-I)/2016/D-29

Dated: 11/3/2016

### Office Order

**Subject: - DLP period for various type of works.**

As per the decision taken in the 201<sup>st</sup> meeting of Executive Committee held on 23.02.2016 w.r.t. agenda no. 201:22, DLP period of various natures of works amounting more than Rs. 25 lakhs has been revised as per following time periods based on nature of works.

This order will supersede the earlier orders issued in this regard i.e. order No. JDA/TA to D(E)/2010-11/D-317 dated 28.04.2011 including Special Condition No. 2.2.2 & 2.2.3 of Annexure-I related to SD refund & forfeiture (other Special Condition of annexure-I of this order will remain valid) and order No. JDA/Ex.En.(Pr.-5 & TA)/2013/D-43 dated 27.02.2013 and also all pertaining orders, in contract agreements or in PWF&AR having DLP period different than what is being enforced through this present order for concerned type of work.

**Table-I**

S.No.	Type of Work	Existing DLP Period	As per approved in E.C. held on 23.02.2016
1.	Bridge Work	3 years	5 Years
2.	CD Work	3 years	5 Years
3.	CC Road, PQC Work	3 years	5 Years
4.	CC tiles/Kerbs/medians	3 years	5 years
5.	Drains	6 months	3 years
6.	Roads		
	(i) Two layer WBM/CSB	3 years	6 Months or one full rainy season which ever is later
	(ii) For Renewal/ Strengthening		
	(a) BT upto 30 mm thickness	3 years	1 year
	(b) BT above 30 mm to upto 40 mm	3 years	2 years
	(c) BT above 40 mm to upto 90 mm	3 years	3 years
	(d) BT Above 90 mm	3 years	5 years
	(iii) New Roads		
	(a) BT upto 90 mm	3 years	5 years
	(b) BT more than 90 mm	3 years	5 years
7.	Compound wall	6 months	3 years
8.	Buildings work		
	(i) Work pertaining to Sanitary works electrical works, Joinery works and painting works.	6 months	2 years
	(ii) Work pertaining to Building structure and other civil works.	6 months	5 years
9.	Electric work except maintenance	6 months	3 years
10.	Sewer/Water supply all including STP and water supply related work except maintenance works.	6 months	3 years

The release of SD amount shall be as per following table:-

**Table-II**

S. No.	Released SD	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	5 <sup>th</sup> year
	DLP period				
1.	Upto 1 year	100%	40%	20% ✓	10%
2.	Upto 2 year		60%	20% ✓	10%
3.	Upto 3 year			60% ✓	10%
4.	Upto 4 year				20%
5.	Upto 5 year				50%

Various conditions for managing DLP are as under:-

- (i) At the time of completion of work, final component shall be worked out for each individual item like BT/CC/tiles/drains etc (as per different categories in Table I), DLP shall be operative based upon type of individual item ex- CC-5 years, BT- 1/2/3/5 years, Drain- 3 years etc.
- (ii) Similarly for all new works, these components should be calculated at the time of TS itself, which should be made part of BID document.
- (iii) If any work, amount is less than Rs. 25 lakhs but later on due to extra/excess work, if amount of final work crosses more than Rs. 25 lakhs, DLP shall be operative as per rule for each individual item.
- (iv) Similarly if any work is more than Rs. 25 lakhs but after finalization amount of work is less than Rs. 25 lakhs, DLP should be operative for six months or rainy season whichever is late.
- (v) During DLP period if contractor fails to repair any work even after issue of 7 days written notice, same work shall be got executed by respective Executive Engineer at the contractor's risk and cost. This process shall be applicable throughout the DLP period. After completion of DLP period in such works contractor should be debarred and blacklisted from JDA for three years as per RTPP Rule 2012 and 2013 where he defaults twice in a single agreement or in two different works.
- (vi) Quarterly Inspection as per rules shall be carried out and DLP registers shall be maintained by respective Executive Engineers to monitor the DLP repairs.
- (vii) Special and regular inspection shall also be carried out as per order no. JDA/Ex.En & TA to DE-I/2014-15/D-223 dated 12.03.2015 and order no. SE (PMGSY) CIRCULAR 2006/D-115 dated 04.05.2006 Point no. 3.
- (viii) In case JDA feels to take up work on any existing DLP road due to any reason, following procedure should be adopted:
  - (a) At the time of withdrawal total liability of repairs as per DLP conditions to be carried out and contractor shall be asked to complete the same. After completion of assessed repairs DLP period shall be released after deduction amt. as per table III.

**Table-III**

% Recovery on Withdrawal of DLP, of work order  DLP period	1 year	2 year	3 year	4 year	5 year
1 year	1.12	-	-	-	-
2 year	2.55	1.43	-	-	-
3 year	4.38	3.26	1.83	-	-
5 year	9	7.88	6.45	4.62	2.47

Note:- Calculation is to be done on quarterly basis.

(b) In case Contractor fails to carry out these repairs, same shall be carried out at his risk and cost. If the total amt. of such repairs works out to be more than total retained amt. of SD, same shall be recovered from other works and as per PDR rules. The amount as per Table III is also to be deducted in addition to this amount.

(ix) Based upon type of work, DLP conditions for works to be carried out during DLP period with their frequency of respective type of work shall be prepared by respective SE's after approval of these periods.

This order shall come in force with immediate effect and will be applicable on all new works whose NIB is to be called.

*Sd/-*  
Director (Engineering-I)  
JDA, Jaipur

Copy to following for information and necessary action:-

1. PS to IDC, JDA, Jaipur.
2. PS to Secretary, JDA, Jaipur.
3. Director Engineer I/II, JDA, Jaipur.
4. Director (Fin.), JDA, Jaipur.
5. C.F, JDA, Jaipur.
6. All Add. Chief Engineers, JDA, Jaipur.
7. All Superintendent Engineers, JDA, Jaipur.
8. OSD (RM), JDA, Jaipur.
9. Additional Director (REV.&DP.)
10. CAO (P&A) JDA, Jaipur.
11. Sr. Horticulturist, JDA, Jaipur
12. All Executive Engineer, JDA, Jaipur.
13. DD (E&B) JDA, Jaipur.
14. All AOs, JDA, Jaipur.
15. All AAOs, JDA, Jaipur.
16. System Analyst
17. All Contractors' Association, JDA, Jaipur.
18. Guard file

*Sd/-*  
S.E. & TA to Dir. (Engg-I)  
JDA, Jaipur

## Jaipur Development Authority, Jaipur

### Office Order

No. : JDA/IT(1074501)/E-Services/2015-16/D-399

Dated: 4-10-2016

### Subject: Payment mechanism for participating in tender.

Jaipur Development Authority has decided to receive Earnest Money Deposit (EMD) (Bid Security), Tender Fee and RISL processing fee online through JDA Portal. The bid security options available in tender for participants are as mentioned below:

#### **A. Payment Options:**

##### **Option-1: Bank Guarantee (BG) against EMD / Bid Security**

Bidder may opt Bank Guarantee (BG) against EMD (Bid Security), for which bidder requires to prepare BG before applying in the tender. The details of BG requires to be fed on JDA portal before paying balance amount (Tender Fee + RISL Processing Fee). This amount will be paid through **Payment Gateway only**, option to make balance payment through EFT (RTGS/NEFT) will not be available.

If bidder does not opt for BG against EMD, options of making complete payment through Payment Gateway or through EFT (NEFT / RTGS) will be available.

##### **Option-2: Electronic Fund Transfer (EFT: NEFT/RTGS)**

If the bidder selects payment mode as EFT (NEFT/RTGS), "**Paying Slip for EFT (NEFT/RTGS)**" will be generated by the system for the complete amount. The payment can be made from **any Bank any Branch** using this Paying Slip through NEFT/RTGS (Claim against payment made through EFT in any other JDA bank account will not be acceptable and bidder stands disqualified from participation in the bid applied for). After successful transaction through NEFT/RTGS, as per the standard procedures it may take 4 to 24 hours in process of confirmation of EFT through Auto-Process depending on the time of EFT done. Therefore, option to make payment through EFT (NEFT/RTGS) will be available till 2 days prior to closing date of bid participation.

##### **Option-3: Payment Gateway (Aggregator)**

The facility to make payment through Debit Card, Credit Card, Net banking etc., will be available. User can use this facility from **anywhere any time** till the closing date & time of bid participation.

#### **B. Bid Participation Receipt**

After confirming payment, the bidder will get Bid Participation Receipt on the basis of which user will get the payment details along with other details for bidding on e-Procurement portal of GOR.

- In case of BG as the remaining payment will be done through Payment Gateway, on successful transaction the "**Bid Participation Receipt**" will be generated on real time basis.

- In case complete payment is done through Payment Gateway, on successful transaction the “**Bid Participation Receipt**” will be generated on real time basis.
- In case complete payment is done through EFT (NEFT/RTGS), on confirmation of payment from ICICI Bank (Auto Process) “**Bid Participation Receipt**” will be available on Login of Bidder on JDA portal.

This payment mechanism will come into force w.e.f 15/10/2016. Thereafter, old payment mechanism related to NEFT/ RTGS in which the bidder makes direct payment without “**Paying Slip for EFT (NEFT/RTGS)**” in JDA’s bank account will be discontinued.

All procuring entities are hereby directed to clearly mention this procedure in NIB document.

  
**(Pawan Arora)**  
 Secretary

**Copy for information and further necessary action to:**

1. P.S. to JDC, JDA, Jaipur.
2. P.S. to Secretary, Secretary, JDA, Jaipur.
3. Director (Law / Finance / Town Planning / Engineering-I / Engineering-II), JDA, Jaipur.
4. All Additional Chief Engineer \_\_\_\_\_, JDA, Jaipur
5. DC (Administration)/DC(Store)/DC (Vehicle), JDA, Jaipur
6. System Analyst, JDA, Jaipur
7. Analyst-cum-Programmer, JDA to ensure integration of software w.e.f 01/10/2016.
8. All Xen \_\_\_\_\_, JDA, Jaipur.
9. Officer-in-charge, SPPP Portal, Jaipur.
10. OSD (Public Relation) / PRO, JDA, Jaipur.

  
**(Brijesh Kishore Sharma)**  
 OSD (RM)

## FORM OF BANK GUARANTEE

### Form of (Bank Guarantee) -En cashable at branch of the bank in Jaipur City.

To  
Secretary,  
Jaipur Development Authority,  
Jaipur

Sub:-.....

Bank Guarantee No. \_\_\_\_\_ dated \_\_\_\_\_ for [amount of Security in figures] [in words] on behalf of \_\_\_\_\_ [Name of the Bidder] against the Security Deposit for the work of **“Maintenance of existing sewer line and manholes & repairing of damaged sewer lines for Three Years under PHE-II Jurisdiction, JDA, Jaipur”**.

WHEREAS, \_\_\_\_\_ [name of Bidder with address] (hereinafter called **“the Bidder”**) has submitted his Bid dated ..... for the work of **“Maintenance of existing sewer line and manholes & repairing of damaged sewer lines for Three Years under PHE-II Jurisdiction, JDA, Jaipur”** (hereinafter called **“the Bid”**).

KNOW ALL PEOPLE by these presents that we \_\_\_\_\_  
\_\_\_\_\_ (Name of Bank) of having our registered office at \_\_\_\_\_ [name of country] having our registered office at \_\_\_\_\_ (hereinafter called **“the Bank”**) are bound unto Secretary, Jaipur Development Authority. (Hereinafter called **“the Employer”**) in the sum of Rupees \_\_\_\_\_ [**Amount of Security in figures**] \_\_\_\_\_ (in words) only for which payment will and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents. That on demand of JDA, this Bank Guarantee is encashable at following branch in Jaipur City.

1. Name of Bank:
2. Name of the branch with branch code:
3. Address:
4. E-Mail Id:
5. Telephone No.
6. Fax No.:

SEALED with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ of 20\_\_\_\_.  
THE CONDITIONS of this obligation are:

- (1) if the Bidder withdraws his Bid during the period of Bid validity specified in the Form of Bid;
- (2) if the Bidder refuses to accept the correction of errors in his bid;
- (3) If the Bidder, having been notified of the acceptance of his Bid by the Employer during the period of Bid validity;
  - (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, or
  - (b) fails or refuses to furnish the Performance Security, in accordance with the Instructions to Bidders;

We undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or more of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date 30 days after the date of expiration of the Bid Validity, as stated in the Instructions to Bidders, or any such extension thereto as may be agreed by the Bidder, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

The amount covered under the above Bank Guarantee shall be automatically be credited in the accounts of JDA in ICICI Bank, JDA Campus, Jaipur through **IFSC code No ICIC0006754. Bank Account No. 675401700518** on the date of expiry or its validity, unless the agencies get it re-validated well before its expiry date or produce NOC from JDA in written for its release.

Date \_\_\_\_\_ Signature of the Bank \_\_\_\_\_

Witness \_\_\_\_\_ Seal \_\_\_\_\_  
[Signature, Name and Address]

[Note: To be furnished on appropriate non-judicial stamps.]

## जयपुर विकास प्राधिकरण, जयपुर

क्रमांक :- F-( )JDA/Sr.Ao.works-II/2017/D-

172

दिनांक :-

12.7.17

आदेश

1 जुलाई 2017 से भारत सरकार के नोटिफिकेशन द्वारा GST लागू होने के कारण व्यक्तियों/फर्म/कम्पनी/संस्था/टेकेदार के निर्माण/सिविल आपूर्ति/सेवाओं इत्यादि के कार्यों के प्राधिकरण द्वारा बिल भुगतान किये जाने के लिये प्राधिकरण कर सलाहकार चार्टर्ड एकाउन्टेन्ट से प्राप्त हुई राय के क्रम में निम्नांकित प्रमाण पत्र/शपथ पत्र/Invoice बिलों के साथ प्रस्तुत किया जाना सुनिश्चित करावे :-

1. व्यक्ति/फर्म/कम्पनी/संस्था/टेकेदार का GST के अन्तर्गत रजिस्ट्रेशन प्रमाण पत्र की स्व:प्रमाणित फोटो प्रति।
2. व्यक्ति/फर्म/कम्पनी/संस्था/टेकेदार का GST के रजिस्ट्रेशन नहीं होने के स्थिति में स्व:प्रमाणित शपथ पत्र।
3. अप्रयोजित व्यक्ति/फर्म/कम्पनी/संस्था/टेकेदार के बिलों के भुगतान की स्थिति में मासिक टैक्स Invoice भुगतान-अधिकारी द्वारा मासिक आधार पर उसी माह के अंत में तैयार करवाया जाना सुनिश्चित किया जावेगा।
4. आपूर्ति एवं सेवा के विरुद्ध भुगतान बिलों में Vat/Service Tax चार्ज होने (Vat/Service Tax होने) पर (दिनांक 30.06.17 तक आपूर्ति एवं Invoice जारी करने पर) Taxable Invoice नहीं बनाया जावेगा एवं इनका भुगतान पूर्वानुसार (01.07.2017 से पूर्व निहित प्रक्रिया अनुसार) किया जाना सुनिश्चित करावे।

स्पष्टीकरण :- दिनांक 30.06.17 तक सामान की आपूर्ति के बिलों में Vat Invoice होने पर या अन्यथा होने पर इनका भुगतान पूर्वानुसार 01.07.2017 से पूर्व निहित प्रक्रिया अनुसार किया जावेगा।

संलग्न :- GST रेट तथा HSN/SAC CODE की फोटो प्रति

(बृजेश किशोर शर्मा)  
निदेशक(वित्त)

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु :-

1. वांग्रेड निजी सचिव, आयुक्त, जविप्रा, जयपुर।
2. वांग्रेड निजी सचिव, सचिव, जविप्रा, जयपुर।
3. निदेशक (वित्त/विवि/अभियांत्रिकी-प्रथम व द्वितीय/आयोजना/परियोजना, जविप्रा, जयपुर।
4. अतिरिक्त आयुक्त(प्रशासन/पूर्व/पश्चिम/एल.पी.सी./भूमि), जविप्रा, जयपुर।
5. संयुक्त आयुक्त(सिस्टम मैनेजमेन्ट/संसाधन एवं समन्वय), जविप्रा, जयपुर।
6. विशेषाधिकारी(संसाधन विकास), जविप्रा, जयपुर।
7. अतिरिक्त निदेशक(राजस्व एवं सम्पत्ति निस्तारण), जविप्रा, जयपुर।
8. समस्त जोन उपायुक्तगण ..... , जविप्रा, जयपुर।
9. मुख्य लेखाधिकारी(पी. एण्ड ए.), जविप्रा, जयपुर।
10. उपनिदेशक(व्यय एवं बजट), जविप्रा, जयपुर।
11. वरिष्ठ लेखाधिकारी(निर्माण-प्रथम/द्वितीय/आर.सी.आर./पेंशन/नीलामी), जविप्रा, जयपुर।
12. सिस्टम एनालिस्ट, जविप्रा, जयपुर को प्रेषित कर लेख है कि सिस्टम में GST नम्बर सम्मिलित करने एवं Tax Invoice बनाने की प्रक्रिया तैयार करावे।
13. उप रजिस्ट्रार(सहकारिता), जविप्रा, जयपुर।
14. अधिशाधी अभियन्ता जोन ..... , जविप्रा, जयपुर।
15. वरिष्ठ उद्यानविज्ञ, जविप्रा, जयपुर।
16. लेखाधिकारी (भुगतान/योजना/निर्माण)/सहायक लेखाधिकारी, जविप्रा, जयपुर।
17. प्रभारी अधिकारी, नागरिक सेवाकेन्द्र, जविप्रा, जयपुर।
18. सलाहकार(जनसम्पर्क), जविप्रा, जयपुर।
19. रोकडियॉ(निर्माण/सिविल/भूमि आवृत्ति), जविप्रा, जयपुर।
20. रक्षित पत्रावली

अति.निदेशक(रा.एवं स.नि.)



राजस्थान सरकार  
नगरीय विकास एवं आवासन विभाग

क्रमांक:- प.01(24)नविवि/1/2020 लूज

जयपुर, दिनांक:- 20 SEP 2021

आदेश

नगरीय विकास एवं आवासन विभाग के अर्न्तगत विभिन्न विकास कार्यों की निविदाओं में संवेदकों द्वारा बी.एस.आर. दर से कम दर डालने पर अन्तर राशि (AT PAR की दर से जितनी कम है) बर्क परफोरमेंस गारन्टी के रूप में कार्य प्रारम्भ करने से पूर्व ली जाएगी तथा इसे कार्य के सन्तोषजनक रूप से पूर्ण होने के पश्चात दोष निवारण अवधि में कार्य की स्थिति सन्तोषजनक पाए जाने पर, दोषनिवारण अवधि उपरान्त वापस लौटा दिया जावेगा। न्यूनतम दरदाता की बोली नियमानुसार स्वीकृत कर Letter of acceptance (LOA) जारी किया जावेगा एवं बी.एस.आर. दर से कम दर की अन्तर राशि की BG/FDR/NSC प्रस्तुत करने हेतु 14 दिवस का समय दिया जायेगा। अन्तर राशि जमा नहीं कराने पर BID SECURITY की राशि नियमानुसार जब्त कर ली जावे। यदि संवेदक बर्क परफोरमेंस गारन्टी राशि जमा कराने के पश्चात कार्य सन्तोषजनक रूप से पूर्ण नहीं करता है अथवा दोष निवारण अवधि में कार्य में खराबी होती है तो उसकी बर्क परफोरमेंस गारन्टी की राशि जब्त कर ली जावे एवं अनुबन्धानुसार अन्य कार्यवाही भी संपादित की जावे। यह आदेश तुरन्त प्रभाव से लागू किये जाते है। यह आदेश उन सभी निविदाओं पर लागू होगा जो कि भविष्य में जारी होगी तथा वे निविदाएं जो इस आदेश के जारी होने की दिनांक तक अप्राप्त है, इस सम्बन्ध में निविदा दस्तावेजों में आवश्यक संशोधन तुरन्त संबन्धित उपापन अधिकारी द्वारा किया जावे एवं नवीन सभी निविदाओं में उक्त शर्तों का समावेश किया जाना सुनिश्चित किया जावे।

यह आदेश सक्षम स्तर से अनुमोदित है।

(कुन्जीलाल मीना)  
प्रमुख शासन सचिव  
नगरीय विकास विभाग

कार्यालय का पता- खाद्य भवन, द्वितीय तल, कमरा नं0 7203, शासन सचिवालय, जयपुर-302005  
ई-मेल आई.डी. CEUDHRAJASTHAN@GMAIL.COM



## राजस्थान सरकार नगरीय विकास एवं आवासन विभाग

प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. विशिष्ट सहायक, माननीय मंत्री महोदय नगरीय विकास एवं आवासन विभाग, राजस्थान जयपुर।
2. निजी सचिव, आयुक्त, राजस्थान आवासन मण्डल, जयपुर।
3. निजी सचिव, शासन सचिव स्वायत्त शासन विभाग, राजस्थान जयपुर।
4. निजी सचिव, निदेशक, स्थानीय निकाय विभाग, जयपुर।
5. वरिष्ठ उपशासन सचिव, नगरीय विकास विभाग को प्रेषित कर लेख है कि इस आदेश को नगरीय विकास विभाग की वेबसाइट पर अपलोड करावें।
6. सचिव, विकास प्राधिकरण, जयपुर/जोधपुर/अजमेर।
7. सचिव, नगर विकास न्यास, अलवर, आबू, बाडमेर, भरतपुर, बीकानेर, भीलवाडा, चित्तौड़गढ़, जैसलमेर, पाली, कोटा, उदयपुर, सीकर, श्रीगंगानगर एवं सवाईमाधोपुर।
8. रक्षित पत्रावली।

  
मुख्य अभियन्ता (मुख्यालय)  
नगरीय विकास विभाग



## जयपुर विकास प्राधिकरण, जयपुर

www.jda.urban.rajasthan.gov.in

क्रमांक जविप्रा/अधि. अभि./त.स.नि.अ.-1/2021/डी-75

दिनांक :- 26/8/2021

To

Contractor's Association  
Jaipur Development Authority  
Jaipur.

जयपुर विकास प्राधिकरण में विभिन्न कार्यों हेतु कार्यों की प्रकृति के अनुसार निविदाएं, कार्यालय आदेश क्रमांक JDA/Ex.En. (TA to Dir.Engg.-I)/2014-15/D-202 Dated:16.02.2015 द्वारा एकल बिड व Two bid में invite की जाती है। निविदाएं प्राधिकरण की EC द्वारा अनुमोदित निविदा दस्तावेज के अनुसार की जाती है। निविदाओं के evaluation के दौरान प्रायः यह देखा जाता है कि निविदाकर्ता द्वारा निविदा प्रपत्र में अंकित दिशानिर्देशों के अनुसार प्रस्तुत किए गये आवश्यक दस्तावेज या तो अधूरे होते हैं या चाहे गये प्रफोर्मा प्रपत्र के अनुसार नहीं आवेदित किए जाते हैं। इस कारण से कई बार निविदाएं छोटी-छोटी गलतियों की वजह से निरस्त हो जाती हैं या Particular bidder disqualify हो जाते हैं। कुछ सामान्य गलतियां निम्नानुसार हैं:-

1. Schedule 1 to 4 को नहीं भरना।
2. RTPP प्रपत्र A,B,C,D को नहीं भरना व हस्ताक्षर नहीं करना।
3. निविदा दस्तावेज विभिन्न दस्तावेजों पर स्वयं के या नोटेरी के हस्ताक्षर नहीं होना।
4. रजिस्ट्रेशन की प्रति नहीं लगाना।
5. EMD Receipt नहीं लगाना।
6. Work performance certificate नहीं लगाना।
7. Non Judicial Stamp पर दी जाने वाली सूचनाएं सामान्य प्रष्ठ पर देना।
8. Two bid निविदाओं में वर्ष वार कार्य की मात्राएं एवं राशि नहीं देना।
9. अनावश्यक दस्तावेज उपलब्ध कराना।
10. Online bidding के लिए आवश्यक विभिन्न शुल्क जमा नहीं कराना।
11. GST Clearance Certificate नहीं लगा होना।
12. Certificate having quantities financial year wise should not be missing.
13. Certificate of maximum value of similar nature work executed in any one last financial year out of last five financial year.
14. Annual turn over certificate by CA नहीं लगाना।
15. मशीनरी की details संलग्न नहीं करना।
16. Bid Fee, Bid Processing Fee, Tax Clearance Certificate should not be missing.
17. Completion certificate of required similar nature component is to be enclosed.
18. Litigation History Should be enclosed.
19. Information regarding existing commitments and ongoing works should be enclosed.

इस सम्वन्ध में सभी निविदाताओं को सूचित किया जाता है कि निविदाएं जमा करने से पहले निविदा प्रपत्र में अंकित व चाहे गयी सूचनाएं उचित तरीके से भर कर ही निविदा प्रस्तुत करे जिससे अनावश्यक रूप से निविदा निरस्तीकरण से बचा जा सके। त्रुटीपूर्ण निविदा की स्थिति में निविदाता स्वयं ही जिम्मेदार होंगे।

  
अधीक्षण अभियन्ता एवं  
तक.सहा. निदे. (अभि.-प्रथम)  
जविप्रा, जयपुर

रामकिशोरव्यासभवन, इन्दिरासर्किल, जवाहरलालनेहरूमार्ग, जयपुर-302004  
दूरभाष- : ईपीबीएक्स - +91-141-2569696 एक्सटेंशन: (7209); फ़ैक्स- +91-141-2574555  
e-Mail : (sudhirsharma.jda@rajasthan.gov.in)

	राजस्थान राजपत्र विशेषांक	RAJASTHAN GAZETTE Extraordinary
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भाग 4 (ग)

उप-खण्ड (1)

राज्य सरकार तथा अन्य राज्य-प्राधिकारियों द्वारा जारी किये गये (सामान्य आदेशों, उप-विधियों आदि को सम्मिलित करते हुए) सामान्य कानूनी नियम।

## FINANCE (G&amp;T) DEPARTMENT

## NOTIFICATION

Jaipur, January 12, 2022

**G.S.R.398** .-In exercise of the powers conferred by section 55 of the Rajasthan Transparency in Public Procurement Act, 2012 (Act No. 21 of 2012), the State Government hereby makes the following rules further to amend the Rajasthan Transparency in Public Procurement Rules, 2013, namely:-

**1. Short title and commencement.**- (1) These rules may be called the Rajasthan Transparency in Public Procurement (Amendment) Rules, 2022.  
(2) They shall come into force from the date of their publication in the Official Gazette.

**2. Amendment of rule 75.**- In rule 75 of the said rules,-

- in proviso to sub-rule (2), for the existing expression "31.12.2021", the expression "31.03.2023" shall be substituted; and
- in proviso to clause (f) of sub-rule (3), for the existing expression "31.12.2021", the expression "31.03.2023" shall be substituted.

[No. F.2(1)FD/G&amp;T(SPFC)/2017]

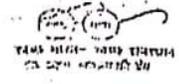
By Order of the Governor,

Vimal Kumar Gupta,  
Joint Secretary to the Government.

1936

Government Central Press, Jaipur.

राजस्थान सरकार  
 स्वायत्त शासन विभाग राज. जयपुर  
 जी-3 राजमावल देवीदेवी एरिया, सिविल लाइन्स-पार्क रोड-रकोम, जयपुर।  
 टेलीफोन :- 0141-2222403, ई-मेल:-dlbrajasthan@gmail.com वेब साईट:- www.lsgraj.org



क्रमांक :- एक 55( )ईजी/सीई/डीएलबी/सीवर परिपत्र/ 15/ 22.42.3

दिनांक :- 14/10/2015

**परिपत्र**

सीवर संग्रहण प्रणाली को बेहतर बनाने का उद्देश्य से सीवर का रखरखाव किया जाना आवश्यक है। सीवर सफाई के मुख्य उद्देश्य यह है कि सीवर लाइन में रुकावट न आये तथा सीवर बेनहोल से गंध को शिकायत या Overflow नहीं होने पाये एवं सीवर के गन्दे पानी में जन जीवन पर कुप्रभाव न पड़े।

यथासंगत सीवर सफाई हेतु यांत्रिक सफाई के तरीके का ही उपयोग करना चाहिये। सीवर सफाई हेतु हाइड्रोलिक या यांत्रिक सफाई के तरीके का उपयोग कर सीवर लाइन एवं बेनहोल में जमे रेत, मिट्टी मलबे इत्यादि को आसानी से हटाया जा सकता है।

सीवर सफाई हेतु आवश्यक उपकरण :- Pick axes, गेनहोल पाई, ट्राइपोड स्टेम्प, खतर के झण्डे (Danger flags), लालटेन, सुरक्षा दीपक (Safety lamp), लीड एंटीटैट गैजर, स्प्रयीया, लोहे के हुक, प्लन्जए रोड, फावड़े इत्यादि उपकरण आवश्यक है।

इसके अलावा सीवर सफाई हेतु विशेष प्रकार में उपकरण/मशीन भी आवश्यक है, जैसे की पोर्टेबल पम्प, स्प्ररी व कपड़े की गैद, सीवर रोडर्स, सीवर ब्लीनिंग बकेट, मशीन रोडींग मशीन, मय पलेजिबल सीवर रोडस् व सीवर ब्लीनिंग बकेट सीवर पोर्टेबल मशीन, गल्टी इम्प्टींग (Gully Emptying) सीवर एक्शन मशीन इत्यादि उपकरण/मशीन आवश्यक है।

नगर निकाय अपने स्तर पर सीवर सफाई हेतु उपरोक्त आवश्यक उपकरण/मशीन नियमानुसार क्रय कर सकती है, जिससे सीवर सफाई मशीनों द्वारा ही हो सके। समुचित भन्सा में एक उचित दक्षतावाली मशीनों के क्रय हेतु राजस्थान लोक उपापन में पारदर्शिता अधिनियम 2012 एवं नियम 2013 के अध्याधीन वार्षिक दर अनुवन्ध कर मशीने क्रय की जा सकती है।

सीवर सफाई का एक समुचित रिकॉर्ड एवं डाटाबेस रखना आवश्यक है, जिससे सीवर ब्योकेज में संवेदनशील क्षेत्र इत्यादि का रिकॉर्ड रहे। उनका रिकॉर्ड भविष्य में सीवर सफाई हेतु मददगार हो सकता है। इस एम वाईवार जोनवार नगर निकाय का रिकॉर्ड संवर्धित किया जा सकता है।

गेनहोल की सफाई :- गेनहोल सफाई से ही नगरका विशेष एवं विशेषतः नगर सफाई आवश्यक है। सुरक्षा के दृष्टि से गेनहोल सफाई से पूर्व प्रैक्टिक साइफलिंग उपकरणों की कमी को ध्यान में रखते हुए नगर निकाय (कम्यूनिटी क्लियरिंग) इत्यादि पर ध्यान देना चाहिए। नगर निकाय गेनहोल की सफाई में ही सीवर सफाई के लिए नगर निकाय को मददगार हो सकता है।

मेनहॉल सफाई हेतु सुरक्षा विधियाँ :- सीवर मेनहॉल सफाई के दौरान अन्य कार्यों की तुलना में अपेक्षाकृत अधिक दुर्घटना होने का खतरा रहता है। अतः यह आवश्यक हो जाता है, कि नियोजक अपने कामगारों को कार्य करने हेतु एक सुरक्षित माहौल उपलब्ध करा सके। सुरक्षा पर अधिक से अधिक ध्यान देना चाहिए। सुरक्षा के दौरान होने वाली दुर्घटनाओं को कम किया जा सकता है।

सीवर सफाई के कार्य करने वालों संवेदक एवं उनके कामगारों को सुरक्षा सम्बन्धित प्रशिक्षण एवं सुरक्षा प्रक्रियाओं के साथ कार्य करने हेतु प्रेरित किया जाना चाहिये।

सुरक्षा प्रक्रियाओं एवं संसाधनों के अभाव में या लापरवाही की वजह से दुर्घटना हो सकती है, दुर्घटना के पीछे एक असुरक्षित हालात होते हैं। सामान्य ज्ञान एवं कुछ बुनियादी सुरक्षा नियमों को लागू करने का प्रयास कर दुर्घटनाओं को रोका जा सकता है।

मेनहॉल में प्रवेश से पूर्व कामगारों हेतु उचित सुरक्षा उपकरणों की व्यवस्था करनी चाहिये। जिससे निम्नलिखित महत्वपूर्ण हैं :-

1. गैस डिटेक्टर (Approved & Properly Calibrated)
2. फेस एयर क्लोवर।
3. सुरक्षा हेल्मेट।
4. ट्राइपोड (Tripod) मय रस्सी।

निम्न बिन्दुओं के अनुसार मेनहॉल में सुरक्षा सुनिश्चित की जा सकती है।

- I. मेनहॉल में पर्याप्त मात्रा में ऑक्सीजन कंग से कम 19.5 प्रतिशत मेनहॉल से थोड़ी स्तर पर जैसे नीचे गह्वर एवं शीर्ष पर होनी चाहिये। कम से कम आवश्यक ऑक्सीजन लेवल को सुनिश्चित करने के उपरान्त ही मेनहॉल में प्रवेश करें।
- II. सीवर लाइन में हवा प्रवेश कर सके इस हेतु अपने के कम से कम दो या तीन मेनहॉल (Up stream & Down stream) को खोलकर रखना चाहिये। इन मेनहॉलों का कार्य परन्तु करने के क्रम से कम एक घण्टा पूर्व खोल कर रखना चाहिये।
- III. मेनहॉल खोलने के साथ-साथ उसकी सुरक्षा हेतु बैरिकेटिंग की जानी चाहिये जिससे गलती से कोई राइफिल उसमें गिर न सके। इस हेतु Duminy Cover with BRC welded fabric or wirenet का उपयोग किया जा सकता है। "Men at Work" का साईन बोर्ड भी लगाया जाना चाहिये।
- IV. मेनहॉल में ताजी हवा बनाने वाले वेन्टीलेशन प्रणाली से क्लोवर का उपयोग कर मेनहॉल की सफाई से कम से कम 30 मिनट पूर्व किया जाना चाहिये।
- V. गैस से डिटेक्टर के माध्यम से मेनहॉल में गैस की ज्वलनशीलता को मापना चाहिये।
- VI. विपरीत गैस का टेस्ट/परीक्षण भी मेनहॉल में प्रवेश से पूर्व करना चाहिये।
- VII. मेनहॉल में उतरने से पूर्व अग्रगण्यतः पुरे सुरक्षा Safety harness व lifelines का उपयोग करना चाहिये। कम से कम एक व्यक्ति का समर्थन/साथ मेनहॉल के बाहर रहना आवश्यक है। सीवर प्रलोडर का सावधानी से उपयोग करना चाहिये।

- VIII. मेनहॉल में कामगार के उतरने के साथ यह ध्यान रहे कि कोई भी सामग्री या उपकरण मेनहॉल में ना गिर पाये। इसको रोकने के लिये यह आवश्यक है, कि सामग्री एवं उपकरणों को मेनहॉल की edge से एक मीटर दूर रखा जावे।
- IX. मेनहॉल के अन्दर आवश्यक औजारों को रस्ती एवं पुली की सहायता से अन्दर पहुँचावे।
- X. मेनहॉल सफाई के दौरान मेनहॉल में समुचित प्रकाश की व्यवस्था होनी चाहिये।
- XI. मेनहॉल सफाई के दौरान बाहर साईन बोर्ड (Caution Sign board) लगाया जाना आवश्यक है।
- XII. मेनहॉल के अन्दर स्पाक, खुली आग एवं धुमपान प्रतिबन्धित हो।
- XIII. मेनहॉल में प्रवेश करने वाले कामगारों को सुरक्षात्मक गियर और समुचित उपकरण उपलब्ध करवाये जाने चाहिये।
- XIV. मेनहॉल के अन्दर सांस लेने की सुरक्षा हेतु गैस मास्क उपयोग हेतु उपलब्ध होना चाहिये तथा मास्क का उपयोग करना कामगार को अना चाहिए एवं कामगार द्वारा फूल साईज जूते पहने होना चाहिए।

बड़े सीवर सिस्टम में प्रवेश से पूर्व Atmospheric monitoring devices with alarms with emergency escape breathing apparatus (EEBA) with at least 10 minutes air supply should be worn for escape purpose purposes.

सीवर सफाई में लगे कामगारों का साल में एक बार Health Check-up होना चाहिए awareness प्रोग्राम किये जाने चाहिये जिससे सीवर दुर्घटनाओं को रोका जा सके।

(पुरुषोत्तम विद्यापी)

निदेशक एवं संयुक्त सचिव

क्रमांक :- एक 55 (ईजी/सीई/अपलगी/सीवर परिषद/15/ 22430-23109 दिनांक - 14/10/2020  
प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु :-

1. विशिष्ट सहायक, माननीय मंत्रो महोदय, न. वि. एवं स्वायत्त शासन विभाग, राजस्थान।
2. निजी सचिव, प्रमुख शासन सचिव, स्वायत्त शासन विभाग, राजस्थान, जयपुर।
3. निदेशक एवं संयुक्त सचिव, स्थानीय निकाय, राजस्थान, जयपुर।
4. निजी सचिव, महापौर/समापति/अध्यक्ष, नगर निगम/परिषद/पालिका, समस्त राजस्थान।
5. निदेशक महोदय (स्वायत्त), राजस्थान।
6. आयुक्त/अधिसापी अधिकाारी, नगर निगम/परिषद/पालिका, समस्त राजस्थान।
7. कमरागारी निदेशक, रुफलीको।
8. अतिरिक्त निदेशक, स्वायत्त शासन विभाग।
9. मुख्य अभियन्ता, स्वायत्त शासन विभाग।
10. उपनिदेशक (क्षेत्रीय), स्थानीय निकाय विभाग, समस्त राजस्थान।
11. अतिरिक्त मुख्य अभियन्ता/अधीक्षण अभियन्ता/अधिसापी अधियन्ता नगर निगम/परिषद/पालिका (स्वायत्त) राजस्थान।
12. स्वयंसेवक अधिसापी (स्वायत्त), नगर निगम/परिषद/पालिका राजस्थान।
13. सु-विद्यमान पत्रागारी।

मुख्य अभियन्ता

राजस्थान सरकार

स्वायत्त शासन विभाग राज. जयपुर

पी-3 राजस्थान देवीदेवी एरिंग, विधिस सार्पना फाउण सो-रका, जयपुर।

टेलीफोन :- 0141-2222403 ई-मेल:-dlb@rajasthan@gmail.com वेब साईट:- www.jsgraj.org



क्रमांक :- एफ 55( )Engg/CE/DLB/15/24760-24948

दिनांक :- 16/11/15

आयुक्त/अधिसाधी/अधिकारी  
नगर निगम/परिषद/पालिका  
सनस, राजस्थान।

विषय :- "हाथ से मेला ढोने वाले कर्मियों के नियोजन का प्रतिषेध और उनका पुनर्वास अधिनियम 2013" (The Prohibition of Employment as Manual Scavengers and their Rehabilitation Act, 2013) की धारा 7 का नगरीय निकाय क्षेत्रों में अनुपालना सुनिश्चित करने वागत्।

सन्दर्भ :- विभागीय परिपत्र क्रमांक एफ 55( )ईजी./सीई./DLB/सीवर परिषद/15/22429 दिनांक 14.10.2015 की निरन्तरता में।

उपरोक्त विषयान्तर्गत भारत सरकार द्वारा केन्द्रीय स्तर से "हाथ से मेला ढोने वाले कर्मियों के नियोजन का प्रतिषेध और उनका पुनर्वास अधिनियम 2013" (The Prohibition of Employment as Manual Scavengers and their Rehabilitation Act, 2013) अधिसूचना दिनांक 05.12.2013 जारी कर लागू किया जा चुका है तथा माननीय उच्चतम न्यायालय में दायर रिट-पिटेशन सफाई कर्मचारी आंदोलन व अन्य वनाग यूनियन ऑफ इण्डिया व अन्य के आदेश दिनांक 27.03.2014 अनुसार अधिनियम की अनुपालना की जानी है। उपरोक्त अधिनियम की धारा 7 अनुसार कोई भी व्यक्ति, स्थानीय संस्था या अन्य एजेन्सी के लिए प्रत्यक्ष या अप्रत्यक्ष रूप से खतरनाक सफाई, सीवरेज/सेप्टिक टैंक/मैनहोल सफाई के कार्य में लगा होना निषेध किया गया है। धारा 9 के अनुसार उपरोक्त धारा 7 के उल्लंघन पर जुर्माने तथा कठोर सजा का प्रावधान भी किया गया है।

सभी नगरीय निकायों को सीवर सफाई के सम्बन्ध में विभागीय परिपत्र दिनांक 14.10.2015 जारी किया जा चुका है, तथा इस पत्र के माध्यम से निर्देशित किया जाता है कि आपके निकाय क्षेत्र के सीवरेज, सेप्टिक टैंक/मैनहोल की खतरनाक सफाई के कार्य में माननीय न्यायालय के निर्णय एवं निर्देशालय द्वारा जारी परिपत्र की पालना किया जाना सुनिश्चित करें।

संलग्न :- माननीय न्यायालय के आदेश की प्रति।

(पुरुषोत्तम गियाणी)  
निदेशक एवं संयुक्त सचिव

क्रमांक :- एफ 55( )Engg/CE/DLB/15/24949-25367

दिनांक :- 16/11/15

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु :-

1. विशिष्ट सहायक, माननीय मंत्री महोदय, न. वि. एवं स्वायत्त शासन विभाग, राजस्थान।
2. निम्न अधिस्थित मुख्य सचिव, नगरीय विकास एवं आवासन विभाग, राजस्थान।
3. निम्न अधिस्थित प्रमुख शासन सचिव, स्वायत्त शासन विभाग, राजस्थान, जयपुर।

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राजस्थान सरकार  
स्वायत्त शासन विभाग

क्रमांक: एफ.55( )अभि./सीई/ डीएलबी/13-14/MS Act 13/31436-644 दिनांक: 14/12/2013

PA  
12.12.13

1. जिला कलेक्टर,  
समस्त राजस्थान।
2. आयुक्त/अधिकाधिकारी,  
नगर निगम/परिषद/पालिकायें,  
समस्त राजस्थान।

ADP-5017

विषय: हाथ से मेला देने वाले कार्मिकों का प्रतिषेध एवं पुर्नवास अधिनियम, 2013 अनुपालना के संबंध में माननीय उच्चतम न्यायालय द्वारा रिट याचिका (सिविल) संख्या 583/2003 सफाई कर्मचारी आंदोलन व अन्य वनाम भारत सरकार एवं अन्य में पारित निर्णय दिनांक 27.03.14 की पालना सुनिश्चित करने के संबंध में।

15/12/13

प्रसंग: विभाग का पूर्व समसंख्यक पत्रांक एफ 55 पीए( )/एसीई/ डीएलबी/ 13/ मैनुअल स्केवेन्जर्स/4202-4418 दिनांक 01.4.13 अतिरिक्त मुख्य सचिव महोदय के अ.शा. पत्रांक 6093-6125 दिनांक 12.07.13 एवं प्रमुख शासन सचिव, नगरीय विकास का अ.शा. पत्रांक 256288 दिनांक 4.1.12 एवं स्वायत्त शासन विभाग का पत्रांक एफ.55( )अभि./सीई/ डीएलबी/ 13-14/MS Act 13/5472-687 दिनांक 21.02.2014 के क्रम में।

उपरोक्त विषयान्तर्गत एवं प्रासंगिक पत्रों के द्वारा पूर्व में अधिनियम 2013 की पालना के सन्दर्भ में विस्तृत दिशा-निर्देश प्रदान किये गये थे। माननीय उच्च न्यायालय के समक्ष सफाई कर्मचारी आन्दोलन द्वारा "हाथ से मेला देने के लिए नियुक्ति और शुष्क शौचालय निर्माण(प्रतिषेध) अधिनियम 1993" की पालना सुनिश्चित करने, शुष्क शौचालय निर्माण पर प्रतिबंध व हाथ से मेला देने की प्रथा बन्द करने व इन कार्मिकों का पुर्नवास करने के लिए निर्देश जारी करने हेतु प्रस्तुत की गई। उक्त रिट याचिका के लम्बित रहने के दौरान माननीय उच्चतम न्यायालय द्वारा विभिन्न अंतरिम आदेश पारित किए गये थे। इस दौरान भारत सरकार द्वारा " हाथ से मेला देने वाले कार्मिकों का प्रतिषेध एवं पुर्नवास अधिनियम 2013 पारित कर इसे 06.13.2013 को लागू करने के कारण माननीय उच्चतम न्यायालय द्वारा अधिनियम 1993 व 2013 के कियान्वयन के संबंध में दिशा-निर्देश पारित करते हुए उक्त रिटयाचिका सं.583/2003 को निर्णय दिनांक 27.03.2014 को पारित किया गया।

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उक्त अधिनियम 2013 के गतपूर्ण प्रावधान निम्नानुसार है जिनकी पालना सुनिश्चित करने के संबंध में निम्न कार्यवाही शीघ्रता शीघ्र किया जावे।

1. धारा 2(1)(d)(c) एवं (g) में हैजाडिरिस किलार्निंग इन्सोन्ट्रीलोट्रिन रकोलेन्जर को परिभाषित किया गा है।
2. धारा 4(1) के अन्तर्गत स्थानीय निकायों के स्तर पर अस्वच्छ शौचालयों का सर्वे तथा सामुदायिक स्वच्छ शौचालय उपलब्ध करवाने के संबंध में प्रावधान है। इस प्रावधान की पालना सुनिश्चित की जावे तथा अब तक की गई कार्यवाही के संबंध में पालना रिपोर्ट 15 दिवस प्रेषित की जावे।
3. धारा 4 (2) की पालना में सुनिश्चित करने हेतु अबतक कितने सामुदायिक शौचालय निर्मित किए गये इस संबंध में पालना रिपोर्ट 15 दिवस में प्रेषित की जावे।
4. अस्वास्थ्यकारी शौचालयों को चिह्नित कर इन्हें दुरस्त करवाने भवन मालिक द्वारा उन्हें दुरस्त नहीं किया जाने के संबंध में अबतक की गई कार्यवाही के सन्दर्भ में पालना रिपोर्ट 15 दिवस में प्रेषित की जावे।
5. सीवेज एवं सैप्टिक टैंक के आज तक सफाई कार्य में किसी व्यक्ति को नियुक्त नहीं किया जावे तथा संभव यांत्रिक आकरण इस कार्य हेतु आयोग में लाये जाने एवं इनकी सफाई व्यवस्था के समय सुरक्षा आकरण एवं संसाधन सफाई स्थल पर आवश्यक रूप से उपलब्ध करवाये जावे। इस संबंध में अब तक की गई कार्यवाही के संबंध में रिपोर्ट प्रेषित की जावे।
6. धारा 5 व 6 व 7 की अवहेलना करने के कारण धारा 8 व 9 के अन्तर्गत की गई कार्यवाही के संबंध में रिपोर्ट 1 माह में प्रेषित की जावे।
7. स्वच्छकारों के सर्वेक्षण एवं इनको पहचान-पत्र जारी करने के संबंध में रिपोर्ट 1 माह में प्रेषित की जावे।
8. रूल्स अगर एम.एस. योजना के अन्तर्गत स्वच्छकारों के पुर्नचारा के संबंध में की गई कार्यवाही के संबंध में रिपोर्ट 1 माह में प्रस्तुत की जावे।
9. अस्वच्छकारी शौचालयों को जलप्रवाही शौचालयों में परिवर्तित करने के संबंध में अब तक की गई कार्यवाही के संबंध में 1 माह में रिपोर्ट प्रेषित करे।
10. धारा 13 व 17 के संबंध में अब तक की गई कार्यवाही की प्रगति रिपोर्ट 1 माह में प्रेषित की जावे।

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उपरोक्त दिशा-निर्देशो की पालना माननीय उच्चतम न्यायालय द्वारा पारित निर्णय दिनांक 27.03.14 को दृष्टिगत रकते हुए आवश्यक रूप से की जावे। अतः माननीय उच्च न्यायालय के उक्त निर्णय का अध्ययन आवश्यक रूप से किया जाकर वांछित पालना रिपोर्ट निर्धारित अवधि में प्रेषित किया जाना सुनिश्चित करावे।

(पुरुषोत्तम वियाणी)  
निदेशक एवं संयुक्त शासन सचिव

क्रमांक: एफ.55( )अभि./सीई/ डीएलबी/13-14/MS Act 13/31645-31906 दिनांक: 14/12/2015  
प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. निजी सचिव, सचिव, सामाजिक न्याय एवं अधिकारित मंत्रालय, भारत सरकार, शास्त्री भवन, दिल्ली-110001।
2. निजी सचिव, अतिरिक्त मुख्य सचिव, ग्रामीण विकास एवं पंचायती राज विभाग।
3. निजी सचिव, अतिरिक्त मुख्य सचिव, नगरीय विकास विभाग राजस्थान जयपुर।
4. निजी सचिव, प्रमुख शासन सचिव, स्वायत्त शासन विभाग राजस्थान जयपुर।
5. निजी सचिव, प्रमुख शासन सचिव, ग्रामीण विकास एवं पंचायती राज विभाग जयपुर।
6. निजी सचिव, प्रमुख शासन सचिव, प्रशासनिक सुधार विभाग, राजस्थान जयपुर।
7. निजी सचिव, आयुक्त व शासन सचिव, सामाजिक न्याय एवं अधिकारिता विभाग।
8. निजी सचिव, आयुक्त व शासन सचिव, पंचायतीराज विभाग, जयपुर।
9. महापौर/सभापति/अध्यक्ष, नगर निगम/परिषद/पालिकायें, समस्त राजस्थान।
10. समस्त संभागीय आयुक्त, राजस्थान।
11. समस्त उपखण्ड मजिस्ट्रेट, समस्त राजस्थान।
12. प्रबन्ध निदेशक, अनुसूचित जाति एवं जनजाति वित्त एवं विकास निगम लि. जयपुर।
13. उप निदेशक (क्षेत्रीय), स्थानीय निकाय विभाग, समस्त राजस्थान।
14. सुरक्षित पत्रावली।

9.01.14  
(क.क. शर्मा)  
मुख्य अभियन्ता

क्रमांक :- एफ 55( )Engg./CE/DLB/19/ 82049

दिनांक 30/08/19

### परिपत्र

**विषय:-** सीवरेज एवं सेप्टिक टैंकों की सफाई हेतु "मानक संचालन प्रक्रिया" (Standard Operating procedures) की पालना करने के क्रम में।

**संदर्भ:-** 1. स्वायत्त शासन विभाग द्वारा जारी परिपत्र क्रमांक 22429 दिनांक 14.10.2015।  
2. स्वायत्त शासन विभाग द्वारा जारी पत्रांक 4990 दिनांक 14.02.2019।

राज्य में विभिन्न नगरीय निकायों द्वारा सीवरेज सिस्टम का निर्माण, संचालन एवं संधारण किया जा रहा है। इस संबंध में सीवरेज एवं सेप्टिक टैंकों के संधारण व सफाई के संबंध में संदर्भित पत्रों के माध्यम से निर्देश दिये गये थे, परन्तु यह देखने में आया है कि सीवरेज एवं सेप्टिक टैंकों की सफाई के संबंध में स्थानीय निकायों द्वारा ना तो निर्देशों की पालना की जा रही है और न ही भारत सरकार द्वारा जारी "मानक संचालन प्रक्रिया" की पालना की जा रही है, जिससे आये दिन सीवर कार्य से जुड़े व्यक्तियों के साथ दुर्घटना व जान माल की हानि की अप्रिय सूचनाएँ प्राप्त होती रहती है। इस लापरवाही की सोच को राज्य सरकार द्वारा गंभीरता से लिया गया है। इस परिपत्र के माध्यम से सभी स्थानीय निकायों को पुनः निर्देशित किया जाता है कि संचालन, संधारण व सफाई के समस्त कार्यों में राज्य सरकार के दिशा निर्देश एवं भारत सरकार द्वारा जारी मानक संचालन प्रक्रिया जो की शहरी एवं आवासन मंत्रालय, भारत सरकार, नई दिल्ली की वेबसाईट [http://amrut.gov.in/writereaddata/amrut\\_SOP.pdf](http://amrut.gov.in/writereaddata/amrut_SOP.pdf) पर उपलब्ध है की पालना की जावे। इसके अतिरिक्त Prohibition of Employment as Manual Scavengers and their Rehabilitation Rules, 2013 की पालना भी पूर्ण रूप से सुनिश्चित की जावे, जिसके अन्तर्गत Manual Scavengers के माध्यम से सीवर सफाई रख-रखाव का कार्य निषिद्ध है। इन निर्देशों की पालना सुनिश्चित नहीं करने अथवा दुर्घटना होने में सम्बंधित अधिकारी/कर्मचारी व्यक्तिगत तौर पर जिम्मेदार होंगे।

**स्थानीय निकायों द्वारा निम्न निर्देशों की सख्ती से पालना की जावे:-**

(अ) सामान्य सावधानियाँ :

1. Prohibition of Employment as Manual Scavengers and their Rehabilitation Rules, 2013 के अनुसार किसी भी व्यक्ति को सीवर सफाई के लिये सीवर में प्रवेश की अनुमति नहीं है।
2. बिना सुरक्षा उपकरणों तथा आधुनिक संसाधनों के सीवर सफाई का कार्य नहीं करवाया जावे।
3. प्रत्येक छः माह में सीवर की सफाई की जानी चाहिए। साधारणतया मानसून पूर्व सीवर की जांच, निरीक्षण एवं सफाई की जानी चाहिए।

3/2/19

4. सुपरवाइजर पर्याप्त मशीनरी एवं सुरक्षा उपकरणों के साथ में साइट पर उपस्थित रहे। सफाई का कार्य उस अवधि में किया जावे जब सीवर में सीवर की मात्रा न्यूनतम हो।
5. सुरक्षा संबंधी समस्त उपकरण सुपरवाइजर के पास सीवर की सफाई प्रारम्भ करने से पूर्व में उपलब्ध होने चाहिए।
6. सर्वप्रथम सुपरवाइजर मेनहोल एवं सीवर भाग का निर्धारण करें, जिसकी सफाई की जानी है एवं उस क्षेत्र में बैरिकेटिंग लगाई जावे।
7. एक झंडा साइट से 15 मी. दूर लगाया जावे जिसे कोई भी वाहन 150 मी. दूर से देख सके।
8. कार्य प्रारम्भ करने से एक घंटे पूर्व कार्यस्थल के आगे-पीछे के दो-तीन मेनहोल खोले जायें ताकि जहरीली गैसों बाहर निकल सके। किसी भी श्रमिक को मेनहोल में झांकने नहीं दिया जावे।
9. गैस मॉनिटर, लैम्प डिटेक्टर, गैस डिटेक्टर मॉस्क का प्रयोग किया जावे।
10. सफाई कार्य प्रारम्भ करने से पूर्व एक बांस जिसके अग्र भाग पर एक एसिटेड पेपर लगा हुआ हो, मेनहोल में डालना चाहिए। अगर यह पेपर काला हो जाता है तो हाइड्रोजन सल्फाइड की उपस्थिति दर्शाता है और कार्य प्रारम्भ करने के समय को बड़ा देना चाहिए ताकि जहरीली गैसों पूर्ण रूप से बाहर निकल सके।
11. शिल्ट एवं कीचड की सफाई हेतु उपयुक्त मशीन प्रयोग में ली जानी चाहिए।
12. मशीन का संचालन निर्धारित विधि से किया जाना चाहिए।
13. सफाई उपरान्त मेनहोल को अच्छे तरीके से टाईट बंद किया जाना चाहिए।
14. मशीन/उपकरण, सुरक्षा उपकरण आदि की उपयुक्त सफाई जो निर्माण कर्ता द्वारा निर्धारित है, की जावें।
15. सभी उपकरण, बैरिकेट कार्यस्थल से हटाये जावें।
16. उपरोक्त सभी संचालन प्रशिक्षित सुपरवाइजर की देखरेख में किये जावें।
17. हानिकारक गैस रिसाव होने की स्थिति में सुरक्षा उपकरण जैसे— Breathing Appratus, Alarm system, Firstaid इत्यादि की सम्पूर्ण व्यवस्था सुनिश्चित की जावे।
18. प्रासंगिक पत्र दिनांक 14.02.2019 के साथ संलग्न फर्स्ट एड सामग्री, सफाई कार्य प्रारम्भ करने से पूर्व करने वाली आवश्यक कार्यवाहियां एवं मेन होल में प्रवेश होने से पूर्व आवश्यक तैयारियां परिशिष्ट i, ii iii एवं सुरक्षा कवच परिशिष्ट iv पुनः संलग्न कर निर्देशित किया जाता है कि सम्बंधित स्थानीय निकाय इसकी पालना सुनिश्चित करावे।

(ब) पंजीकृत संस्थाओं से कार्य करवाये जाने पर, स्थानीय निकायों की जिम्मेदारी:

- i. स्थानीय निकायों को मैकेनिकल साधन द्वारा सीवर एवं सेप्टिक टैंक की सफाई हेतु अनुभवी ऐजेंसी नियुक्त करनी चाहिए, जिसके पास इस तरह के कार्य का अनुभव, आवश्यक मशीनरी व अनुभवी व्यक्तियों की उपलब्धता हो।
- ii. पंजीकृत ऐजेंसियों की सूची पब्लिक डोमेन पर उपलब्ध करवानी चाहिए।
- iii. सफाई के कार्य हेतु सुपरवाइजर एवं प्रयुक्त मानव संसाधन पूर्ण रूप से उपयुक्त एवं प्रशिक्षित होने चाहिए।

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- iv. सीवर सफाई गतिविधि के सुपरवाइजर को मशीनों से कार्य कराने हेतु प्रशिक्षित किया जाये।
- v. सुपरवाइजर द्वारा व्यक्ति को सीवर लाईन सफाई में निर्देश देने से पूर्व उसे पूर्ण जोखिमों से अवगत करवाया जावे एवं उससे लिखित में स्वीकृति भी प्राप्त की जावे।
- vi. सुपरवाइजर के साथ में सफाईकर्मियों के नाम, पते और आवश्यक सूचना होनी चाहिए।
- vii. सफाई मशीनों/उपकरणों की संचालन प्रक्रियाओं की समस्त प्रक्रिया स्थानीय भाषा में स्थानीय निकायों द्वारा तैयार कर रखी जावे और उसकी जानकारी सम्बंधित कर्मचारियों को उपलब्ध कराई जावे।
- viii. स्थानीय निकाय यह सुनिश्चित करेंगे कि सभी सफाई कर्मचारी नियमित रूप से चिकित्सा जांच और प्रशासित टीकाकरण करा रहे हैं और उसके उचित रिकॉर्ड रखेंगे। डायबिटीज, हार्ट, मिर्गी व अन्य गंभीर बीमारी से पीड़ित व्यक्ति को सफाई प्रक्रिया में सम्मिलित नहीं किया जावे।
- ix. स्थानीय निकाय यह सुनिश्चित करेगा कि एजेंसी द्वारा जिन कर्मचारियों को सीवर और सेप्टिक टैंक की सफाई का कार्य सौंपा गया है, उनकी जीवन बीमा पॉलिसी कम से कम 10 लाख रु. की हो, जिसके प्रीमियम का भुगतान नियोक्ता द्वारा किया जावे।
- x. स्थानीय निकाय अपने अधिकार क्षेत्र में चलने वाली सफाई मशीनों/वाहनों के मालिकों के पूर्ण सम्पर्क विवरण रखेगा और उनके द्वारा एकत्रित किये गये सभी अवशिष्ट को केवल निर्धारित स्थलों/गहरे मेनहोल/सीवेज शोधिकरण सयंत्र पर खाली करना सुनिश्चित करे।
- xi. पंजीकृत एजेंसियों/ठेकेदार/नियोक्ताओं की किसी भी लापरवाही के लिये स्थानीय निकाय ही जिम्मेदार होंगे।

(स) स्थानीय निकाय द्वारा सफाई प्रक्रिया में प्रत्यक्ष रूप से शामिल होने पर :

- i. प्रत्येक स्थानीय निकाय द्वारा सीवर सफाई कार्य हेतु कम से कम एक सुपरवाइजर अथवा कार्यक्षेत्र बड़ा होने पर एक से अधिक सुपरवाइजरों को नामित करेंगे।
- ii. सफाई कार्य में कार्यरत विभागीय सुपरवाइजर का नाम पब्लिक डोमेन पर उपलब्ध करवाएँ एवं सुपरवाइजर का स्थानांतरण होने पर अन्य सुपरवाइजर की नियुक्ति कर उसका नाम पब्लिक डोमेन पर उपलब्ध करावें।
- iii. स्थानीय निकाय सुपरवाइजर को आवश्यक मशीनें, उपकरण उपलब्ध करावें एवं समय-समय पर कार्य हेतु प्रशिक्षण करावें।
- iv. सीवरेज सिस्टम की जीपीएस मैपिंग की जावे, जिससे कि शिकायत क्षेत्र की पहचान कर कार्य को जल्दी से जल्दी पूर्ण किया जा सके एवं किसी भी आपात स्थिति में स्थानीय निकाय द्वारा आवश्यक मदद उपलब्ध करवाई जा सके।
- v. विभागीय सुपरवाइजर द्वारा व्यक्ति को सीवर लाईन सफाई में निर्देश देने से पूर्व उसे पूर्ण जोखिमों से अवगत करवाया जावे एवं उससे लिखित में स्वीकृति भी प्राप्त की जावे। सुपरवाइजर के साथ में सफाईकर्मियों के नाम, पते और आवश्यक सूचना होनी चाहिए।

2/8/22

- vi. स्थानीय निकाय सफाई सम्बंधित शिकायतों को प्राप्त/पंजीकृत करने और उन्हें जल्द से जल्द हल करने के लिए एक complaint redressal system विकसित करे एवं सख्ती से अमल करे।
- vii. कोई भी व्यक्ति अपने घर के सेप्टिक टैंक की सफाई अप्रशिक्षित श्रमिक से नहीं करावे, केवल प्रशिक्षित श्रमिक ही सफाई हेतु लगाये जावे। इसे सुनिश्चित करने हेतु स्थानीय निकाय प्रचार-प्रसार की व्यवस्था करे।
- उक्त निर्देश RUIDP, RUDSICO एवं अन्य योजनाओं में स्वीकृत कार्यों पर भी लागू होंगे।

संलग्न : परिशिष्ट i, ii, iii, iv

(32/1/8/11)  
(उज्ज्वल राठी)

निदेशक एवं संयुक्त सचिव

क्रमांक :- एफ 55( )Engg./CE/DLB/19/ 82050-82289

दिनांक 30/08/19

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. विशिष्ट सहायक, माननीय मंत्री महोदय, स्वायत्त शासन एवं नगरीय विकास विभाग, राजस्थान सरकार जयपुर।
2. निजी सचिव, शासन सचिव, स्वायत्त शासन विभाग।
3. निजी सचिव, निदेशक एवं संयुक्त सचिव, स्वायत्त शासन विभाग।
4. समस्त जिला कलेक्टर।
5. समस्त उपनिदेशक क्षेत्रीय।
6. समस्त आयुक्त/अधिशाषी अधिकारी नगर निगम/परिषद्/पालिका।
7. प्रोग्रामर निदेशालय विभागीय वेबसाईट पर अपलोड किया जाने हेतु।
8. सुरक्षित पत्रावली।

भुपेन्द्र माथुर  
(मुख्य अभियन्ता)

**Annexure-I****Checklist for Minimum constituents of the first-aid kit that shall be made readily available to the staffs employed in sewer cleaning at the site.**

S. No.	Checklist	Minimum Constituents	Yes
1	Small sterilized dressings	6	
2	Medium size sterilized dressings	3	
3	Large size sterilized dressings	3	
4	Large sterilized burn dressings	3	
5	Bottle (30ml) containing a two percent alcoholic solution iodine	1	
6	Bottle (30ml) containing Salvolatile having the dose & mode of administration indicated on the label	1	
7	Snakebite lancet	1	
8	Bottle (30gm) of potassium permanganate crystals	1	
9	Pair Scissors	1	
10	Copy of the first-aid leaflet issued by the Director General Factory Advice Service and Labour Institutes Government of India	1	
11	Bottle containing 100 tablets (each of 5 gm) of aspirin	1	
12	Ointment for burns	1	
13	Bottle of suitable surgical antiseptic solution	1	

## Annexure -II

Checklist for prerequisites			
1.	Did you barricade the area of work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Have you opened upstream and downstream manholes?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Is there a regular overflow?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	What kind of area is it?	Commercial <input type="checkbox"/>	Residential <input type="checkbox"/>
5.	Does the worker have the safety equipments?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6.	Has the worker applied oil on his exposed skin?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7.	Is the sewage cleaning machine available?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8.	Is the suction of the cleaning machine verified?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.	If yes, is it in good condition?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10.	Has the stagnant sewage water been cleared from the overflowing manhole?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
11.	Is the health condition of the worker acceptable?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
12.	Are the pipeline silted?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
13.	Where is the chockage?	Manhole <input type="checkbox"/>	Pipeline <input type="checkbox"/>
14.	Is there an oxygen cylinder?	Small cylinder <input type="checkbox"/>	External cylinder <input type="checkbox"/>
15.	If yes choose the appropriate option;	pipe leading to manhole <input type="checkbox"/>	No <input type="checkbox"/>

**Annexure –III****Checklist for Entering Manhole**

Checklist	Yes/No
<b>1. Personal Safety Kit</b>	
Helmet with headlight	
Gum Boots	
Waterproof Clothing	
Gloves	
Safety Belt	
Oxygen Mask	
Chemical Cartridge Mask	
Oil	
Soap	
Towel	
Oxygen Cylinder	
<b>2. Gang Kit</b>	
Barricade	
Rope Ladder/Tripod with Chain Pulley	
Silt Grabber	
Chromo-flexible Steel Rod	
Bucket with Rope	
Spade with long handle	
Crowbar	
Trolley	
First Aid Kit	
Manhole key Rod	

**Annexure- IV**

S. No.	Protective gears and safety devices	S. No.	Protective gears and safety devices
1.	Air Compressor for blower	2.	Airline breathing apparatus
3.	Air line respirator with manually operated air blower	4.	Air purifier gas mask/chin cortege
5.	Artificial respiration/reticulate	6.	Barrier caution tape
7.	Barrier cream	8.	Barrier Cone
9.	Blower	10.	Breath mask
11.	Breathing apparatus	12.	Caution Board
13.	Chlorine mask	14.	Emergency medical oxygen resuscitator kit
15.	First aid box	16.	Face Mask
17.	Gas Monitor(4 Gases)	18.	Guide pipe set
19.	Full body wader suit	20.	Fishing wader suit attached with boots
21.	Hand gloves	22.	Head lamps
23.	Helmet	24.	Helmet demolishing
25.	Lead acetate paper	26.	Life guard pad
27.	Modular airlines supply trolley system	28.	Normal face mask
29.	Nylon rope ladder -5m	30.	Nylon safety belt
31.	Pocket book	32.	Port oxy
33.	Raincoat	34.	Reflecting jacket
35.	Safety belt	36.	Safety body clothing
37.	Safety body harness	38.	Safety goggles
39.	Safety gumboots	40.	Safety helmets
41.	Safety showers	42.	Safety torch
43.	Safety tripod set	44.	Search light

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# **Section A-7**

## **Bill of Quantities**

## JAIPUR DEVELOPMENT AUTHORITY, JAIPUR

**Name of work:- Maintenance of existing sewer line and manholes & repairing of damaged sewer lines for Three Years under PHE-II Jurisdiction, JDA, Jaipur.**

### G-Schedule

**BSR- 2016 JDA BSR (Building Works)//(General Basic Rates)/JDA BSR (Sanitary Works)/JDA PHE BSR (Sewerage & Water Supply)**

S. No.	Particular	Unit	Rate (In Rs.)	Qty	Amount (In Rs.)
1	Cleaning and de-silting of choked manhole in the sewer system by manual/mechanical means to the next manhole, it includes opening & removal of manhole covers safely with or without ring along with replacing / remixing of manholes cover with ring including bailing cut water jetting & suction machine shall only be provided departmentally (free of cost) if felt necessary by Engineer In Charge.				
1.1	Up to 1.5 mtr. Depth	Each	185.00	800.00	148000.00
1.2	Above 1.5 mtr. to 3.00 mtr. Depth	Each	240.00	800.00	192000.00
1.3	Above 3 mtr. to 4.50 mtr. Depth	Each	300.00	900.00	270000.00
1.4	Above 4.5 mtr. to 6.00 mtr. Depth	Each	365.00	500.00	182500.00
1.5	Add extra for searching of manhole	Each	180.00	600.00	108000.00
2	Hire charges for suitable sewer suction cum Jetting Machine of 8000 Ltr capacity for cleaning / flushing of manholes / sewer lines as required in sewerage system with manpower, consummable diesel oil, including O&M during contract period.	Per Shift (8 Hours)	8000	350.00	2800000.00
3	Hiring charges for Truck mounted "Super Sucker Sewer Cleaning Machine" having Jetting and 8 meter suction action with inbuilt clean water storage tank of 2000 Ltr and sludge and slurry storage tank of 8000 Ltr along with one water tanker and one sludge disposal tanker, complete unit with manpower, consumables, diesel-oil, including operation and maintenance during contract period for cleaning and de-silting of various sewers and storm water drains complete as per detailed specification mentioned.	Per Shift (8 Hours)	40499	30.00	1214970.00
4	Supplying & fixing sand stone manhole cover of 560 mm dia with minimum thickness 50 mm as per direction of engineer In charge.	Each	519.00	1500.00	778500.00
5	Supplying & fixing 560 mm dia SFRC manhole frame & cover as per IS : 12592-2002 in existing manholes including grouting the frame in PCC M-15 complete in all respect as directed by the Engineer. HD-20	Each	1993.00	500.00	996500.00
6	Supplying & fixing 560mm dia SFRC manhole cover as per IS :12592-2002 in existing manholes frame complete in all respect as directed by the Engineer. HD-20	Each	1227.00	1500.00	1840500.00
7	Repairing of existing damaged manholes including desilting and minor repair 1:2:4 at top masonry & plastering in C.M 1:4 fixing of frame & manhole cover and removal of garbage/debries/roots of trees from the site.	Each	430.00	25.00	10750.00

S. No.	Particular	Unit	Rate (In Rs.)	Qty	Amount (In Rs.)
8	Raising/lowering to required height of pre-cast concrete manhole where ever pre-cast chamber have been provided in sewerage system by dismantling the C.I. frame provided for cover, dismantling and concrete of conical piece, bending the extended reinforcement in required position providing M-40 grade cement concrete as per site requirement and fixing of new C.I. frame for placing manhole cover. The work includes curing, providing barricading during construction, putting sign board/caution board for safety purpose, providing all material like cement, sand, grit for M-40 concrete, shuttring where ever required. The work also includes providing all tools and plants such as vibrator, mixture, required for the Job in all respect with site clearance. (Dir. Engg. /D-143 dt. 28.02.2011)	Nos	1500.00	400.00	600000.00
9	Raising/lowering of masonry manhole chamber of sewer system including lifting the R.C.C. roof slab dismantling/ increasing the height of masonry wall with cement mortar 1:4, replacing back the displaced R.C.C. roof slab in position, including repairing of joint to the entire satisfaction of Engineer-In-Charge. The work includes providing barricading during construction, putting sign board/caution board for safety purpose, providing material like cement, sand, required stone and all tuman masonry where ever required and all machinery like crane, tools and plants required for the Job in all respect. work also includes curing where ever required and site clearance. (Dir. Engg. /D-143 dt. 28.02.2011)	Nos	1500.00	50.00	75000.00
10	Supply & Fixing of RCC ferro cement foot steps as per drawing & design and safe load as per cast iron foot steps (ultimate load 1MT)	Each	156.00	60.00	9360.00
11	Providing of Mud pump with hose pipe in required length on hire charges with P.O.L., the pump should be completed with suction and delivery attachment as per site requirement. 50 HP Mud pump tractor mounted with driver, operator and helper.	Per Shift of 8 hrs	2,440.00	400.00	976000.00
12	Providing of Mud pump with hose pipe in required length on hire charges with P.O.L., the pump should be completed with suction and delivery attachment as per site requirement. Rate for idle period (50% of rate)	Per Shift of 8 hrs	1220	200.00	244000.00
13	Supply of JCB (excavator cum loader) Type 3D on hire including POL & driver at different sites as Directed by Engineer in charge.	Per Hour	745	350.00	260750.00
14	Supply of JCB (excavator cum loader) Type 3D on hire including POL & driver at different sites as Directed by Engineer in charge. Rate for idle period (50% of rate)	Per Hour	372.5	300.00	111750.00
15	Supplying of 35 HP Diesel Tractor Trolley with hydraulic lift Trolley on hire with driver, cleaner and POL at different sites of JDA region as Directed by Engineer in charge.	Per Shift of 8 hrs	1,290.00	200.00	258000.00
16	Supplying of 35 HP Diesel Tractor Trolley with hydraulic lift Trolley on hire with driver, cleaner and POL at different sites of JDA region as Directed by Engineer in charge. Rate for idle period (50% of rate)	Per Shift of 8 hrs	645	100.00	64500.00
17	Barricading with sal ballies as per design including tying wit vertical posts by coconut strings complete in all respect with two horizontal members height 1.2 meter upto 1.5 meter above G.L. and vertical support upto 2.5 meter C/C and for 3 days period incl. removal and cleaning the site complete in all respects & including dressing of sides in all types of soil. (Hire charges subsequent days (Per day)	Mtr.	14.85	1000.00	14850.00

S. No.	Particular	Unit	Rate (In Rs.)	Qty	Amount (In Rs.)
18	Providing and laying in position Ready mix concrete manufactured in fully automatic Batching Plant and transported to site in transit mixer for having continous agitated mixer, manufactured as per approved mix design of specified grade of RCC work including pumping of R.M.C. from transit mixer to site of laying , excuding the cost of centering, shuttering and reinforcement with all lead and lift including cost of admixtures in recommended portion as per IS 9103 to accelerate/retard setting of concrete, improve workability without impairing strength and durability as per direction of Engineer in charge . All works upto floor V floor. M20 grade Design Mix by using min 400 Kg of cement per cum of concrete	Cum	3902.4	100.00	390240.00
19	Providing and fabricating reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding (including cost of binding wire) all complete up to floor five level.Hot rolled deformed bars (IS : 1139)	kg	61.20	2000.00	122400.00
20	Providing at site, lowering & laying in trenches, aligning & jointing of 300 mm dia RCC pipes NP3 class (with s/s ends) IS: 458 - 2021 (amended up to date) marked and manufactured through vertical/vibrated casting process at all depths with Rubber gaskets (EPDM/SBR) for sewer lines as per IS: 5382 (including cost of Rubber gaskets, lubricants) as per drawing, sectional hydro testing of the sewer pipe line (including cost and conveyance of water to site for testing) etc., complete as per specification and / or as directed by Engineer. Note : E/w to be measured and paid separately	Per Meter	1133	25.00	28325.00
21	Providing at site, lowering & laying in trenches, aligning & jointing of 400 mm dia RCC pipes NP3 class (with s/s ends) IS: 458 - 2021 (amended up to date) marked and manufactured through vertical/vibrated casting process at all depths with Rubber gaskets (EPDM/SBR) for sewer lines as per IS: 5382 (including cost of Rubber gaskets, lubricants) as per drawing, sectional hydro testing of the sewer pipe line (including cost and conveyance of water to site for testing) etc., complete as per specification and / or as directed by Engineer. Note : E/w to be measured and paid separately	Per Meter	1953	25.00	48825.00
22	Providing at site, lowering & laying in trenches, aligning & jointing of 500 mm dia RCC pipes NP3 class (with s/s ends) IS: 458 - 2021 (amended up to date) marked and manufactured through vertical/vibrated casting process at all depths with Rubber gaskets (EPDM/SBR) for sewer lines as per IS: 5382 (including cost of Rubber gaskets, lubricants) as per drawing, sectional hydro testing of the sewer pipe line (including cost and conveyance of water to site for testing) etc., complete as per specification and / or as directed by Engineer. Note : E/w to be measured and paid separately	Per Meter	2230	25.00	55750.00

S. No.	Particular	Unit	Rate (In Rs.)	Qty	Amount (In Rs.)
23	Providing at site, lowering & laying in trenches, aligning & jointing of 600 mm dia RCC pipes NP3 class (with s/s ends) IS: 458 - 2021 (amended up to date) marked and manufactured through vertical/vibrated casting process at all depths with Rubber gaskets (EPDM/SBR) for sewer lines as per IS: 5382 (including cost of Rubber gaskets, lubricants) as per drawing, sectional hydro testing of the sewer pipe line (including cost and conveyance of water to site for testing) etc., complete as per specification and / or as directed by Engineer. Note : E/w to be measured and paid separately	Per Meter	2575	25.00	64375.00
24	Providing at site, lowering & laying in trenches, aligning & jointing of RCC pipes NP3 class (with s/s ends) IS: 458 - 1988 (amended up to date) marked and pipes 700 mm manufactured through vertical casting process at all depths with Rubber gaskets (EPDM/SBR) for sewer lines as per IS: 5382 (including cost of Rubber gaskets, lubricants) as per drawing, sectional hydro testing of the sewer pipe line (including cost and conveyance of water to site for testing) etc., complete as per specification and / or as directed by Engineer. Note : E/w to be measured and paid separately	Per Meter	3308	25.00	82700.00
25	Providing at site, lowering & laying in trenches, aligning & jointing of RCC pipes NP3 class (with s/s ends) IS: 458 - 1988 (amended up to date) marked and pipes 900 mm manufactured through vertical casting process at all depths with Rubber gaskets (EPDM/SBR) for sewer lines as per IS: 5382 (including cost of Rubber gaskets, lubricants) as per drawing, sectional hydro testing of the sewer pipe line (including cost and conveyance of water to site for testing) etc., complete as per specification and / or as directed by Engineer. Note : E/w to be measured and paid separately	Per Meter	5020	25.00	125500.00
26	Providing at site, lowering & laying in trenches, aligning & jointing of RCC pipes NP3 class (with s/s ends) IS: 458 - 1988 (amended up to date) marked and pipes 1000 mm manufactured through vertical casting process at all depths with Rubber gaskets (EPDM/SBR) for sewer lines as per IS: 5382 (including cost of Rubber gaskets, lubricants) as per drawing, sectional hydro testing of the sewer pipe line (including cost and conveyance of water to site for testing) etc., complete as per specification and / or as directed by Engineer. Note : E/w to be measured and paid separately	Per Meter	6240	25.00	156000.00
27	Providing at site, lowering & laying in trenches, aligning & jointing of RCC pipes NP3 class (with s/s ends) IS: 458 - 1988 (amended up to date) marked and pipes 1200 mm manufactured through vertical casting process at all depths with Rubber gaskets (EPDM/SBR) for sewer lines as per IS: 5382 (including cost of Rubber gaskets, lubricants) as per drawing, sectional hydro testing of the sewer pipe line (including cost and conveyance of water to site for testing) etc., complete as per specification and / or as directed by Engineer. Note : E/w to be measured and paid separately	Per Meter	7449	25.00	186225.00
<b>Total Rs.</b>					<b>12416270.00</b>

**Executive Engineer (PHE-II)**  
**JDA, Jaipur**

**Signature of Contractor**